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GOVERNMENT PUBLISHING IN WARTIME

This memorandum presents observations and suggestions on Government publishing in wartime, from educators, scholars and librarians who find Government publications indispensable in their work.

Preliminary draft for criticism
3 December 1942

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DEMOBILIZATION - MILITARY AND INDUSTRIAL

AND WHAT IT MEANS FOR LIBRARIES

A Working Memorandum Prepared
for the A.L.A.

by

Carl Vitz

President-Elect and First Vice President
American Library Association

First Draft - For Criticism
Not for Publication or
General Distribution

673
A 512

AMERICAN LIBRARY ASSOCIATION
Chicago
September, 1943

American Library
Association
March, 1943

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198 libraries

PUBLIC LIBRARIES IN CITIES OF 35,000 - 100,000 POPULATION
(U.S. Census 1940)

(Abbreviations: P.-Public; L.-Library; F.-Free; M.-Memorial; Car.-Carnegie)

Alabama

Gadsden P.L.
Mobile P.L.
Montgomery L. Assn.

Arizona

Phoenix P.L.
Tucson P.L.

Arkansas

Fort Smith P.L.
Little Rock P.L.

California

Alameda P.L.
Alhambra P.L.
Berkeley P.L.
Fresno Co. F.L.
Glendale P.L.
Pasadena P.L.
San Bernardino P.L.
San Jose P.L.
Santa Monica P.L.
Stockton P.L.

Colorado

Colorado Springs P.L.
Pueblo P.L.

Connecticut

Greenwich L.
Meriden, Curtis M.L.
New Britain Institute L.
Norwalk P.L.
Stamford, Ferguson P.L.
Waterbury P.L.

Florida

Orlando, Albertson P.L.
Pensacola P.L.
St. Petersburg P.L.

Georgia

Augusta P.L.
Columbus P.L.
Macon, Washington M.L.
*Savannah P.L.

Illinois

Aurora P.L.
Berwyn P.L.
Cicero P.L.
Danville P.L.
Decatur P.L.
East St. Louis P.L.
Elgin, Gail Borden P.L.
Evanston P.L.
Joliet P.L.
Oak Park P.L.
Quincy F.P.L.
Rockford P.L.
Rock Island P.L.
Springfield, Lincoln L.

Indiana

Anderson P.L.
East Chicago P.L.
Evansville-Vanderburgh Co. P.L.
Hammond P.L.
Muncie P.L.
Richmond, Morrison-Reeves L.
Terre Haute, Emeline Fairbands M.L.

Iowa

Cedar Rapids P.L.
Council Bluffs P.L.
Davenport P.L.
Dubuque, Carnegie-Stout P.L.
Sioux City P.L.
Waterloo P.L.

Kansas

Topeka P.L.

Kentucky

Covington P.L.
Lexington P.L.

Louisiana

Shreveport, Shreve M.L.

*Negro population served by independent library

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GENERAL STATEMENT OF PRINCIPLES

As a nonprofit organization operated in the interest of a profession and responsible to a Council which determines policy, the American Library Association must abide by certain principles in any undertaking which involves an agency organized for profit.

(1) The project shall be in the interest of libraries, research, or education.

(2) The contribution of the American Library Association shall be within the sphere of library service and its relation to research and education.

(Alternate 2) The contribution of the American Library Association shall be within some field of library service or its relation to research and education. (Suggested later at Headquarters)

(3) The amount of responsibility given to the American Library Association shall be sufficient to justify its involvement.

(4) The American Library Association shall have authority and responsibility for policy decisions involving primarily library considerations.

(5) The use of the name of the American Library Association in connection with any project under consideration shall not imply endorsement of the co-operating agency's policies, products, or services.

(6) Direct financial gain to either party shall not be the primary objective of any project.

(7) In any cooperative venture, in connection with which the name of the American Library Association will appear, the Association and cooperating agencies will enter into a written agreement as to form, scope and content of any publications, and as to terms of cooperation. The Association shall retain final authority in questions which arise subsequent to the agreement, although every effort shall be made to meet mutually satisfactory solutions.

(8) None of the American Library Association published reports, findings, etc. shall be circulated under the imprint of the co-operating agency, without permission of the Association.

(9) No entertainment features by commercial organizations will be permitted in public space controlled by the American Library Association at the time of its annual meetings, without the approval of the Executive Secretary of the Association.

Committee:

Approved by A.L.A. Council
December 28, 1945
JN 13798

Thomas P. Fleming
Lucy E. Fay, Chairman

THE LIBRARY'S BILL OF RIGHTS

Today indications in many parts of the world point to growing intolerance, suppression of free speech, and censorship, affecting the rights of minorities and individuals. Mindful of this, the Council of the American Library Association publicly affirms its belief in the following basic policies which should govern the services of free public libraries:

1. Books and other reading matter selected for purchase from the public funds should be chosen because of value and interest to people of the community, and in no case should the selection be influenced by the race or nationality or the political or religious views of the writers. Further, books believed to be factually correct should not be banned or removed from the library simply because they are disapproved by some persons.*
2. As far as available material permits, all sides of questions on which differences of opinion exist should be represented fairly and adequately in the books and other reading matter purchased for public use.
3. The library as an institution to educate for democratic living should especially welcome the use of its meeting rooms for socially useful and cultural activities and the discussion of current public questions. Library meeting rooms should be available on equal terms to all groups in the community regardless of their beliefs or affiliations.

AMERICAN LIBRARY ASSOCIATION . CHICAGO, 1939

(*The Council of the American Library Association adopted this statement in June 1939, and recommended its adoption by governing boards of individual libraries. The sentence underlined was added to the original statement of 1939 by vote of the Council on October 14, 1944.)

#5

A.L.A. Council Meeting
December 29, 1946
The Drake, Chicago

The Committee discussed principles governing relations of Divisions to A.L.A. and formulated the following resolutions to the Executive Board and Council as aid to solution of the A.C.R.L. problems;

1. THAT, the A.L.A. should try to achieve such participation by all subject groups and geographical units as will enable each member to have, and to feel that he has, a share of responsibility for A.L.A. support, policies, and activities.
2. THAT, the autonomy in matters affecting primarily their own members and institutions provided by the Constitution and By-Laws to Divisions, and, so far as possible to sections, should be made effective; and that additional efforts should be made to give Divisions a proportionate share of responsibility for policy making and activities, including special projects, which affect them as well as other groups.
3. THAT, machinery be provided which will enable the chapters, while retaining the autonomy they have always enjoyed, to have a large share in policy making and activities primarily in order that due consideration may be given to regional and state differences in library needs and possibilities.
4. THAT, decisions as to what matters are of concern to the A.L.A., even while affecting interests of subject groups and chapters, must often be made by the A.L.A. Council for policy, and the Executive Board for administration; and that these bodies should, therefore, be made as fully representative of all groups as possible.
5. THAT, the Headquarters Staff (wherever located) is to be considered as a Secretariat for the Association as a whole; that its interests should be as wide as those of the whole Association including divisions, sections, round tables, chapters, boards and committees; that although perfect balance in emphasis in any one year is not to be expected, there should be reasonable distribution of emphasis in a decade.
6. THAT, large divisions and other major interests should be represented by specialists; that each specialist should be responsible primarily to a Board of Directors of a division or, if there is no division in the special field, to an appropriate board or committee; that the work of each specialist should be so tied with the work of other specialists and with other activities of the Association as to enable all parts of the organization to derive some benefit and the Association as a whole to gain strength from the work of the specialist.

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American library association. Committee on library architecture and building planning. Small public library buildings; prepared... by John Adams Lowe, chairman. Chicago, American library association, 1939. 47p. \$1.50.

--Discusses procedure for building committee, relations between librarian, committee, architect. Illustrations of exteriors, floor plans, some interiors of 24 buildings, 17 erected 1935-37, with critical comment. Costs, size, book capacity.

American library association. Committee on post-war planning. Post-war standards for public libraries. Chicago, American library association, 1943. 92p. \$1.50.

--A basic tool for planning. Chapters cover public library objectives, standards of service, size and area; finance; buildings; book collection; personnel and technical processes.

Chicago. University. Graduate library school., Library institute. Library buildings for library service; papers presented before the Library institute at the University of Chicago, August 5-August 10, 1946, edited by Herman H. Fussler. Chicago, University of Chicago press. Publication, probably Summer, 1947.

--Includes legal and financial aspects of building planning, air treatment and illumination.

Library buildings for Canada. Ottawa, Canada, Canadian library association, 1947. 14 l. \$0.75. (Reprinted from the Journal of the Royal architectural institute of Canada, Feb., 1947.)

--Articles, sketches and plans.

Power, Effie L. "Planning and equipment of children's libraries" In her Work with children in public libraries. Chicago, American library association, 1943. pl30-52. \$3.00.

--Discusses objectives and planning both of children's rooms and of separate children's buildings.

Schunk, Russell J. Pointers for public library building planners. Chicago, American library association, 1945. 67p. \$1.25.

--Simple, concrete advice for librarians, committees and boards newly faced with building problems. No plans or photographs.

Wheeler, Joseph L. and Githens, Alfred M. American public library building: its planning and design with special reference to its administration and service. New York, Scribner, 1941. 484p. (The Scribner publication is now out-of-print. Planeographed copies will be available from the American Library Association after July 15, 1947. \$7.00)

ANNIVERSARIES AND HOLIDAYS

A HANDY TOOL FOR MINISTERS AND OTHER PUBLIC SPEAKERS

LIBRARY OF
CONGRESS
SERIAL RECORD

NOV 17 1947

By Mary Emogene Hazeltine

X-2 673

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A calendar arrangement of the important holidays, holy days, historical events, birthdays of important personages, special days and weeks with information about them and lists of materials for their observance.

SPECIAL FEATURES:

THE CALENDAR

Lists for every day of the year the important events connected with that day.

A ten page section deals with the movable fasts and feasts of the Jewish and Christian year.

Each personal entry consists of the name, dates, and an identifying biographical phrase. Includes references to works by and about a great many well-known preachers, churchmen, missionaries, saints, religious leaders and reformers.

Entries for special days and holidays include a history of the day, references to books about the origin, history and observance of the day, references to sermons, prayers, poetry and prose selections, programs, speeches, plays and entertainments, music, etc. Many references are given for important church days such as Christmas, Easter, etc.

BOOKS ABOUT HOLIDAYS, SPECIAL DAYS, AND SEASONS

The special section, "The Christian Year," includes annotated lists of general books, in addition to those dealing with the history, customs, and observance of Sunday; the reading and study of the Bible; hymns and religious poetry; and saints.

All of the books are coded by number, making reference to them from the calendar simple and easy.

BOOKS ABOUT PERSONS REFERRED TO IN THE CALENDAR

More than 1500 sketches of the lives of the great, including many religious leaders, may be easily traced from code numbers in the calendar to the collective biographies listed in this section.

THE CLASSIFIED INDEX

All of the names which appear in the calendar are here grouped by calling, occupation, or interest so that one can easily locate saints, missionaries, patriots, etc.

THE GENERAL INDEX

The wealth of material in the entire book is easily located through the 2000 entries in the general index.

316 Double Column Pages

\$6.00

AMERICAN LIBRARY ASSOCIATION - Chicago

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BY WAY OF INTRODUCTION NOV 17 1947



A
Young People's
Guide to Reading
for
Fun And Recreation

BY WAY OF INTRODUCTION* has just been published by the American Library Association.

This introduction to the world of books is designed especially for you. You will find suggestions of stories of adventure and romance of life in America and in other countries. Through the many books listed--novels, biographies, and others--you will meet scientists whose discoveries have benefited all mankind; artists, musicians, and writers whose contributions have increased your pleasure and knowledge; men and women who have made your country what it is today through the building of the home and the community; brave men who have fought for the freedom of all people; and rugged individuals who are now uniting that world for peace.

Each book listed is carefully described, so that you can decide for yourself whether or not you wish to read it. If so, your public or school library will probably have a copy to lend you.

A copy of this guide to recreational reading for young people may be purchased from the American Library Association for \$1.25.

*By Way of Introduction. Compiled by a joint committee of the American Library Association, the National Education Association, and the National Council of Teachers of English--Jean C. Roos, Chairman. Edited by Frances Grim. 120 pages. Illustrated. \$1.25. Quantity prices.

AMERICAN LIBRARY ASSOCIATION

50 East Huron Street

Chicago 11, Illinois



AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

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LIBRARY OF
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NOT REQUIRED

NOV 17 1947

November 5, 1947

To University Extension Agencies:

The enclosed letter describes a new library film, Books and People; The Wealth Within, recently released by the American Library Association.

We should also like to call your attention to another recent film, Library on Wheels, which is being distributed by the A.L.A. Produced by the National Film Board of Canada with the aid of library groups, Library on Wheels is a black-and-white 16mm. sound film with a running time of 13 minutes. The price is \$37.50 with usual trade and educational discounts.

Library on Wheels is an excellent vehicle for interpreting the rural library idea. It gives the layman an understanding and appreciation of the work that libraries do, and of their possibilities. It shows how village and town libraries are serviced and used in the Fraser Valley district of British Columbia, how library services are extended far beyond the borders of cities and towns to reach families, schools and stores in remote districts, and how cooperative action answers the ever-growing demand for books.

Your order will be handled promptly.

Yours sincerely

Everett O. Fontaine, Chief
Publishing Department

JN 13747

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ANNOUNCER: Why lose at bridge? An array of experts are waiting to help you whether its contract or auction you like to play. Where? At your public library. Not only books on bridge, but games of all sorts await your enjoyment. Learn the rules through books at your public library. Your librarian will give you just the book you need.

ANNOUNCER: Long, dull winter evenings without too much to do? Just the time to develop your hobby. Learn faster methods of analyzing coins, easier ways to mount stamps, or frame pictures. Whether your hobby is knitting, leather work, wood turning or any of a dozen art crafts, library books can help you. Stop in today and ask your librarian to suggest books to make your hobby more interesting and more fun.

ANNOUNCER: Congress faces many problems this session -- aid for Europe, homes for veterans, high prices and tax reduction. Many of these issues affect you personally. You may want to write your Congressman to tell him your opinion. If you're not sure of facts, you can get them at your public library. The library also has the names, addresses and correct titles for all Congressmen and representatives. Remember, your library is located at _____ and is open from ____ (hour) ____ to ____ (hour) ____.

ANNOUNCER: Stranger in town? You'll find a real friend in your public library. Stop in today and talk to your librarian. She can help answer many of your questions about where to go and what to do while you're living in _____. If you're more interested in finding some place to live, she can suggest agencies to help you.
insure many hours of _____



AMERICAN LIBRARY ASSOCIATION

NATIONAL OFFICE ON THE LIBRARY BUILDING, 1000 K STREET, N.W., WASHINGTON, D.C. 20004

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FEDERAL RELATIONS NEWS

A. L. A. National Relations Office - Paul Howard, Director

Vol. 3

November 4, 1947

No. 2

GENERAL FEDERATION OF WOMEN'S CLUBS LIBRARY PROGRAM

The library program of the General Federation of Women's Clubs lists active support of the Library Demonstration Bill as one of its objectives. The GFWC has been one of our most active advocates of the Bill, and their current program is particularly strong in urging action in getting the Bill passed this year.

Mrs. Karl Bishopric, of Spray, North Carolina, Chairman of the Library Division of GFWC, was in the office recently and we discussed the program with her. Regular letters and promotion suggestions from Mrs. Bishopric to the State Library Chairmen repeatedly solicit action in behalf of the Bill.

The Library Division is also preparing a leaflet which will emphasize library needs and state what the Federation can do to meet them. Active support of the Library Demonstration Bill is prominent among the proposed projects.

A list of Library Chairmen of State Federation of Women's Clubs is attached. We have sent kits of material on the Bill and on the need for library service to each chairman. Perhaps you can work out some effective publicity with the Library Chairman in your State. Since the GFWC has given its willing and active support, the present library program presents a real opportunity for close cooperation on both State and national levels.

* * * * *

PENNSYLVANIA ADOPTS RESOLUTION RE S.48-H.R. 2465

The Pennsylvania Library Association, meeting at the Regional Library Conference in Baltimore, October 11, adopted the following resolution in support of the Library Demonstration Bill:

- Whereas; Inasmuch as there are close to three million persons in the State without any library service, and about the same number with inadequate service, and it is quite evident that a stronger library program for Pennsylvania is needed; and
- Whereas; There is before Congress the Library Demonstration Bill to provide aid for a limited period to set up and administer a demonstration of good public library service in some part of each State; and
- Whereas; This bill can be expected to pass the next session of Congress if its merits are properly pointed out to members of Congress, therefore



AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

December 5, 1947

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To the Presidents of A.L.A.
Divisions and Other Groups:

The Executive Board has asked me to thank all who contributed suggestions for the Four Year Goals or a Four Year Plan.

When a compilation was made of all the suggestions, the resulting document was a very long list of separate items. Effort at classification and combination failed to reduce the document to reasonable proportions. After several Headquarters staff and staff committee meetings, it was decided that the only solution was some kind of synthesis.

The result is enclosed. It is perhaps more of a policy statement than a four year plan or a list of goals. It has the approval of the Executive Board for presentation to the Council. Revisions are still possible and we shall be glad to have your criticisms before it goes to Council for action at the Midwinter Conference.

The Executive Board suggests that Divisions and other groups prepare their own specific four year goals within the general frame of reference of the enclosed statement, but with such interpretation as may be necessary to meet their own needs. Your goals will probably be more specific, and in many cases, they will probably be measurable.

It is hoped that this statement, and the additional statements which the Executive Board now invites Divisions and other special groups to prepare, will help to give the A.L.A. something to celebrate in 1951 in addition to 75 years of age.

Cordially yours,

Carl H. Milam
Executive Secretary

CHM:mw
ENClosure
cc: Secretaries

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

December 5, 1947

To the Presidents of A.L.A. Divisions,
National Library Associations, and
Other Groups:

The enclosed report was submitted by the Committee on Regional Meetings, consisting of Miss Rothrock, Chairman, Mr. McDiarmid, and Mr. Richards, at the meeting of the Executive Board in October. This report was drawn up after a study of the recommendations received from the various groups in answer to a questionnaire. It was adopted and the Board voted that it be submitted to the various groups.

The report is also being communicated to Council for advisory opinion, prior to its presentation at the Midwinter Conference for action.

May we have your comments?

Cordially yours,

A handwritten signature in cursive script that reads "Carl H. Milam".

Carl H. Milam
Executive Secretary

mw
ENClosure
cc: Secretaries

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

December 5, 1947

To Presidents of Divisions,
Boards, Committees, and
Other Groups:

At its meeting in October the Executive Board decided that as an experiment the preparation of the budget for the fiscal year 1948-1949 would follow a different schedule from that of previous years. It is hoped the Budget Committee can draw up a tentative budget as early as April or May, realizing, of course, that changes will have to be made at the October meeting of the Executive Board. This means that committees, boards, and departments at Headquarters, and any other groups which are going to request financial support next year, should present their requests at Midwinter or sometime before April 1.

Cordially yours,

A handwritten signature in dark ink, reading "Carl H. Milam". The signature is fluid and cursive, with the first name "Carl" and last name "Milam" clearly legible.

Carl H. Milam
Executive Secretary

nmw
ENClosure
cc: Secretaries

JM 13808

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ASSOCIATION OF COLLEGE AND REFERENCE LIBRARIES

50 East Huron Street, Chicago 11, Illinois

December 10, 1947

Did you know that the Association of College and Reference Libraries is concerned that you're not a member? According to the records you are a member of the American Library Association, but you didn't request Divisional Membership in the A.C.R.L. A.C.R.L. was established as a Division of A.L.A. to give you closer contact with other college, university and reference librarians and with your help to develop appropriate services through our new Executive Secretary, Orwin Rush.

Your A.L.A. dues provide for membership in one division at no extra cost; HOWEVER, YOU MUST SPECIFY THE DIVISION. You may join additional divisions by adding 20% to your dues for each.

We feel you would be an asset to A.C.R.L., and we need you to accomplish an ambitious program of activities. When you pay your A.L.A. dues for 1948, be sure to request membership in the Association of College and Reference Libraries. Your interest and active participation are what we want.

We hope your answer is, "Will do!"

Sincerely yours,

Wayne S. Yenawine
Chairman, Membership Committee

JN 13816

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES 50 EAST HURON STREET, CHICAGO 11

MEMORANDUM

December 1, 1947

To: The International Relations Board
and
The Executive Board

From: Carl H. Milam

Over the weekend I had a telephone call from Marietta Daniels in Mexico City saying that Fred Cromwell, who has been in the hospital with pneumonia, has been advised by his doctor in Mexico not to return to Washington, but to go as soon as he is able to travel to the dry climate of Arizona.

Miss Daniels and Mrs. Cromwell will start back to Washington by car early this week. They will close the Cromwell house and then drive to Tucson. Mr. Cromwell will fly from Mexico to Arizona when the doctor says he is able to travel, which should be within the next week or two.

Miss Daniels indicated that Mr. Cromwell hesitated to make his decision final until he has consulted with his own physician.

With Miss Ludington's approval I have asked Paul Howard to assume at once a supervisory relationship to the I.R.O. as my personal representative. He had already consented to handle correspondence with librarians on the Mundt Bill and other legislative matters at the request of the I.R.O.

I am asking Mr. Howard to find out what progress has been made by Mr. Cromwell in the selection of an assistant director.

All of the above has to do with an interim arrangement for the emergency, subject to cancellation or revision by the I.R.B.

I am also asking Mr. Howard to take another look at the possibility of putting both offices under one director without necessarily moving the I.R.O. from the I.C. He will, naturally, wish to discuss this with the staff of I.R.O. and with Mr. Shaw, who made the recommendation for consolidation in the report which was published as a supplement to the June, 1947, A.L.A. Bulletin (page 204, Recommendation 11). Any recommendations received from Mr. Howard will be submitted to the I.R.B. and the Executive Board.

In the meantime, I solicit your advice, particularly about individuals who might serve either as director or assistant director of I.R.O.



AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

December 1, 1947

To the Librarian:

Libraries on the West Coast have been presented with an exceptional publicity opportunity. A large outdoor advertising concern which has outlets in 600 cities on the Pacific Coast is now discussing the possibility of using its billboards on behalf of public libraries. This company has contributed liberally to such advertising on behalf of war-connected citizen campaigns, safety drives, and church objectives.

A representative of the firm wishes to add libraries to the list of organizations being helped by his company. He has asked us to secure examples of ways in which other industries have aided libraries in a similar way.

Since Miss Olga Peterson, who would probably have had the information at her finger-tips, is no longer with us, I am calling upon you to contribute this needed information. I would appreciate your sending me just brief descriptions of ways in which businesses and industries have helped your library as a public service. Perhaps it was in connection with giving the library space in advertising, in lobbies, or in underwriting such jobs as the printing of reading lists and bulletins.

Whatever it is, we need the information as quickly as possible.

Thank you for your cooperation.

Cordially yours,

Carl H. Milam

Carl H. Milam
Executive Secretary

mm

JN 13804

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Exhibit Manager's Office
Exhibit Hall, Civic Auditorium
June 29, 1947

ATTENTION, CONFERENCE EXHIBITORS:

Welcome to San Francisco - For your convenience we summarize information which has been sent out from time to time which should have come to your attention;

Installation of Exhibits

All exhibits must be in place by 1:00 P.M., Sunday, June 29.

Daily Schedule

Exhibits will open at 8:30 A. M.

Closing Hours:

Sunday, 6:00 P.M.

Monday, *

Tuesday, 8:30 P.M.

Wednesday, 1:00 P.M.

Thursday, 6:00 P.M.

Friday, 8:30 P.M.

*On Monday night after the first General Session, delegates will be encouraged to visit the exhibits. There will be no reception. Closing hour will depend on the attendance.

Attendance at the booth after 6:30 P.M. is optional with the exhibitor.

Dismantling of Exhibits

Official Closing: Friday, July 4, 8:30 P.M.

The last General Session begins at 8:30 P.M. in the Auditorium. In order not to disturb the meeting, dismantling and packing activities must be postponed until after the meeting closes. Material must be packed and ready for removal from the Auditorium by Saturday night July 5.

Registration

All exhibitors are urged to register Sunday if possible. Each exhibitor will receive a Conference Program and other material distributed to delegates. Be sure to indicate that you are an exhibitor to avoid payment of registration fee. Please remember that the more complete the registration records are, the easier it will be to deliver letters, telegrams, and parcels throughout the week.

Regulations

Displays are restricted to space assigned and must not project into the aisles, nor interfere with or obstruct the view of adjoining exhibits. Displays must not be attached to pillars, floors, walls, or building furnishings. They must not extend above the 8-foot back wall. Flood lights or spot lights may be installed only with the approval of the Exhibit Manager.

Samples, circulars, or advertising matter of any description may be distributed only within the booth assigned to the exhibitor presenting such material. All demonstrations, interviews, or other sales activities must be confined to the limits of the exhibit booth.

Furniture-Equipment-Signs-Exhibit Information

The A.L.A. Exhibit Manager and the J. L. Stuart Company have desks in the exhibit area to take care of your last minute needs. People stationed there will be glad to help you.

A. L. Remley
for Everett O. Fontaine
Exhibit Manager

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AMERICAN LIBRARY ASSOCIATION
International Relations Office
Library of Congress Annex
Study Room 251
Washington 25, D. C.

In June, 1942, the International Relations Board of the American Library Association was created, and given direct supervision of the Association's international activities involving library cooperation with Latin America, Europe, Africa, the Near East, the Orient, and the work of the Committee on Aid to Libraries in War Areas. The Board established the International Relations Office to carry on its work in cooperation with the other committees of the Association whose work had international implications, such as: Joint Committee on Library Literature in Translation, Joint Committee on Importations, Board on Resources of American Libraries, Committee on Work with the Foreign Born, and others of a similar nature. Four sub-committees acting in an advisory capacity to the Board are:

Committee on Aid to Libraries in War Areas
Committee on Library Cooperation with Europe and Africa
Committee on Library Cooperation with Latin America
Committee on Library Cooperation with the Orient and Southwest Pacific.

The International Relations Office functions as an advisory agency for libraries and librarians abroad, and for American librarians, who are interested in the international field. In addition, the International Relations Office has, during the war years, served as an operational agency for various projects of the Department of State, Rockefeller Foundation, and other foundations and libraries.

Rockefeller Foundation

Since 1941, under the supervision of the Committee on Aid to Libraries in War Areas, the Association has carried on two projects designed to help libraries in war areas. Under this arrangement, the Rockefeller Foundation has allocated from \$50,000 to \$70,000 annually for the purchase of subscriptions to about 360 scholarly and scientific journals to complete the many sets of United States journals abroad which had been interrupted by the war. The Rockefeller Foundation also made grants of \$160,000 to purchase, through the Committee, outstanding books of reference and research published during the years 1939 through 1943, during 1944, and during 1945. Bibliographies corresponding to these years were published and distributed in Europe and Latin America. This grant enabled the International Relations Office to purchase 35 sets for distribution to 35 libraries in 24 countries. Up to the present time between 700 and 800 volumes have been distributed to each library.

A number of other Rockefeller Foundation grants have been made to meet specific needs of libraries throughout the world and have been operating throughout the war and postwar period.

Department of State

Since 1942, the American Library Association has administered the Books for Latin America project, for 1942 and 1943 under the Coordinator of Inter-American Affairs, from 1944 to the present in cooperation with the Department

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FINANCIAL STATEMENT

TRUSTEES DIVISION - AMERICAN LIBRARY ASSOCIATION

September 1, 1946 - August 31, 1947

BALANCE September 1, 1946 \$ 468.60

RECEIPTS

Allotments to Division from dues received by American Library Assn.	\$ 373.04	
Royalties from the sale of THE LIBRARY TRUSTEE	17.44	
Total balance and receipts		\$ 859.08

DISBURSEMENTS

Supplies and Printing	66.16	
Mimeograph	16.61	
Postage	92.75	
Telephone and Telegraph	33.25	
Travel Expenses of Speakers	22.96	
Clerical Help, ALA Headquarters	16.00	
Membership Dues	10.00	
		\$ 257.73
		\$ 601.35

/s/ Edward J. A. Fahey
Treasurer, Trustees Division
American Library Association

October 31, 1947

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A.L.A. TRUSTEES DIVISION

Officers, Board of Directors and Council Members

CHAIRMAN - Mr. Paul R. Benson, Public Library, New Castle, Indiana (1224 $\frac{1}{2}$ Broad Street), 2-year term, 1947-49

FIRST VICE CHAIRMAN - Miss Mary R. Leeds, Free Public Library, Atlantic City, New Jersey (162 S. Pennsylvania Avenue), 1-year term, 1947-48

SECOND VICE CHAIRMAN - Mrs. Samuel McKee Mitchell, recently trustee of Public Library, Wheaton, Illinois (1244 N. Stone Street, Chicago), 1-year term, 1947-48

EXECUTIVE SECRETARY - Mrs. F. A. Cushing Smith, Public Library, Wilmette, Illinois (431 Central Avenue), 1950

TREASURER - Mr. Edward J. A. Fahey, Free Public Library, Irvington, New Jersey (50 Tiffany Place), 1948

BOARD OF DIRECTORS

Terms expire 1949

Miss Pearl Glover, Cole County Library, Jefferson City, Missouri (Eugene)

Mr. Thomas J. Ferro, Public Library, Tacoma, Washington (718 Medical Arts Building)

Mr. H. P. Lindsay, Carnegie Public Library, Escanaba, Michigan (1415 First Avenue)

Mrs. Julia Brown Asplund, State Library Commission, Santa Fe, New Mexico

Terms expire 1948

Mrs. Albert E. Hollingshead, Public Library, Albia, Iowa

Mr. John Charles McKay MacBeth, K.C., Public Library, Toronto, Ontario, Canada (330 Bay Street)

Mrs. J. Henry Mohr, Public Library, San Francisco, California (2 Castaneda Avenue)

Mrs. J. E. Price, Tuscaloosa County Library, Tuscaloosa, Alabama (1302 Greensboro Avenue)

A.L.A. COUNCIL MEMBERS

Miss Margaret Southwick, formerly a trustee of Public Library, Gary, Indiana (701 Van Buren Street), 4-year term, 1945-49

Mr. Andrew H. Lemke, formerly a trustee of Matson Public Library, Princeton, Illinois (667 Palisade Avenue, Yonkers 3, New York), 3-year term, 1945-48



AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

December 24, 1947

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To the Executive Board

I.R.O. Mrs. Helen Wessells has agreed to assume most of the responsibility for the I.R.O. while Mr. Cromwell recuperates in Arizona. Paul Howard will continue to give general supervision. Mr. Cromwell is improving more rapidly than expected.

Mr. Howard has made preliminary proposals for consolidation of the two offices for consideration of I.R.B. and the Federal Relations Committee.

A two-day conference on the work of I.R.O. and possible consolidation will be held in Washington, December 30-31, involving Mrs. Wessells and the I.R.O. staff, Miss Ludington, Mr. Lindquist, Mr. Howard and myself.

A.C.E. A meeting of constituent members will be held in Washington January 23-24. A.L.A. will be represented by Ben Powell, Francis St. John and Paul Howard. Mr. Powell will also represent A.C.R.L.

Fourth Activities Committee. Ralph Shaw has presented his resignation as Chairman to President Rice primarily because of policy differences between Headquarters management and himself.

The Joint Committee of N.E.A. and A.L.A. met at A.L.A. Headquarters in November, worked on plans for promoting school libraries and on research studies; also sent a resolution to American Association of School Librarians urging A.A.S.L. to explore ways of strengthening relations with N.E.A., trying to find official voice in N.E.A. as well as in A.L.A.

Representation. Miss Timmerman and Mr. Rush attended the Conference of Eastern college librarians at Columbia University, November 29.

Mary M. Gillham, Friends of the University Library, Toledo Ohio, at inauguration of Harry Clifford Fox as president of Findlay College and Winebrenner Graduate School of Divinity, Findlay, Ohio, November 19.

Opal Williams, East Texas State Teachers College Library, at inauguration of Dr. James G. Gee as president of the East Texas State Teachers College, Commerce, Texas, November 15.

Earl N. Manchester, Ohio State University Library, at inauguration of Samuel D. Marble as president of Wilmington College, Wilmington, Ohio, November 21-23.



AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

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December 22, 1947

To the Librarian or Staff Organization

A suggestion that A.L.A. organize a campaign among librarians for funds to purchase CARE packages for European librarians, and possibly others, is under consideration.

Before the officers present the matter to the Executive Board and Council, they need to know what is already being done by typical libraries. May we ask you, therefore,

Whether your staff as a group is
sending CARE packages abroad?

To librarians or others?

What is the approximate total in
dollars to date?

Whether it is a continuing activity?

Whether, off the cuff, you think the
A.L.A. should attempt to do something
to stimulate and coordinate the
gifts?

Cordially yours

Carl H. Milam
Executive Secretary

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

December 23, 1947

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To Officers and Directors
of the Trustees Division

Dear Friends:

Re: A.L.A. Midwinter Conference
January 29 - February 1, 1948

From copies of letters attached hereto you will note that the meetings of special interest to Trustees at the Midwinter Conference will be on Friday, January 30, and Saturday, January 31, 1948.

Following the open meeting of the Trustees Division Executive Board on Saturday morning, January 31, there will be an adjournment for luncheon. At 2:30 p.m. the Trustees interested in the Annual Conference at Atlantic City, June 13 - June 19, 1948, will get together and discuss plans for that Conference.

We should be glad to have the pleasure of your presence and the benefit of your advice. If you cannot attend, we would much appreciate your sending Mrs. F. A. Cushing Smith, Secretary, Trustees Division, c/o A.L.A., 50 East Huron Street, Chicago 11, Illinois, any suggestions for activities which you feel the Trustees Division should emphasize at Chicago or Atlantic City.

Thank you for your help and best wishes for the holiday season.

Yours very truly,

Paul R. Benson, Chairman
Trustees Division

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AMERICAN LIBRARY ASSOCIATION
EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

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December 23, 1947

TO: State Trustee Organizations
State-Wide Citizens Library Organizations
State Library Associations
State Library Extension Agencies

From the letter attached you will note the meetings of special interest to Trustees at the Mid-winter Conference of the A.L.A., to be held at the Edgewater Beach Hotel in Chicago, January 29 - February 1, 1948.

Any publicity you can give these meetings among trustees in your state, including a notice in your official bulletin, will be greatly appreciated.

Very truly yours,

Paul R. Benson
Paul R. Benson, Chairman
Trustees Division

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Enclosures

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

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December 23, 1947

To State Library Agencies and Editors of
State Library Association Bulletins:

We will appreciate your cooperation in informing the librarians and Trustees in your state through your bulletin that the Jury on Citation of Trustees wishes to receive nominations of outstanding Trustees for the 1946 citation for distinguished service awarded by the A.L.A. Nominations with supporting evidence should be mailed to Jury on Citation of Trustees, A.L.A. Headquarters, 50 East Huron Street, Chicago (11) Illinois, not later than March 15, 1948, and preferably earlier.

Since the first citations were presented at the Boston Conference in 1942, two have been awarded each year. In 1947 Mary E. Frayser, Chairman of the State Library Board, South Carolina, and Thomas H. McKaig of Hamburg, New York, were cited for their meritorious service as Trustees.

The attached mimeographed sheets give full information on the citation of Trustees and a suggested publicity release has been enclosed for your consideration.

You will be interested to note that after a trial period of three years, upon the recommendation of the Jury on the Citation of Trustees, the A.L.A. Council at its meeting on October 13, 1944, unanimously voted to continue the annual citations.

We will be grateful for any publicity you may be able to give this announcement in your publication, or in any other way that seems feasible.

Cordially yours,

Lenore W. Smith

Lenore W. Smith (Mrs. Philip Sidney)
Chairman
Jury on Citation of Trustees

Other members of Jury
L. Marion Moshier
L. Quincy Mumford
(Miss) Marion Packard
Mrs. A. J. Quigley

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DIRECTORY OF STATE AND PROVINCIAL
LIBRARY EXTENSION AGENCIES

State

- ALABAMA Public Library Service Division, Department of Archives and History:
State Director, Mrs. Lois Rainer Green, Montgomery 5.
- ARKANSAS State Library Commission: Executive Secretary, Irene Mason, War
Memorial Building, Little Rock.
- CALIFORNIA State Library: State Librarian, Mabel R. Gillis; Field Repre-
sentative, Thelma Reid, Sacramento 9.
- COLORADO State Library, Department of Education: State Superintendent of
Public Instruction, Mrs. Nettie S. Freed; Deputy State Librarian,
Gordon L. Bennett, Denver 2.
- CONNECTICUT Division of Libraries, State Department of Education: Secretary,
Katharine H. Wead, State Office Building, Hartford.
- DELAWARE Library Commission for State: Librarian, Mrs. Bernice W. Hammond,
Dover.
- FLORIDA State Library Board: Acting Director of Extension, Mrs. Selma
Morgan, Tallahassee.
- GEORGIA Division of Textbook and Library Service, Department of Education:
Director, C. S. Hubbard; Assistant Director, Sarah L. Jones, State
Office Building; Assistant Director in charge of rural public
library service, Lucile Nix; Librarian, Library Extension Service,
Beverly Wheatcroft, 92 Mitchell Street, S. W., Atlanta 3.
- IDAHO State Traveling Library: Librarian, Margaret S. Roberts, Boise.
- ILLINOIS State Library: Assistant State Librarian, Helene H. Rogers;
Chief, Extension Service, (Miss) Marion E. James; Field Visitor,
Public Libraries, Lucile Davis; Field Visitor, Labor and Industry,
Walter E. Myers, Centennial Memorial Building, Springfield.
- INDIANA State Library: Librarian, Harold F. Brigham; Chief, Extension
Division, Hazel B. Warren, Indianapolis 4.
- IOWA State Traveling Library: Librarian, Blanche A. Smith, Historical
Building, Des Moines 19.
- KANSAS State Library: Librarian, Louise McNeal; Secretary, Traveling
Libraries Commission, _____, Topeka.
- KENTUCKY Library Extension Division, Department of Library and Archives;
Director, Frances Jane Porter, Old Capitol, Frankfort.

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

December 16, 1947

To the Chairmen of the following A.L.A. Committees:
Audio Visual
Library Equipment and Appliances
Photographic Reproduction of Library Materials

The Committee on Photographic Reproduction of Library Materials transmitted to the A.L.A. Publishing Department on October 17, 1946 a definite recommendation concerning the Journal of Documentary Reproduction. As it concerned the other two committees named above the proposal was transmitted to them and reactions sought.

Attached are copies of the original proposal and of the reactions of the other two groups. Examination of this material suggests that some basic questions need to be considered, perhaps jointly, before much progress can be made.

1. Is the general idea a good one?
2. Would one journal serve adequately the needs of the three groups concerned?
3. Photographic Reproduction and Audio Visual committees have promotional jobs to perform as well as the responsibility for disseminating news and technical information. Could their jobs be as effectively done if the promotional and technical aspects of their work were separated.
4. What alternatives might there be to the reestablishment of a revamped JDR? Perhaps more than one journal is necessary. Perhaps regular space might be secured by the various groups (or by some of them) in existing periodicals. The Committee on Library Equipment and Appliances makes some interesting comments along this line.

Since joint study of these and other basic questions seems to be called for it is proposed that the three committees set up machinery for joint study of the proposal and that together they make recommendations as to whether or not one or more journals should be started (or revived). If the decision is against launching a publication soon the matter will be settled at least temporarily. If the decision is that something should be gotten under way recommendations should be fairly specific as to needs to be served, scope, and content (news, promotion, technical description, evaluation, etc.), probable frequency, approximate number of pages of good material that could be assembled for each issue, and any other information or data that would help to visualize what is being proposed. With such concrete information as to what is wanted the Publishing Department would thus be in a position to study the financial problems involved.



AMERICAN LIBRARY ASSOCIATION
EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

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December 16, 1947

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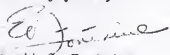
To the Editorial Committee

A preliminary draft of a manuscript The Librarian and the Teacher in General Education was left with us by B. Lamar Johnson of Stephens College in July, 1946. The preliminary draft was criticised by the Publications Committee of ACRL and by Miss Batchelder, Head of the School and Children's Library Office. A few weeks ago we received the revised manuscript which was again sent to the Publications Committee of ACRL. Mr. Logsdon's comment on it reads as follows:

"I think it is fair to say that members of the Committee are not unanimous in their enthusiasm for this manuscript. However, reservations in at least two instances concern the Educational Program at Stevens rather than the library's support of that program. It is accordingly recommended that the Editorial Committee consider this manuscript for publication by the American Library Association."

The Chief of the Publishing Department read the manuscript and is ready to join the Publications Committee of ACRL in recommending its acceptance by the A.L.A. A Table of Contents of the book, and the Title Page, as well as a form for your vote are enclosed.

Sincerely yours,


Everett O. Fontaine
Chief, Publishing Department

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AMERICAN LIBRARY ASSOCIATION
EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

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December 15, 1947

To the Editorial Committee:

We have just received from Clara Beetle of the Library of Congress the manuscript for the final edition of Part I of A.L.A. Catalog Rules. You will remember that the responsibility for preparing the final manuscript was assumed by the Division of Cataloging and Classification at its request. The Division set up an advisory committee and employed, with funds furnished by A.L.A. Publishing, Miss Beetle as editor. M. Ruth MacDonald, President, transmits a recommendation on the part of the Division that the manuscript be published as promptly as possible.

In that recommendation we concur. A form for your vote is enclosed.

Sincerely yours,

EO Fontaine
Everett O. Fontaine
Chief, Publishing Department

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AMERICAN LIBRARY ASSOCIATION
EXECUTIVE OFFICES 30 EAST HURON STREET, CHICAGO 11

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December 16, 1947

To Groups Planning Meetings at Atlantic City:

The Executive Board at its meeting in October felt it necessary to approve an increase in the registration fee to \$5 for the Atlantic City Conference, because of the very greatly increased cost of holding a conference. It approved also a \$2 fee for one day. The Board hopes to establish a system of monitoring for all large meetings in fairness to those who share in the expenses.

It was decided to share with the Divisions a portion of the registration fee amounting to 10% of divisional allotments for 1946-1947.

Each group planning to meet at Atlantic City is requested to designate a representative to meet with the Executive Board, Monday, January 29, at 8:00 p.m., at the Midwinter Conference to discuss these matters.

At your convenience we shall be glad to know who will represent you at the proposed meeting.

Cordially yours,

Carl H. Milam

Carl H. Milam
Executive Secretary

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AMERICAN LIBRARY ASSOCIATION

NATIONAL RELATIONS OFFICE 1709 M STREET, N. W., WASHINGTON, G. D. C.

EXECUTIVE
OFFICES
50 EAST HURON
CHICAGO 11

FEDERAL RELATIONS NEWS

A.L.A. National Relations Office - Paul Howard, Director

Vol. 3

December 4, 1947

No. 3

LATEST SCORE.....

Here is the December 4 score on congressional attitude toward the Library Demonstration Bill: Will support - 34 senators and 98 representatives; will consider - 28 senators and 99 representatives. This makes a total of 62 senators and 197 representatives indicating favorable action on the Bill, a clear majority in the Senate and only 20 short of a majority in the House!

There is still time to get other commitments. A great many congressmen have not yet been approached about the Bill. Letters now, or personal interviews when the members of Congress are at home for the Christmas recess, may result in the votes needed to insure passage of the Bill.

The regular session of Congress will convene January 6. The Library Demonstration Bill is on the Senate calendar and we are striving for an early vote.

* * * * *

COLORADO ADOPTS RESOLUTION RE LIBRARY DEMONSTRATION BILL.....

At its recent meeting, the Colorado Library Association adopted a resolution favoring S. 48-H.R. 2465. Dr. James Hodgson, Librarian, Colorado A & M College, moved "that the Colorado Library Association go on record favoring Senate Bill 48 and House Bill 2465 and that the secretary write letters to the Colorado congressmen asking that they support them." The resolution was passed unanimously.

* * * * *

ATTENTION: COMMITTEE MEMBERS

There will be a meeting of State Federal Relations Committees at the 1947 Midwinter Conference in Chicago, January 29-February 1. Purpose of the meeting will be to report on progress and discuss plans for future action.

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

December 31, 1947

To the Secretaries of State, Provincial
and Regional Library Associations

Will you please let us know the date and place
of your next annual meeting, using the blank which
we have provided below for this purpose.

If you have not yet decided the time and place of
your meeting, I hope you will notify us as soon as
a decision is reached.

May we hear from you at an early date.

Cordially yours

Carl H. Milam
Executive Secretary

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Name of Association _____

Place of annual meeting _____

Headquarters _____

Date _____

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

December 29, 1947

TO: State School Library Supervisors

The Joint Committee of the N.E.A. and A.L.A. at its November 15th-16th meeting accepted the invitation of the A.L.A. Publications Department Chief, Mr. E. O. Fontaine, to provide advisory service on school library problems from the A.L.A. booth at the American Association of School Administrators Conference in Atlantic City, February 21st-26th, 1947.

The Joint Committee invites state school library supervisors to join its own members in providing that service. If you are to be in Atlantic City for the A.A.S.A. meeting, will you please return the enclosed card as soon as possible. The committee hopes that all supervisors who are to be in Atlantic City will accept the invitation.

Very truly yours,

Mildred L. Batchelder

Mildred L. Batchelder
School and Children's
Library Specialist

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES, 50 EAST HURON STREET, CHICAGO 11

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December 23, 1947

Dear Trustee:

The Midwinter Conference of the A.L.A. will be held this year from January 28 - February 1, 1948, at the Edgewater Beach Hotel in Chicago. Please note the change from the traditional time and place.

If you are planning to attend the Conference, please write the Secretary of our Division, Mrs. F. A. Cushing Smith, c/o A.L.A., 50 East Huron Street, Chicago 11, Illinois.

Your room reservation, however, should be made at once by writing direct to the hotel.

The Executive Board Meeting of the Trustees Division will be held at 10:00 A.M. on Saturday, January 31, 1948. This meeting will be open to all library trustees and officers and members of trustee organizations throughout the United States and Canada. The purpose of the meeting will be to formulate plans for continuing Trustee action. We wish to consolidate the gains thus far made in Trustee activities on all levels and to stimulate greater Trustee participation and leadership in library affairs in the future.

The National Plan, The Public Library Inquiry, recruiting for librarianship, personnel, and membership all present problems and offer opportunities which library Trustees cannot escape or afford to neglect. Your community, state, and nation need your counsel and help as a Trustee in gearing libraries to the new and greater needs of a new and greater day. Come and profit by meeting other progressive Trustees and exchanging ideas with them. Arrangements will be made for the group to have luncheon together informally.

While at A.L.A. Headquarters recently, considering activities for the Midwinter Conference, we met Mr. Forrest B. Spaulding, of the Des Moines Public Library and President of the Division of Public Libraries of A.L.A. Mr. Spaulding's Division was arranging a meeting for consideration of The Public Library Inquiry. The speaker to discuss this two-year study, for which the Carnegie Corporation of New York has granted \$175,000, will be Dr. Robert D. Leigh, who is directing this survey being made by a special committee of the Social Science Research Council. Mr. Robert M. Lester, secretary of the Carnegie Corporation, will introduce Dr. Leigh.

TENTATIVE
MIDWINTER CONFERENCE NOTES

ACRL Executive Board, Committee on Financial Needs, and Committee on Publications will hold business sessions.

ACRL Agricultural Libraries Section meeting to discuss standards for land-grant college libraries and how that influences accrediting of the colleges and universities.

ACRL Libraries of Teacher-Training Institutions Section meeting to get expression of group opinion on proposals for publishing a booklist.

ACRL College Libraries Section meeting for informal presentation of findings of Committee on Preparation and Qualification by Jerrold Orne. Possible talk on pros and cons of a Shaw supplement.

ACRL program meeting with: Eugene H. Wilson presenting report of Committee on Policy; Ralph M. Dunbar speaking on statistics as the U.S. Office of Education proposes to collect them; G. Flint Purdy will make an analysis of Mr. Dunbar's talk; discussion from the floor; and committee progress reports.

ACRL Membership Committee meeting to discuss procedures.

IRO preconference discussion on January 28 to draw together invited representatives of all library groups who have an interest in international library relations. Some of the topics for discussion are: UNESCO; exchange of persons and materials; IFLA and PID; international awareness at home.

Library Extension Division and the Rural Sociological Society are planning a preconference workshop. The purpose will be to make practical applications of the survey being conducted among land-grant colleges and state library agencies to investigate the extent of cooperation between rural sociologists and librarians in studying their common problems in relation to demonstrations of library service. This will be an all-day meeting January 28.

On January 30 the Public Library Division is holding an open discussion on the Public Library Inquiry; Dr. Robert D. Leigh, director, will lead in the discussion. Robert M. Lester, secretary of Carnegie Corporation will also attend.

The Executive Board of the Trustees Division will hold an open meeting on January 31, to which have been invited the heads of state trustee groups and citizens organizations.

The Library Architecture and Building Planning Committee will meet January 30 to discuss sources of information on building planning. Miss Geer is to discuss the sources at Headquarters Library; representatives of ACRL Building Committee and PID Library Architecture Committee have been invited as well as library equipment manufacturers' representatives.

By AUDREY NORTH

Buying Books on a Budget

THE building of personal libraries has long been encouraged at Rockford College. The college is always looking for new ideas to develop student interest in books. A flexible book program has led to many interesting projects.¹ The Maddox Book House, with its old book room containing eighteenth- and nineteenth-century English and French books, brought profitable pleasure to students for twelve years, to terminate only because a depleted stock could not be replaced during the war. A browsing bookstore delighted campus booklovers and gave many students an informal but new approach to reading. When crowded campus conditions are relieved it will be re-established. Book prizes awarded for outstanding performances, curricular and extra-curricular, were selected by the students from the browsing bookstore. Inglenook, the dormitory collection selected by the student library committee, offers opportunity for recreational reading in informal surroundings. A new college bookstore, specializing in reprints and special press books, is now rapidly developing in new and attractive quarters.

The newest project to encourage the

building of personal libraries was a contest sponsored by the college library. There were only two rules for the contest. The personal library had to be built around, first, a core idea or central theme, and, second, no more than fifteen dollars could be spent on the collection.

The first rule of the contest in no way limited the student's choice of subject. The theme could be broad or narrow, it could be in a special field of study, it could be of general or specific interest, but each book had to have a purpose, each book had to have its place with the others. Stress was placed on a core idea that truly expressed the individual's interest. The collections resulted in personal libraries the participants want to keep, to read, to reread. Whether the collections were scholarly in content or naive in an amateur approach to a simple hobby was unimportant if the collection was of sincere interest to its owner.

As the contest progressed it developed some of the entrants already had sizable collections. Their challenge became a rounding out of what they already had. For most of the entrants the contest was the opening of new vistas in the world of books.

The second rule of the contest was that not more than fifteen dollars could be spent on the collection. Benjamin Franklin once wrote a friend: "I am not rich enough to afford *much* in good works, and so am obliged to be cunning and to make the most of a little." By setting the amount at fifteen dollars thriftiness was encouraged. Many asked, "How can I collect a personal li-

¹ The following articles have been published on book projects at Rockford College.

"From London to Midwest Campus Each Autumn Comes a Shipment of Rare Old Books," *Christian Science Monitor*, Nov. 17, 1941.

Frost, Lesley. "Maddox House Bookshop," *Publishers' Weekly* 126:1742-44, Nov. 10, 1944.

Sharpe, Jean MacNeill. "The Book Program of Rockford College," *Illinois Libraries* 18:217-19, August 1948.

Sharpe, Jean MacNeill. "Reading for Recreation at Rockford College," *Library Journal* 62:576-77, August 1938.

Thompson, Margaret S. "The Book House at Rockford College," *School and Society* 46:87-89, July 17, 1937.

Wilde, Louise K. "The Old Book Room at Rockford College," *Journal of Higher Education* 11:320-22, June 1940.



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By RALPH E. ELLSWORTH

To What Extent Can We Integrate?

IF THE TERMS "undergraduate" and "graduate" must be defined traditionally, I can see no possible basis for establishing two separate library collections which would serve undergraduates as such and graduates as such. There is no such thing anymore as a graduate student or a graduate curriculum that can be characterized by singleness of activity. Examine the transcripts of graduate students or the class rolls of the group of courses commonly labeled the 100's, and you will find in this twilight zone an equal mixture. Where are the books for these courses to go in a library which splits between graduate and undergraduate?

Actually, the graduate school is moving in two directions. In the traditional disciplines and even in some of the newer fields, there is a growing distinction between the research and nonresearch degree for graduate students. What this means, of course, is that many students need graduate training and graduate degrees for a wide variety of reasons but that all do not need training in pure or even applied research. Some need more courses, others need supervised experience, and some need merely to age. Those who at the graduate level are to spend their time on nonresearch activities such as taking courses or coordinating the results of research will inevitably work in the same literature that is being used in the advanced undergraduate courses. There is no logical basis for separating this material.

Or, to look at the same fact from another direction, it is possible to argue that the American graduate college is primarily though not exclusively a teacher-training institution. Certainly a very large per cent of its graduates go into teaching at the various levels. Some who go into teaching will continue to do productive research;

most will not. But all should know how to interpret the research of others. We have been pretending that all will continue their research careers. There are signs that we are ready to stop some of this pretense and begin to approach directly the problem of developing graduate training for non-researchers. If we do, then the latter group will surely increase its use of secondary material, which is the same as that used in the advanced undergraduate courses.

Thus, my first argument is that graduate education is moving in a direction which will complicate any attempt to separate its literature from that of lower instructional units.

My second is that the undergraduate college is no longer a single unified curriculum demanding a single library facility.

For years (in fact it dates from the influx of students into colleges following World War I) it has been true that a large per cent (40 to 60) of entering freshmen have dropped out of college before the end of their four-year term.² Those who drop out find that a segment of liberal arts curriculum by itself is likely to be pretty meaningless. Thus, as a corrective measure, what the colleges have been trying to do is to devise a small curriculum of required courses which would be equally useful to those who drop out early and others who stay on for the A.B. When you strip the term of its pretense, jargon, rationalizing, double talk, and verbiage, that is what is meant by general education.

Whether we like it or not, I think we shall find Gresham's Law operating, with the result that the traditional concept of a four-year liberal education will be driven out by the two-year idea of general education, with upper divisional studies in con-

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#39



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By ROSEANNE H. HARRINGTON and GUY R. LYLE

Recruiting and Developing a Library Staff

DURING the past two years the Louisiana State University Library has received many inquiries regarding its classification and pay plan for the library staff. The purpose of this article is to describe this plan and to show how it has been developed to create conditions which it is hoped will be favorable to attracting a staff member of high quality to the library's service.

Administration

All matters relating to personnel for the student, clerical, and professional staffs are centralized in the office of the assistant to the director. Prospective student assistants are interviewed in this office, referred to library supervisors, and, if satisfactory, assigned to positions in the main and branch libraries. Members of the clerical staff are employed through civil service in accordance with regulations established by state law. The assistant to the director has also the primary responsibility for selecting and recommending professional staff appointments and for administering the personnel policies.

Selection

When a vacancy occurs the assistant to the director and the head of the department concerned prepare a description of the general character of the position to be filled, the duties to be performed, and the qualifications considered necessary in the person appointed. If the vacancy is in a branch library, the opinion of the dean or director

of the college, school, or department concerned is usually requested. The description of the position of librarian of the college of education library, reproduced in Form I, is an example.

FORM I

Librarian of the College of Education Library Louisiana State University

The college of education library, containing some six thousand volumes, serves the faculty, graduate students, and undergraduates in the college, which includes the department of health and physical education. One of eleven branch units on the campus, it is administered by the main library. The staff consists of a trained librarian and student assistants.

Duties

1. To assist students in the college to locate and select materials and to use indexes, bibliographies, etc.
2. To serve as a member of, and secretary to, the library committee of the college, assisting in the selection of materials and the preparation of orders.
3. To prepare bibliographies of educational materials for various persons and agencies, particularly teachers and administrators in Louisiana schools.
4. To assemble and to supervise the use of materials for various graduate courses, particularly workshops and short courses during the summer term.
5. To advise with graduate students who are doing study and research in the fields of education and health and physical education.
6. To keep statistics and compile reports on library use.
7. To supervise student help.

Reprinted from *College and Research Libraries*, October 1947

X-2673A5
#40



By DOROTHY J. COMINS

Reprints and Microfilms of Certain Periodicals

THE A.L.A. Committee on Aid to Libraries in War Areas has found it necessary to microfilm or reprint certain out-of-print wartime issues of American periodicals in connection with its program of distribution of periodicals to foreign libraries.

In cases where the committee needed twenty or more copies of unavailable issues, they decided to reprint by photographic reproduction in reduced size, *i.e.*, four pages of the original on one page of the reproduction. Page size of the reproduction remains the same as that of the original in order to facilitate binding. Of these reproductions, editions of one hundred copies each were ordered, so that, after the committee's needs are satisfied,

there will be from forty to eighty copies of each reproduced periodical available for sale. The first list below shows reprinted periodicals which may be obtained from Edwards Brothers, Ann Arbor, Mich.

The second list indicates periodical issues being microfilmed for the committee, most of which will be available in microfilm copy from University Microfilms, Inc., Ann Arbor, Mich. University Microfilms is also interested in arranging for reproduction of other out-of-print issues of these journals if there is a demand for them.

It seems likely that there will be libraries both at home and abroad which will be interested in purchasing some of these reprints or microfilms to complete their periodical files.

List of Reprints by Edwards Brothers in Ann Arbor, Mich.

American Heart Journal, v. 24, no. 1, July 1942; v. 24, no. 2, Aug. 1942; v. 26, no. 1, July 1943; v. 26, no. 3, Sept. 1943.

American Journal of Obstetrics & Gynecology, v. 41, no. 4, Apr. 1941; v. 41, no. 6, June 1941; v. 42, no. 2, Aug. 1941; v. 43, no. 1, Jan. 1942; v. 43, no. 4, Apr. 1942; v. 45, no. 3, Mar. 1943; v. 45, no. 5, May 1943; v. 46, no. 3, June 1943.

American Journal of Surgery, v. 51, no. 2, Feb. 1941.

American Journal of Tropical Medicine, v. 23, no. 1, Jan. 1943 & supplement.

American Political Science Review,¹ v. 35, no. 1, Feb. 1941.

Archives of Internal Medicine, v. 67, Jan.-June 1941.

Archives of Neurology & Psychiatry, v. 44, July-Dec. 1940; v. 45, Jan.-June 1941.

Archives of Ophthalmology, v. 25, Jan.-June, 1941.

Archives of Otolaryngology, v. 33, Jan.-June 1941.

Endocrinology, v. 26, nos. 4-5, April-May, 1940.

Journal of Bacteriology, v. 41, Jan.-June 1941.

Journal of Infectious Diseases, v. 67, no. 3, Nov.-Dec. 1940.

Journal of Laboratory & Clinical Medicine, v. 27, nos. 6, 7, 9, 10, 11, Mar., April, June, July, Aug. 1942; v. 28, nos. 1, 4, 7, 8, Oct. 1942, Jan., April-May 1943.

Journal of Urology, v. 45, Jan.-June 1941.

War Medicine, v. 1, 1941; v. 2, nos. 1-4, Jan.-Feb.-July-Aug. 1942.

¹Extra copies are being handled by the publisher, American Political Science Association, Northwestern University, Evanston, Ill.

X-Z 673 A5
#44

Why Not Teach the History of the Universe?¹

ET me begin, asking your forbearance, with an extract from the *Iowa Clarion* of Apr. 18, 1947, reporting a conference or symposium held by a number of historians at Iowa City.

Speaking before a selected group of world officials in the Auditorium last night, Professor Howie Nottall Binns of Mackenzie University declared that schools and universities should stop teaching the history of the world, and concentrate instead upon the history of the universe. "Unless we understand the abnormal—I might even say the utter-irrationality of the inhabitants of Venus," he maintained, "we shall never be able to deal satisfactorily with similar irrational elements in our own people." Professor Binns went on to say that world federalism could not continue to succeed without careful scrutiny and application of the principles worked out in the long-established federation of the moons of Jupiter, and that our knowledge of overlapping and interlocking historical cycles, a study admittedly in its infancy, would be forwarded to a measurable extent, to our own consequent advantage, by detailed analysis of the successful predictions practised and made use of in connection with the rings of Saturn. "In comparison with the fine results which these older communities have obtained in the control of both human and physical nature," Professor Binns concluded, "we are groping in the dark almost as helplessly as we were two centuries ago."

Professor U. N. Tchuno of the University of Argentine feared that universal war and the end of our civilization might well follow our failure to extend our history courses outside our own puny world limits. "We are now dealing with people," he cried, "who

have never had either a Marx or a Ford, and it is absurd and dangerous for us to continue to waste the precious time of our children by telling them of either. I count 3118—perhaps 3119—civilizations in the history of the universe that have flourished and failed; unless we can discover the reasons for those failures, we shall assuredly end by failing ourselves."

Other members of the audience supported these sentiments, with the exception of a single speaker, afterwards discovered to be one Henry Jefferson of Liberty, Iowa, who was understood to remark that he thought something might be said for teaching Iowa children the history of Iowa. "History begins in our own back yard," those nearest him told reporters they fancied they heard him say before he was placed under arrest and removed from the hall.

An editorial the following day in the great Yukon *Aurora*, considered to have become, since the artificial melting of the polar ice fields through atomic energy, the leading paper of the Western Hemisphere, read as follows:

Some two hundred years ago, after the close of the second of the world wars which convulsed the twentieth century, a courageous group of historians and publicists challenged the primitive practice then in vogue of teaching what was known as American history in the schools. The long and bitter discussion which ensued, in the course of which the defenders of "American history" naturally aligned themselves with the proponents of a narrow nationalism, was not concluded until the police powers of the new world state were invoked. Since that time, now more than a century ago, history as taught to the children of the world has been a powerful inducement to world order and tranquility. The Board

¹ Paper presented Apr. 19, 1947, at the Iowa State Historical Conference held by the University of Iowa at Iowa City.

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By MELVIN OATHOUT and EVELYN OATHOUT

A Pamphlet Method for Research Libraries

Where should I put that wonderful tame lion? Under "Animals Wild?" Certainly, or, perhaps under "African Beasts of Prey?" No . . . let's see . . . that lion wasn't in a zoo, nor was he in Africa. He was in some kind of carnival or circus. That's it! "Circus." Of course, I could have cross-filed it under those various categories. It was terrific! So I decided: "I'll just let the beautiful lion lie here on top temporarily. I'll arrange everything later. In the meantime it can stay right here. On some rainy Saturday night I'll reorganize the whole collection."—George Grosz's *Autobiography*

THE EXTENT and nature of pamphlet treatment by the research library should be determined by the following factors: the cost of processing and maintaining in relation to the importance of the material for that library, and the peculiarities of physical makeup and utilization which dictate specific techniques.

Whether or not pamphlets are important in such a library can be decided on the basis of their possession of certain values: those of reference and research. The modernity and reliability of the specific pamphlet will determine if its factual data, its hypotheses, opinions, and arguments will be utilized as the author intended, or for secondary artifactual purposes.

An empirical survey of thousands of unanalyzed pamphlets in the Hopkins Transportation Library at Stanford University, which cover a period of forty years, revealed that their values were generally parallel with those of the book collection in

type but on a lower critical level. The propagandistic broadside of the early pamphleteer has been supplanted to some extent by the more subtle "public relations" product of organizational derivation. The non-partisan current events brochure is a recent developing phenomenon. The intent of most pamphlets, seemingly, is to convince, to sway, whether by manipulation of emotional stimuli or by mobilization of logical argument on an elementary plane.

It is apparent that pamphlets are not valuable enough, barring an occasional exception, to accord the full elaborate treatment of conventional cataloging. To most writers on the subject, this means that a dichotomy is set up: full cataloging or none.¹ Our purpose is to inquire what happens to this neat division of possibilities if, by using unorthodox methods, a library is able to achieve nearly all the bibliographical objectives of complete cataloging and at the same time to process seven to ten pamphlets at a cost comparable to that of preparing one book.

There are two alternative methods of making pamphlets available. The first might be called the method of arrangement, wherein the location of the pamphlet within

¹ One such example is the following: "If the information to be obtained from pamphlets is of a general character, and the entire collection is used to furnish material on a topic but not specific items on that topic, the Information File, or the shelved pamphlet collection is the best means of handling them. If on the other hand, these pamphlets are to be used for research purposes, and to corroborate and supply specific data or specific topics, the best process is to catalog them and shelve them with the book collection." Smith, Mrs. Margaret G. "Solving the Problems of a Pamphlet Collection." *Special Libraries* 28:77, March 1937.

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

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December 22, 1947

To Officers of Societies, Divisions, Round Tables,
and other library groups meeting in Chicago,
January 29 to February 1, 1948:

For your information 2 copies of the Tentative
Schedule of meetings of the coming Midwinter Conference
are enclosed.

If you have requested that a meeting (or meetings)
be assigned to your group, you will find it listed on this
schedule and checked in red. We hope that the assignment is
satisfactory. If for any reason you want to suggest a change,
please return one copy to us at once.

This letter and schedule is going for information
to a few groups which have not requested a meeting assignment.

Yours very truly

Donald A. Riechmann

Donald A. Riechmann
Assistant to the
Executive Secretary

HW
Enclosures

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#44

PUBLICATIONS DEALING WITH VISUAL
MATERIALS AND LIBRARIES

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BOOKS AND PAMPHLETS

- Galvin, Hoyt Films in Public Libraries, Library Journal, Vol. 72, No. 18, Oct. 15, 1947, Part II, \$1.00
- McDonald, Gerald Educational Motion Pictures and Libraries, American Library Association, 1942, \$2.75
- Making Films Work for Your Community, Educational Film Library Association, Committee on Community Use of Films, Mrs. Patricia Blair, Chairman, 1945, \$1.00
- Strauss, L. Harry & Kidd, Roby Look Listen and Learn, Association Press, 1948, Includes full bibliography of Audio-Visual materials in all fields, \$3.50

REFERENCE TOOLS

- Educational Film Guide Classified Index. H. W. Wilson Co. Monthly supplements to annual volume, \$3.00
- Educators Guide to Free Films Randolph, Wisconsin, \$4.00
- Films for International Understanding Selected annotated bibliography, Educational Film Library Association, \$1.00
- Index of Training Films Index of Industrial Training films, Eastman Kodak Co., Rochester 14, New York, (free)
- 1,000 and One: The Blue Book of Non-Theatrical Films Educational Screen, 64 E. Lake St., Chicago, Annual Volume, \$1.00
- Sports, Physical Education & Recreational Films Prepared as a special project of Business Screen in cooperation with the Athletic Institute, Inc. 812 N. Dearborn St., Chicago, Illinois, \$.25

BASIC PERIODICALS

- Business Screen: 8 issues a year. Business Screen Magazine, 812 N. Dearborn, Chicago 14, Illinois. Covers industrial, sponsored & training films, \$2.00

#45

CHAIRMAN- Miss Tommie Dora Barker, Emory University Library School, Emory University,
Georgia

REGIONAL CHAIRMEN

- | | |
|------------------------|---|
| I. Washington) | |
| Oregon) | |
| Idaho) | Mrs. Carma R. Zimmerman - State Library |
| Utah) | Olympia |
| Montana) | Washington |
| Wyoming) | |
| II. California) | |
| Arizona) | Mrs. Evelyn Steel Little, Mills College Library |
| Nevada) | Oakland 13, Calif. |
| III. New Mexico) | |
| Texas) | Essae M. Culver - State Library |
| Oklahoma) | Baton Rouge, Louisiana |
| Arkansas) | |
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| V. Minnesota) | |
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| Missouri) | Lincoln, Nebraska |
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| South Dakota) | |
| Nebraska) | |
| Kansas) | |
| Colorado) | |
| VI. Wisconsin) | |
| Illinois) | Marian McFadden - Public Library |
| Indiana) | Indianapolis, Indiana |
| VII. Michigan) | |
| Ohio) | Benjamin A. Custer - Detroit Public Library |
| West Virginia) | 5201 Woodward Ave. |
| | Detroit, Michigan |
| VIII. Pennsylvania) | |
| Maryland) | Emerson Greenaway - Enoch Pratt Free Library |
| Delaware) | Baltimore, Maryland |
| District of Columbia) | |
| New Jersey) | |

AMERICAN LIBRARY ASSOCIATION
50 East Huron Street, Chicago 11, Illinois

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FOR IMMEDIATE RELEASE

SUBJECT: READING TRENDS OF 1947

The average American reader in 1947 was first and foremost interested in his personal problems, then housing and business, and was little concerned about international troubles, according to responses from the annual questionnaire on reading trends sent by the American Library Association to public libraries in a cross-section of American towns and cities.

Psychology books were in tremendous demand while material related to atomic energy was practically untouched. Club and organization leaders were seriously concerned about the European Aid Recovery Program and borrowed large quantities of material to supply background to their members. The average reader was either apathetic or ignorant of the issues involved. Again, as in 1946, the housing shortage continued to populate libraries. The librarian in the Toledo Library reports, "There are more people sitting in the library now than when we had higher circulation, perhaps, they are here because they have no comfortable place to read at home". Businessmen were more keenly aware of library services especially related to their needs. In general, circulation figures were higher than in

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#4

FIFTY NOTABLE BOOKS OF 1947

- | | | |
|--|--|-------------------------|
| Brace, Gerald W. | The Garretson Chronicle | Norton |
| Brooks, Van Wyck | The Times of Melville and Whitman | Dutton |
| Burns, John Horne | The Gallery | Harper |
| Butterfield, Roger | The American Past | Simon & Schuster |
| Byrnes, James F. | Speaking Frankly | Harper |
| Carby, Henry Seidel | American Memoir | Houghton, Mifflin |
| Colum, Mary | Life and the Dream | Doubleday |
| Commission on freedom
of the press | A free and Responsible Press | Univ. of Chicago |
| Conant, J.B. | On Understanding Science | Yale University |
| Crum, B. E. | Behind the Silken Curtain | Simon & Schuster |
| Dallin, D. J. | Forced Labor in Soviet Russia | Yale University |
| Davidson, David | The Steeper Cliff | Random |
| Dean, Vera Micheles | The U. S. and Russia | Harvard University |
| De Voto, Bernard | Across the Wide Missouri | Houghton, Mifflin |
| Duncan, Thomas W. | Gus the Great | Lippincott |
| Fischer, Louis | Gandhi and Stalin | Harper |
| Frost, Robert | Steeple Bush | Holt |
| Gunther, John | Inside U.S.A. | Harper |
| Guthrie, A.B. Jr. | The Big Sky | William Sloane |
| Haines, William | Command Decision | Little, Brown |
| Hobson, Laura | Gentleman's Agreement | Simon & Schuster |
| Johnson, Hewlett | Soviet Russia Since the War | Boni & Gaer |
| Johnson, Walter | William Allen White's America | Holt |
| Kantor, McKinlay | But look the Morn | Coward, McCann |
| Keith, Agnes Newton | Three Came Home | Little, Brown |
| Lauterbach, Richard E. | Danger from the East | Harper |
| Lecomte de Nouy,
Pierre | Human Destiny | Longmans, Green |
| Levi, Carlo | Christ Stopped at Eboli | Farrar, Straus |
| Levin, Meyer | My Father's House | Viking |
| Lewis, Sinclair | Kingsblood Royal | Random |
| Lundberg, Ferdinand | Modern Woman: the Lost Sex | Harper |
| Matthiessen, F.C. | The James Family | Knopf |
| Mauldin, Bill | Back Home | William Sloane |
| Meyer, Cord, Jr. | Peace or Anarchy | Little, Brown |
| Millis, Walter | This is Pearl: The United States
and Japan - 1941 | Morrow |
| Morison, Samuel E. | The Battle of the Atlantic | Little, Brown |
| Mott, Frank Luther | Golden Multitudes | Macmillan |
| Murphy, Robert | Logbook for Grace | Macmillan |
| Nevins, Allan | Ordeal of the Union, 2 v. | Scribner's |
| Paul, Elliot | Linden on the Saugus Branch | Random |
| President's Committee
on Civil Rights | To Secure these Rights | Sup't. of Doc's (S & S) |
| Roberts, Kenneth | Lydia Bailey | Doubleday |
| Shirer, William | End of a Berlin Diary | Knopf |
| Spence, Hartzell | Vain Shadow | Whittlesey |
| Stone, Irving | Adversary in the House | Doubleday |
| Taylor, Edmond | Richer by Asia | Houghton, Mifflin |
| Tynbee, Arnold J. | A Study of History (abridged) | Oxford University |
| Walker, Mildred | The Quarry | Harcourt, Brace |
| West, Rebecca | The Meaning of Treason | Viking |
| Williams, Ben Ames | House Divided | Houghton, Mifflin |

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DISTINGUISHED CHILDREN'S BOOKS OF 1947

The Quaint and Curious Quest of Johnny Longfoot, the Shoe King's Son.
Pancakes-Paris

The Cow-Tail Switch and Other West African Tales

Roger and the Fox

The Twenty-One Balloons

McElligot's Pool

The Little White Horse

Benjamin West and His Cat Grimalkin

Judy's Journey

Song of Robin Hood

The Great Heritage

Li Lun, Lad of Courage

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AMERICAN LIBRARY ASSOCIATION

NATIONAL RELATIONS OFFICE 1709 M STREET, N. W., WASHINGTON, 6. D. C.

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CHICAGO 11, ILL.

FEDERAL RELATIONS NEWS

A. L. A. National Relations Office - Paul Howard, Director

Vol. 3

November 4, 1947

No. 2

GENERAL FEDERATION OF WOMEN'S CLUBS LIBRARY PROGRAM

The library program of the General Federation of Women's Clubs lists active support of the Library Demonstration Bill as one of its objectives. The GFWC has been one of our most active advocates of the Bill, and their current program is particularly strong in urging action in getting the Bill passed this year.

Mrs. Karl Bishopric, of Spray, North Carolina, Chairman of the Library Division of GFWC, was in the office recently and we discussed the program with her. Regular letters and promotion suggestions from Mrs. Bishopric to the State Library Chairmen repeatedly solicit action in behalf of the Bill.

The Library Division is also preparing a leaflet which will emphasize library needs and state what the Federation can do to meet them. Active support of the Library Demonstration Bill is prominent among the proposed projects.

A list of Library Chairmen of State Federation of Women's Clubs is attached. We have sent kits of material on the Bill and on the need for library service to each chairman. Perhaps you can work out some effective publicity with the Library Chairman in your State. Since the GFWC has given its willing and active support, the present library program presents a real opportunity for close cooperation on both State and national levels.

* * * * *

PENNSYLVANIA ADOPTS RESOLUTION RE S.48-H.R. 2465

The Pennsylvania Library Association, meeting at the Regional Library Conference in Baltimore, October 11, adopted the following resolution in support of the Library Demonstration Bill:

- Whereas; Inasmuch as there are close to three million persons in the State without any library service, and about the same number with inadequate service, and it is quite evident that a stronger library program for Pennsylvania is needed; and
- Whereas; There is before Congress the Library Demonstration Bill to provide aid for a limited period to set up and administer a demonstration of good public library service in some part of each State; and
- Whereas; This bill can be expected to pass the next session of Congress if its merits are properly pointed out to members of Congress, therefore

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FOR IMMEDIATE RELEASE

SUBJECT: FIFTY NOTABLE BOOKS FOR 1947

The chosen "Fifty Notable Books for 1947" are those most worthy of attention by the present-day readers, though not necessarily of permanent value.

Many of the non-fiction works cover U. S. - Russian relations. Among them are: Canby, American Memoir; Crum, Behind the Silken Curtain; Dallin, Forced Labor in Soviet Russia; Mattheissen, The James Family; Dean, The U. S. and Russia; Fischer, Gandhi and Stalin; Gunther, Inside U. S. A.; Johnson, Soviet Russia Since the War; Johnson, William Allen White's America; Lauterbach, Danger from the East; Shirer, End of a Berlin Diary; Commission on Freedom of the Press, A Free and Responsible Press; U. S. President's Committee on Civil Rights, To Secure These Rights; West, The Meaning of Treason; Lundberg, Modern Woman: the Lost Sex; Toynbee, A Study of History (abridged); Byrnes, Speaking Frankly.

Most of the novels deal with American political and social problems ranging from the early 19th century to the present day. They include: Brace, The Garretson Chronicle; Burns, The Gallery; Davidson, The Steeper Cliff; Duncan, Gus the Great; Guthrie, The Big Sky; Haines, Command Decision; Hobson, Gentleman's Agreement; Levi, Christ Stopped at Eboli; Lewis, Kingsblood Royal; Roberts, Lydia Bailey; Spence, Vain Shadow; Stone, Adversary in the House; Walker, The Quarry; Williams, House Divided.

Other books on the list are: Brooks, The Times of Melville and Whitman; Butterfield, The American Past; Colum, Life and the Dream; Conant, On Understanding Science; De Voto, Across the Wide Missouri; Frost, Steeple Bush; Kantor, But Look the Morn; Keith, Three Came Home; Lecomte du Nouy, Human Destiny; Levin, My Father's House; Mauldin, Back Home; Meyer, Peace or Anarchy; Millis, This is Pearl!; Morison, The Battle of the Atlantic; Mott, Golden Multitudes; Murphy, Logbook for Grace; Nevins, Ordeal of the Union, 2 v.; Paul, Linden on the Saugus Branch; Taylor, Richer by Asia.

4-2-X

State-Wide Citizens Library Organizations

COLORADO FRIENDS OF THE LIBRARY: Chairman, Virginia Butcher, Las Animas.

GEORGIA CITIZENS LIBRARY COMMITTEE: Chairman, J. C. Haynes, Atlanta.

KANSAS CITIZENS LIBRARY COMMITTEE: Chairman, Mrs. Will G. West, McPherson.

KENTUCKY. FRIENDS OF KENTUCKY LIBRARIES: President, W. A. Weldon, Glasgow; secretary-treasurer, Mrs. Robert M. Fort, 710 Woodland Ave., Frankfort.

LOUISIANA CITIZENS LIBRARY MOVEMENT: Chairman, J. H. Mercer, Route 3, Shreveport; secretary, Elizabeth Williams, Bossier Parish Library, Benton.

MISSISSIPPI CITIZENS LIBRARY MOVEMENT: Chairman, Elizabeth Wise, Hazelhurst; secretary-treasurer, Mrs. Cliff Thomas, Crystal Springs.

MISSOURI. TRUSTEES AND CITIZENS DIVISION OF THE MISSOURI LIBRARY ASSOCIATION: President, Mrs. P. H. Crane, 204 E. 34th Ter., Kansas City 2; secretary, Pearl Glover, Eugene.

NEW HAMPSHIRE CITIZENS LIBRARY COMMITTEE: (Address correspondence to State Library, 20 Park Street, Concord).

NEW YORK. CITIZENS COMMITTEE OF THE NEW YORK LIBRARY ASSOCIATION: (Address correspondence to the Library Extension Division, State Education Department, Albany 1).

NORTH CAROLINA CITIZENS LIBRARY MOVE-

MENT: Chairman, William T. Polk, *Greensboro Daily News*, Greensboro.

OHIO. CITIZENS LIBRARY COMMITTEE OF OHIO: Chairman, Mrs. Maude McQuate, 3619 W. 155th St., Cleveland; secretary, Emelia E. Wefel, Public Library, Cleveland.

SOUTH CAROLINA CITIZENS LIBRARY ASSOCIATION: President, Mary E. Frayser, Winthrop College, Rock Hill.

TENNESSEE CITIZENS LIBRARY MOVEMENT: President, Mrs. W. C. McHarris, 1632 Carolina Ave., Kingsport.

TEXAS FRIENDS OF LIBRARIES: President, Mrs. A. M. McAfee, 2601 Evergreen Drive, Port Arthur; secretary-treasurer, Mrs. J. L. Cunningham, Junction.

VERMONT. BETTER LIBRARY MOVEMENT OF VERMONT: President, Arthur W. Peach, Norwich University, Northfield.

VIRGINIA LIBRARY ASSOCIATION TRUSTEES AND CITIZENS SECTION: Acting chairman, John B. Jenkins, Jr., National Bank of Commerce Bldg., 300 Main St., Norfolk; secretary-treasurer, Mrs. Samuel S. Coston, Charles H. Taylor Memorial Library, Hampton.

WEST VIRGINIA FRIENDS OF THE LIBRARY: President, J. Frank Marsh, Athens; secretary, Mildred Fizer, Cabell County Court House, Huntington; treasurer, Mrs. Earl Rabel, St. Mary's.

Reprinted from *A.L.A. Handbook*, December, 1947

American Library Association
50 E. Huron St.
Chicago 11, Ill.



AMERICAN LIBRARY ASSOCIATION
EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

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December 22, 1947

To Officers of Societies, Divisions, Round Tables,
and other library groups meeting in Chicago,
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For your information 2 copies of the Tentative
Schedule of meetings of the coming Midwinter Conference
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If you have requested that a meeting (or meetings)
be assigned to your group, you will find it listed on this
schedule and checked in red. We hope that the assignment is
satisfactory. If for any reason you want to suggest a change,
please return one copy to us at once.

This letter and schedule is going for information
to a few groups which have not requested a meeting assignment.

Yours very truly

Donald A. Riechmann

Donald A. Riechmann
Assistant to the
Executive Secretary

HW
Enclosures

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#53

American Library Association
50 East Huron Street
Chicago 11, Illinois
December, 1947

CITATION OF TRUSTEES

In order to give national recognition to the meritorious achievements of library trustees, the Council, at its meeting, May 31, 1940, unanimously adopted a resolution for the annual citation of two trustees at a general session of the American Library Association for a trial period of three years. Through the freezing of boards and committees due to war conditions the trial period was extended to the fourth year. Upon recommendation of the Jury on Citation of Trustees, the Council, at its meeting, October 13, 1944, unanimously voted to continue the annual citations to two trustees for distinguished service under the following conditions: that equal consideration be given to trustees of large and small libraries; that consideration be given to state and national library activities as well as service to the local library; that citation be limited to trustees in actual service during at least part of the calendar year preceding the conference at which the award is made; that recommendations for citations may be submitted by any library board, individual library trustee, state library association or state trustee organization, or the A.L.A. Trustees Division, accompanied by a full record of the candidate's achievements. Citations have been awarded to the following:

- 1941 Rush Burton, trustee, Franklin County, Georgia, Library Board,
and editor, Lavonia, Georgia, Times.

William Elder Marcus, trustee, Free Public Library, Montclair,
New Jersey

- 1942 The late James Oliver Modisette, chairman, Louisiana Library
Commission (Award made posthumously)

Charles Whedbee, trustee, North Carolina Library Commission
(Award made posthumously 1945)

- 1943 Mrs. Marian Doren Tomlinson, trustee, Public Library, Evanston,
Illinois

Ora L. Wildermuth, trustee, Public Library, Gary, Indiana

- 1944 Mrs. Lenore W. Smith, trustee, Public Library of the District
of Columbia, Washington, D. C.

B. F. Coen, trustee, Fort Collins Public Library and the
Larimer County Library, Fort Collins, Colorado

- 1945 Mrs. A. W. Errett, Jr., trustee, Public Library, Kewanee, Illinois

M. M. Harris, trustee, San Antonio, Texas, Public Library, and
editor of San Antonio Express and San Antonio Evening News

- 1946 Mrs. Myrtle J. Price, trustee, Tuscaloosa County Library,
Tuscaloosa, Alabama

James J. Weadock, Jr., trustee, Public Library, Lima, Ohio.

- 1947 Mary E. Frayser, chairman, South Carolina State Library Board
Thomas H. McKaig, trustee, Hamburg, New York



AMERICAN LIBRARY ASSOCIATION

NATIONAL RELATIONS OFFICE: 1709 M STREET, N. W., WASHINGTON, 6, D. C.

EXECUTIVE
OFFICES:
50 EAST HURON ST.,
CHICAGO 11, ILL.

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FEDERAL RELATIONS NEWS

A.L.A. National Relations Office - Paul Howard, Director

Vol. 3

December 12, 1947

No. 4

EXTRA!

EXTRA!

EXTRA!

HOUSE HEARINGS HELD DECEMBER 9th and 10th

With three days' notice that hearings on the Library Demonstration Bill had been scheduled for Tuesday, December 9, 9:30 a.m., there was considerable activity around the National Relations Office. Witnesses had to be called, speeches prepared, people notified. But everything shaped up very well and the hearings went off very smoothly, and, we believe, successfully. Here is a brief report:

The program for the hearings, held before the House Subcommittee on Education, December 9th and 10th, included testimony by Congressman Thomas A. Jenkins; Rall I. Grigsby, Special Assistant to the Commissioner of Education; Miss Sallie Farrell, Field Worker, Louisiana State Library; Russell Smith, Legislative Counsel, National Farmers' Union; Mrs. Harvey Wiley, Counsel to Legislative Chairman, General Federation of Women's Clubs; John C. Settelmayer, Director, Lincoln City Library, Lincoln, Nebraska; Walter Brahm, Director, Ohio State Library; J. T. Sanders, Legislative Counsel, National Grange; Mrs. Lois Green, Director, Public Library Service Division, Montgomery, Alabama; and Paul Howard.

Because of a time limitation, Mrs. Green, Mrs. Wiley, and Mr. Smith were unable to testify. Their statements, however, were inserted into the Record, as well as the testimony of Mrs. Stanley G. Cook, National Congress of Parents and Teachers, who could not be present.

Congressman Jenkins began the hearings by reading the bill and commenting on the different sections. The Committee asked a few questions, mostly with regard to Section 7(b), which outlines the expanded plan under which States would match federal funds above the initial \$25,000 grant. Mr. Jenkins indicated that if Section 7 should be changed to put all of the funds on a matching basis, he would not object. However, there was no real controversy on that point.

Some very convincing arguments for the bill were presented. Sallie Farrell's description of the effectiveness of the demonstration system in the Louisiana parishes caused more than a few of the Committee members to sit up and take notice, and had a definite mitigating effect on the opposition forces.

The Alabama movie, BOOKS AND PEOPLE, was in itself a splendid witness for H.R. 2465. Through it the Committee saw the practical application of the bill's provisions.

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

December 23, 1947

To State Library Association Presidents;

Again it is time for you to exercise your privilege of naming candidates for trustee citation in 1948. Please send in the names of the nominees with supporting evidence to the Jury on Citation of Trustees, A.L.A. Headquarters, 50 East Huron Street, Chicago (11) Illinois, not later than March 15, 1948 and preferably earlier.

This method of giving national recognition to a deserving trustee is in accordance with governmental practice as well as in industry where citizens are awarded in a similar manner for meritorious achievement.

It is also interesting to note that after a trial period of three years, upon the recommendation of the Jury on the Citation of Trustees, the A.L.A. Council at its meeting on October 13, 1944 unanimously voted to continue the annual citations.

Since we all know how much a good trustee can do to further library interests, it becomes practically a "must" to see that his work and efforts are made known and rewarded. The stimulation and inspiration to other trustees to go and do likewise is obvious.

The very fact that equal consideration is given trustees of large and small libraries and that their national and state activities as well as service to the library are weighed by the Jury, makes the value of the citation incalculable.

The wide publicity attending the presentation of the citation brings the library as a national force before the public. This is of vital importance to all of us who wish for improved library service in our country.

The two enclosures "Citation of Trustees" and "Jury on the Citation of Trustees" give full information as to who may be recommended and the procedure to follow.

We feel sure you will want to aid in furthering trustee interest.

Cordially yours,

Lenore W. Smith
 Lenore W. Smith (Mrs. Philip Sidney)
 Chairman
 Jury on Citation of Trustees

Other Members of Jury
 L. Marion Moshier
 L. Quincy Mumford
 (Miss) Marion Packard
 Mrs. A. J. Quigley

Enc.
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MINUTES

MEETING OF JOINT COMMITTEE OF THE N.E.A. - A.L.A.

A.L.A. Headquarters Office
50 E. Huron Street, Chicago
November 15 - 16, 1947

Present: Margaret I. Rufsvold, School of Education, Indiana University, Bloomington, Ind. (ALA), Chairman (elected at beginning of second session); Helen S. Benhoff, School Department, Public Library, Cleveland, Ohio (ALA); Thomas H. Ford, Superintendent of Schools, Reading, Pa. (NEA); Sue Hefley, Supervisor of School Libraries, State Education Department, Baton Rouge, La. (ALA); Sallie B. Robinson, 110 Sycamore St., Clarksburg, W. Va. (NEA); Marjorie L. Schramling, Los Angeles City High School, Los Angeles, Calif. (ALA); Merle S. Ward, Superintendent of Schools, Valley City, N. D. (NEA); Ada Wing, High School Library, Centralia, Wash. (NEA); Frank W. Hubbard, NEA staff; and Mildred L. Batchelder, ALA staff.

The Joint Committee of the N.E.A. and A.L.A. held sessions on Saturday morning, afternoon and evening, November 15th, and a long session on Sunday morning November 16th. For the first session Mr. Hubbard presided. At the beginning of the Saturday afternoon session the committee elected Margaret I. Rufsvold as chairman. The chairman presided for the remainder of the sessions.

The "Suggested Questions" (Exhibit B) sent out in advance of the meeting were reviewed briefly as a basis for discussing the subjects to which the committee might give its attention by means of projects, studies, programs or by other means.

The following questions which should also be considered were added by the group:

How should school librarians and teacher librarians be educated? (Education as a field has been less articulate than has librarianship in expressing its point of view concerning the kind of education which is needed to provide adequate library service in schools.) - Miss Hefley.

How can library service be effectively provided in 12 grade and in 14 grade schools? How can librarians be adequately trained for these positions?

How can we promote elementary school libraries more rapidly and effectively so that the benefits to the learning of children may be more widespread? - Mr. Ford.

It was reported that the Division of Libraries for Children and Young People has a Committee on Education for Library Work with Children and Young People which is giving consideration to questions 3 and 4 on the education of librarians and teachers. It was agreed that the Joint Committee should not go ahead with any activities in the field of education for school librarians, teacher librarians, etc., until the A.L.A. Division Committee's plans and projects were more clearly defined and information available about them.

American Library Association
Committee on Library Architecture and Building Planning

PUBLIC LIBRARY BUILDING ADVISERS

"The planning of a library is an intricate matter. It is too much to expect anyone in the few months while a library plan takes shape to master the intricacies of a complex and rapidly developing subject in which only a few architects and librarians are fairly competent after a lifetime of study and practice. Libraries increasingly follow the practice of engaging the services of a competent adviser, either an architect who has specialized in libraries or a librarian who has seen library building projects through to their completion.

Most businessmen agree that technical advisers are well worth the cost. It is an evidence of good judgment and no reflection on the intelligence of trustees to call in an experienced adviser before starting sketch plans, thus preventing unnecessary expense, inefficient service, and lasting regret."

(From Wheeler and Githens - The
American Public Library
Building - p. 59)

Public Librarians who have had experience in building programs or have given study to various aspects of the problem are noted in the accompanying list. The list does not presume to include names of all librarians competent to act as building advisers. Its purpose is to suggest the names of some of the members of the profession in various sections of the country who have given thought to library buildings.

The Library Architecture and Building Planning Committee suggests that librarians wishing to secure the service of a building adviser communicate with the librarian directly and not through the Committee. The matter of a fee is a matter for arrangement between the library soliciting the service and the adviser secured. The fee should be at the same rate as would be paid a consulting architect or engineer but may vary somewhat with the type of service rendered.

June 29 - July 5, 1947

Speakers on General Sessions Programs
(Not including librarians)

Borba de Moraes, Rubens, National Library, Rio de Janeiro, Brazil.
(Second General Session)

Cain, Julien Maurice, Director, National Library, Paris, France. (Second General Session)

Dykstra, Clarence Addison, Provost of the University of California, Los Angeles. (Fourth General Session)

Hildebrand, Joel, Professor of Chemistry, University of California, Berkeley. (Third General Session)

Lapham, The Honorable Roger D., Mayor of San Francisco. (First General Session)

Woods, Baldwin, Director, University Extension, University of California, Berkeley. (Third General Session)

Speakers on Programs other than General Sessions.
(Not including librarians and trustees)

Beck, Lester, Department of Psychology, University of Oregon, Eugene, Oregon.
(Audio-Visual Committee)

Bentley, Clyde E., Consulting Engineer, San Francisco, California. (Library Architecture and Building Planning Committee)

Besterman, Theodore, Counsellor of Bibliographical and Library Center, United Nations Educational, Scientific and Cultural Organization, UNESCO-House, 19, Avenue Kleber, Paris 16 eme, France, (London, England)
(International Relations Board)

Blowers, Hughes M., Regional Supervisor of Distributive Education, Bureau of Business Education, California State Department of Education, Berkeley, California. (Personnel Clinic)

Bukofzer, Manfred, Department of Music, University of California, Berkeley.
(Music Library Association)

Campbell, O. W., City Manager, San Jose, California. (Salaries Panel)

Carlyon, Ralph, Supervisor and Traveling Instructor of Foreman Training, Bureau of Trade and Industrial Education, California State Department of Education, Oakland, California. (Personnel Institute)

Chandler, Gloria, Gloria Chandler Recordings, Inc., New York, New York. (Division of Libraries for Children and Young People - Public Library Section)

June 29 - July 5, 1947

Foreign VisitorsUNESCO

Besterman, Theodore, Counsellor of Bibliographical and Library Center,
United Nations Educational, Scientific and Cultural Organization,
UNESCO-House, 19, Avenue Kleber, Paris 16 eme, France, (of London, England)
(International Relations Board)

Mrs. Morley, Grace L. McCann, Director, San Francisco Museum of Art, San Francisco,
Calif., and Consultant on Museums for UNESCO.

Argentina

Cor tázar, Augusto Raúl, Director, Library of the School of Philosophy,
University of Buenos Aires, Buenos Aires.

Gietz, Dr. Ernesto G., and Mrs. Gietz, Director, Instituto Bibliotecológico,
Universidad de Buenos Aires, Buenos Aires. (International Relations Board)

Penna, Carlos Víctor, Professor of Library Science, Museo Social Argentino,
Buenos Aires.

Bolivia

Porcel, Adrián Camacho, Member of Bolivian Congress, La Paz.

Brazil

Borba de Moraes, Rubens, and Mrs. Borba de Moraes, National Library,
Rio de Janeiro. (Second General Session)

Braga, Vera Ligia, (Friend of Mrs. Pirajá) São Paulo.

Carvalho Franco, Guiomar de, Librarian, Departamento da Produção Animal,
São Paulo.

Lentino, Noemia, Municipal Library, São Paulo.

Moniz de Aragão, Adalgisa, (Friend of Miss Neves) Student of Library
Science, Bahia.

Monteiro, Mrs. Maria Luisa, Professor of Cataloging, Library School,
Municipal Library, São Paulo.

Neves, Bernadette Sinay, Librarian, Escola da Tecnologia, Bahia.

Pirajá, Ana Maria, (Daughter of Mrs. Pirajá) São Paulo.

Pirajá, Dora, (Daughter of Mrs. Pirajá) São Paulo.

Pirajá, Mrs. Nair Miranda, Member and Representative of the State Library
Council for São Paulo, Sao Paulo.

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A.L.A. CONFERENCE

June 29 - July 5, 1947

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BREAKFAST, LUNCHEON AND DINNER MEETINGS

Tickets for the following functions are on sale at the Central Ticket Desk.
You are advised to purchase all your tickets as soon as possible.

Procedure

1. Check on this sheet the functions and number of tickets wanted.
2. Sign your name at the bottom of the sheet.
3. Hand the checked sheet to the attendant.
4. Pay the cashier who gives you your tickets.

<u>FUNCTION</u>		<u>Day</u>	<u>Hour</u>	<u>Price</u>	<u>How Many?</u>
1. New Members	<u>Dinner</u>	June 30	6:15	\$3.50	
2. American Association of School Librarians	<u>Luncheon</u>	July 1	1:00	\$2.50	
3. Friends of Libraries	<u>Luncheon</u>	July 1	12:00	\$2.50	
4. New York State Library School (Albany)	<u>Breakfast</u>	July 2	8:00	\$2.25	
5. National Association of State Libraries	<u>Dinner</u>	July 2	6:30	\$4.00	
6. Young People's Reading Round Table	<u>Luncheon</u>	July 3	12:30	\$2.00	
7. Carnegie Institute Library School	<u>Dinner</u>	July 3	6:30	\$4.00	
8. University of Denver Library School	<u>Dinner</u>	July 3	6:15	\$3.50	
9. Drexel Inst. L. Sch.	<u>Dinner</u>	July 3	6:15	\$3.25	
10. Univ. of Ill. L. Sch.	<u>Dinner</u>	July 3	6:30	\$3.25	
11. College of St. Catherine Library School	<u>Dinner</u>	July 3	6:30	\$2.00	
12. Univ. of Wash. L. Sch.	<u>Dinner</u>	July 3	6:30	\$3.00	
13. Western Reserve Univ. L. Sch.	<u>Dinner</u>	July 3	7:00	\$3.00	
14. Univ. of Wis. L. Sch.	<u>Dinner</u>	July 3	6:30	\$4.50	

19th
G.W.C. 1947

AMERICAN LIBRARY ASSOCIATION

The Election Committee reports that the following persons have been elected, taking office July 5, 1947:

President: Paul North Rice, New York Public Library, New York, N.Y.
(Taking office automatically as a result of last year's election.)

First Vice President and President Elect: Errett Weir McDiarmid,
University of Minnesota Library and Division of
Library Instruction, Minneapolis, Minnesota.

Second Vice President: Elizabeth D. Briggs, Public Library,
Cleveland, Ohio.

Treasurer: Harold F. Brigham, State Library, Indianapolis, Indiana.

Members of the Executive Board 1947-51:

Helen M. Harris, Lawson McGhee Library, Knoxville, Tennessee.

Mabel Louise Conat, Public Library, Detroit, Michigan.

Members of the Council 1947-51:

Frances Hammerton Kelly, Carnegie Library School, Carnegie
Institute of Technology, Pittsburgh, Pennsylvania.

Jack Dalton, Alderman Library, University of Virginia,
Charlottesville, Virginia.

Miriam Matthews, Washington Irving Branch, Public Library,
Los Angeles, California.

Ralph T. Esterquest, University of Denver Libraries,
Denver, Colorado.

Mrs. Frances Clarke Sayers, New York Public Library, New
York, New York.

James E. Gourley, Public Library, Tulsa, Oklahoma.

June 19, 1947

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June 23, 1947

MEMORANDUM:

TO: All exhibitors who will complete sales at the conference.

FROM: The Exhibit Manager

At San Francisco all sales will be subject to a state sales tax of $2\frac{1}{2}\%$ through June 30 and a 3% sales tax July 1 and after.

Exhibitors already holding California permits to sell tangible personal property at retail will make their own returns.

Exhibitors who do not hold such a permit will be considered concessionaires of the American Library Association and will keep a record of sales made during the week, reporting these total sales to the exhibit manager on a form to be provided, with a check or cash covering the sales tax.

We will transmit this sales tax to the State Board of Equalization; this will eliminate the necessity of your filing an application and securing a permit.

It is our understanding that a sale consists of a transfer of "tangible personal property" whether for cash or credit, but that order-taking for transmittal to your firm for later billing and delivery does not constitute a sale.

A. L. Remley

A. L. Remley
For Everett O. Fontaine
Exhibit Manager



AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

LIBRARY OF
CONGRESS
SERIAL RECORDS

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We know that you, as a library trustee, are interested in the welfare of libraries generally in addition to the library with which you are connected.

The American Library Association has had a Trustees group since its very early days, for librarians and board members have common problems to solve, and can be mutually helpful through meetings and organizations.

Librarians have been the chief support of the Association, which since 1876 has stood for progress in the library field in North America. All that librarians have been able to do is not enough, as you of course know. The A.L.A. needs the advice and support of library board members throughout the U. S. to aid in bringing competent library service within the reach of all.

The Association in many ways is drawing the attention of the public to the work libraries are doing and to the value of the services they can render throughout the country. The Association needs the numerical and financial strength which can be supplied by each trustee becoming a \$3.00 member of the American Library Association. We extend to you a cordial invitation to join the A.L.A.

An application blank and a leaflet of information are enclosed. May we add your name to our growing list of trustee members?

Sincerely yours,

Member of the A.L.A.
Membership Committee

Enc.
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SUGGESTIONS FOR SPECIAL CITY REPRESENTATIVES

OF THE A.L.A. MEMBERSHIP COMMITTEE

Membership Year

Membership runs for the calendar year, not from date of payment. Dues for new members joining after September 1 are accepted for the next calendar year, unless otherwise preferred and noted. (New members are all who were not members nor delinquent in dues for 1947.)

Organize Your Own
Sub-committee

Organize the A.L.A. membership work in your city, choosing any additional assistants needed to cover geographical areas and various types of libraries. We need to have all types of libraries and librarians represented in our membership, as well as all localities.

Letters of
Invitation

Sample form letters of invitation--personal, trustee, and institutional (copies enclosed) will be mimeographed and supplied by the Membership Department at your request. However, if you prefer to draft your own letter and send it to Headquarters it will be mimeographed for you. Be sure to indicate the number of copies you want.

Send a letter of invitation to every library worker in your area who is not a member of the A.L.A. Arrange that every person on that mailing list will have also from another A.L.A. member a personal invitation to join.

Supplies

Personal and institutional application blanks, membership leaflets, and A.L.A. Bulletin reprints will be furnished by the Membership Department. Be sure to keep a supply on hand and write for additional supplies when needed.

Card Lists

Committee members have found it helpful to have a card file of A.L.A. members in their area. To keep this file up to date, throughout the year cards will be sent to you 1) for new members, and 2) for changes of address. These cards are intended to supplement your active list of members, and to make corrections as necessary.

Please Note: Your state representative will have a duplicate set of these cards for information only. His work is not to overlap that of the special city representatives.

Making Contacts

Arrange to have A.L.A. membership mentioned at every library meeting. Place a general letter on the staff bulletin board in every library asking for memberships. Remember that every person employed by a library, and every person interested in the work of libraries and the A.L.A. are eligible for membership.

Arrange to have membership mentioned at library staff meetings in your area two or three times during the year.

SUGGESTIONS FOR SPECIAL CITY REPRESENTATIVES
OF THE A.L.A. MEMBERSHIP COMMITTEE

- Membership Year Membership runs for the calendar year, not from date of payment. Dues for new members joining after September 1 are accepted for the next calendar year, unless otherwise preferred and noted. (New members are all who were not members nor delinquent in dues for 1947.)
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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

THE LIBRARY OF
CONGRESS
SERIAL RECORD

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December 1, 1947

To the Council:

The enclosed copy of the Four Year Goals has been endorsed by the Executive Board. These goals are to be the overall objectives of the Association, looking toward the celebration of our seventy-fifth anniversary. Individual groups are being asked to prepare their own goals within its general framework.

The Executive Board voted at its October meeting, that the enclosed plan be presented to Council during the Midwinter meeting. We are sending these copies in advance, and asking you to submit advisory opinions to us before that meeting.

Cordially yours,

Carl H. Milam
Carl H. Milam
Executive Secretary

mmw
Enclosure

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

THE LIBRARY OF
CONGRESS
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Considerable interest has been expressed in two types of film programs which might be held at the time of the Midwinter Conference. The Audio-Visual Committee welcomes the opportunity and is eager to plan the type of program which will be the most valuable at the present stage of development. The publication of the Library Journal's supplement, FILMS IN PUBLIC LIBRARIES, has given us a new overall view of the field and provides us with a new point of departure.

Film Workshop: One suggestion is a Film Workshop of two days either immediately preceding or immediately following the Conference. Such a Workshop would include clinics on the evaluation of films, equipment demonstrations and lessons in the handling of various types of projectors, round tables on selection, sources, and utilization of informational films in the community. The Workshop would be designed primarily for the film librarian or group worker.

Administrator's Seminar: Another plan which has been considered is that of holding a Seminar Program during the Midwinter Conference at which time there would be an opportunity for administrators to comment on the various problems and responsibilities confronting them in regard to film service. Such a Seminar might well be built around a group of topics, or questions, worked out in advance. Specialists from the film field could be invited to sit in and contribute to the discussion. Since Chicago is one of the largest centers of 16mm production and distribution, we would be in a position to get some of the top flight people in the field.

Before a final decision is made, we would like to have your comments. Is it desirable to hold one or both meetings?

If a Workshop is decided upon, will your library send a representative for the two days?

If an Administrator's Seminar on library film problems is held on one evening during the Midwinter Conference, would you attend? If not, would you designate a member of your staff to be present?

What topics for discussion, points of emphasis, or special problems should be included? Any suggestions you wish to make will be welcomed.

Sincerely yours,

(Mrs.) Patricia Blair
Library Film Advisor

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

November 18, 1947

To A.L.A. Standing Order Subscribers:

For many years need has been expressed for additional cataloging aids in the field of theology, especially subject headings. We are therefore glad to announce the publication of the second edition of Julia S. Pettet's List of Theological Subject Headings. The first edition, a tentative list published in 1924, has long been unavailable.

This list includes the theological headings used in the catalog of the library of Union Theological Seminary and by the Library of Congress, arranged in one alphabet. Where a heading used by either library differs, the variation is noted. It is believed that this combination of headings from the largest special library in the field, plus headings from the Library of Congress, will add to the usefulness of the list. Generous use is made of cross references.

An appendix gives historical and descriptive information on all church bodies in the list.

Because of the special nature of this publication, it will not be sent automatically on your Standing Order Subscription. If you wish to receive a copy it will be necessary to order it specifically. By referring in your order to this letter, or using the order form below, you will receive your usual 10% Standing Order discount. The second edition of List of Theological Subject Headings, containing 672 planographed pages, 8½" x 11, is bound in cloth. The price is \$10.00.

Yours sincerely,

Everett O. Fontaine
Everett O. Fontaine
Chief, Publishing Department

JN 13777

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----- STANDING ORDER SUBSCRIPTION -----

American Library Association
50 E. Huron St., Chicago 11, Ill.

Date _____

Please send prepaid _____ copies* of List of Theological Subject Headings @ \$10.

Send to _____ Ordered by _____

Address _____ City & State _____

If more than one copy of invoice is desired please specify _____

*Discount is allowed only on the number of copies specified in your Standing Order Subscription.

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

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November 19, 1947

To the Executive Board and International
Relations Board:

Those of you who have heard of Mr. Cashmore's illness following his attendance at the Oslo meeting in April will be glad to learn that he is now back in Birmingham, living with his sister. He does not specifically say that his health is good, but he does imply that he is quite comfortable.

He retired from the Librarianship of Birmingham on January 29 and has been elected Emeritus Librarian as well as honorary fellow of the Library Association.

He sends his friendly regards to all of his American friends. His address is

Mr. H. M. Cashmore
Greswolde House
17, Greswolde Park Road
Acock's Green
Birmingham 27, England

Cordially yours

Carl H. Milam
Executive Secretary

CHM:mlh

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November 10, 1947

MEMORANDUM

To the A.L.A. Staff

From - Mr. Riechmann
Assistant to the
Executive Secretary

At the suggestion of Mr. Milam, a staff bulletin is being organized. This bulletin, appearing weekly, will contain brief professional and limited social notes.

It has been the feeling of many on the staff that news of professional interest in one department is often "old stuff" before it reaches others in the building. The need for this news, while it is still news, is not just sheer curiosity, but a necessity created by the very nature of our organization. We all need to know plans as well as actions. We hope that each department or division will submit very brief items to this office when something new is in the wind or important steps are being taken.

Mrs. Gariepy and Miss Kinsey have been appointed by the Staff Association to gather material for the more social side of the bulletin - such items as resignations, new-comers, important "family" events and such. This is to be more in the nature of actual news notes rather than a social column. They, of course, can not do it all and will need your help- so let them know the news.

Plans now are to have all material reach this office by noon on Wednesday - the deadline - and have the bulletin "hit the desks" on Thursday noon. We hope to have something for "the press" Wednesday, November 12, 1947.

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AMERICAN LIBRARY ASSOCIATION

NATIONAL RELATIONS OFFICE: 1709 M STREET, N. W., WASHINGTON, 6, D. C.

DEC 3-1947

EXECUTIVE

OFFICES:

50 EAST HURON ST.,
CHICAGO 11, ILL.

FEDERAL RELATIONS NEWS

A. L. A. National Relations Office - Paul Howard, Director

Vol. 3

November 4, 1947

No. 2

GENERAL FEDERATION OF WOMEN'S CLUBS LIBRARY PROGRAM

The library program of the General Federation of Women's Clubs lists active support of the Library Demonstration Bill as one of its objectives. The GFWC has been one of our most active advocates of the Bill, and their current program is particularly strong in urging action in getting the Bill passed this year.

Mrs. Karl Bishopric, of Spray, North Carolina, Chairman of the Library Division of GFWC, was in the office recently and we discussed the program with her. Regular letters and promotion suggestions from Mrs. Bishopric to the State Library Chairmen repeatedly solicit action in behalf of the Bill.

The Library Division is also preparing a leaflet which will emphasize library needs and state what the Federation can do to meet them. Active support of the Library Demonstration Bill is prominent among the proposed projects.

A list of Library Chairmen of State Federation of Women's Clubs is attached. We have sent kits of material on the Bill and on the need for library service to each chairman. Perhaps you can work out some effective publicity with the Library Chairman in your State. Since the GFWC has given its willing and active support, the present library program presents a real opportunity for close cooperation on both State and national levels.

* * * * *

PENNSYLVANIA ADOPTS RESOLUTION RE S.48-H.R. 2465

The Pennsylvania Library Association, meeting at the Regional Library Conference in Baltimore, October 11, adopted the following resolution in support of the Library Demonstration Bill:

Whereas; Inasmuch as there are close to three million persons in the State without any library service, and about the same number with inadequate service, and it is quite evident that a stronger library program for Pennsylvania is needed; and

Whereas; There is before Congress the Library Demonstration Bill to provide aid for a limited period to set up and administer a demonstration of good public library service in some part of each State; and

Whereas; This bill can be expected to pass the next session of Congress if its merits are properly pointed out to members of Congress, therefore

#72

COLLEGE AND UNIVERSITY LIBRARY BUILDING PLANNING

American library association. College and university postwar planning committee and Association of college and reference libraries.

"College library building" In College and university libraries and librarianship. Chicago, American library association, 1946. p126-37. \$2.50.

--Discusses fundamental principles and building trends.

Chicago. University. Graduate library school. Library institute.

Library buildings for library service; papers presented before the Library institute at the University of Chicago, August 5-August 10, 1946, edited by Herman H. Fussler. Chicago, University of Chicago press. Publication, probably Summer, 1947.

--Includes legal and financial aspects of building planning, air treatment, and illumination.

Gerould, James T. College library building, its planning and equipment. Chicago, American library association, 1932. 116p. \$2.00.

--Basic principles and standards. Old but still useful.

Hanley, Edna R. College and university library buildings. Chicago, American library association, 1939. 152p. \$4.00.

--Photographs, floor section plans or elevation drawings, comparative cost and size data and critical comment for 42 buildings. Covers essentials in planning.

Lyle, Guy R. "Library building and equipment" In his Administration of the college library. New York, Wilson, 1944. p534-67. \$4.50.

Randall, William M. and Goodrich, Francis L. "Physical plant"

In their Principles of college library administration. 2d ed. Chicago, American library association and the University of Chicago press, 1941. p168-94. \$2.50.

Wheeler, Joseph L. and Githens, Alfred M. American public library building: its planning and design with special reference to its administration and service. New York, Scribner, 1941. 484p.

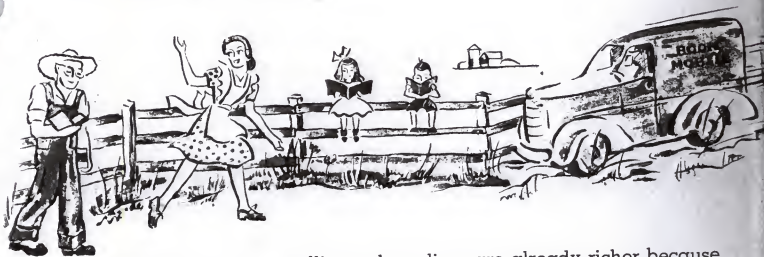
(The Scribner publication is now out-of-print. Planeographed copies will be available from the American Library Association after July 15, 1947. \$7.00)

--Although prepared for the public library planner, this book contains many details useful in planning any type of library. State library extension agencies in many states have this volume available for loan.

WHICH IS ^{AS} YOUR SIDE OF THE FENCE?



No books for your children? No opportunities for enjoyment, for continued education, for help with your job or farm, which public library books can give you? There are 35,000,000 people in rural America like you! The Library Demonstration Bill (S.48 and H.R.2465) would give your state up to \$100,000 a year for five years to demonstrate library service to those who need it. Write to your Congressman now! Ask him to vote for it! Put yourself and your family on the other side of the fence.



You're one of the millions whose lives are already richer because of public libraries? Then you know what they bring to you and your children. Help the other fellow over that fence by writing to your Congressman today in support of the Library Demonstration Bill. Let's remember the American tradition of the equal chance. Do more than remember it! Ask your Congressman to vote for S.48 and H.R.2465.

AMERICAN LIBRARY ASSOCIATION
CHICAGO, ILLINOIS



AMERICAN LIBRARY ASSOCIATION
EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

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December 1, 1947

To the Council:

The Executive Board at its October meeting received the enclosed report from the Committee on Regional Meetings, consisting of Miss Rothrock, Chairman; Mr. McDiarmid; and Mr. Richards. This report was drawn up after a study of the recommendations received from the various groups in answer to a questionnaire. After discussion and amendment, it was adopted with the recommendation that it be communicated to the Council for advisory opinion, before being presented at the Midwinter Conference for action.

We hope that you will make a critical study of the enclosed proposal and send us your comments.

Cordially yours,

Carl H. Milam
Executive Secretary

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Enclosure

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AMERICAN LIBRARY ASSOCIATION
50 East Huron Street, Chicago 11, Illinois

THE LIBRARY OF
CONGRESS
SERIAL RECORD

NOV 17 1947

November 5, 1947

TO LIBRARIANS OF THEOLOGICAL SEMINARIES AND OTHER RELIGIOUS INSTITUTIONS:

For many years need has been expressed for additional cataloging aids in the field of theology, especially subject headings. We are therefore glad to announce the publication of the second edition of Julia S. Pettee's List of Theological Subject Headings. The first edition, a tentative list published in 1924, has long been unavailable.

This list includes the theological headings used in the catalog of the library of Union Theological Seminary and by the Library of Congress, arranged in one alphabet. Where a heading used by either library differs, the variation is noted. It is believed that this combination of headings from the largest special library in the field, plus headings from the Library of Congress, will add to the usefulness of the list. Generous use is made of cross references.


Corporate church names are included as Miss Pettee feels that these are intimately related to subject groups and therefore have their place in a dictionary catalog. An appendix gives historical and descriptive information on all church bodies in the list.

Miss Pettee, the compiler, is well known to theological librarians and to catalogers. For thirty years she served as head cataloger at Union Theological Seminary, and later was appointed consultant in religion at Yale University Library. She is the author of several books, and has published many articles in professional periodicals.

The second edition of List of Theological Subject Headings, containing 672 planographed pages, is bound in cloth. The price is \$10.00.

Your order will be filled promptly.

Yours sincerely,


Everett O. Fontaine
Chief, Publishing Department

JN 13750

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ORDER FORM

American Library Association
50 East Huron Street
Chicago 11, Illinois

Date _____

Please send prepaid _____ copies of LIST OF THEOLOGICAL SUBJECT HEADINGS,
SECOND EDITION @ \$10.00

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November 28, 1947

F L A S H

Five enthusiastic people have agreed to spend tomorrow, Saturday, purchasing Christmas gifts for the 30 staff members of the Library Association of Great Britain. Let's give a vote of thanks to Mrs. White, Miss Lightfoot, Miss Rourke, Mrs. Hornback and Mr. Weins, Chairman, for their help.

Individual contributions to this worthwhile fund will be accepted until 4:30 today. Money may be given to me or to Mrs. Gariepy at the reception desk.

I am happy to report that response has been gratifying. There can be no question of our motives if we are willing to send food to our colleagues who need it so badly.

Alice Dunlap, President
Staff Association

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NEW, YORK HERALD TRIBUNE, MONDAY, APRIL 14, 1947

Library Survey Given \$175,000 Carnegie Grant

2-Year Study in Nation to Explore Use of Films, Radio and Television

A two-year study of the nation's libraries—aimed at discovering how well existing public libraries are serving their communities and also whether they should, in the future, include non-commercial radio, motion pictures and television for their patrons—will be undertaken under a \$175,000 grant from the Carnegie Corporation of New York.

Robert M. Lester, secretary of the corporation, made the announcement yesterday from the Carnegie office at 522 Fifth Avenue.

Dr. Robert D. Leigh, who has just completed his work as the director of the Commission on Freedom of the Press, reports of which were published two weeks ago, will head the inquiry on libraries, Mr. Lester said.

The study was proposed by the American Library Association last summer, and will be conducted under the auspices of a special committee of the Social Science Research Council.

Mr. Lester noted that in the United States \$50,000,000 is spent each year to support public libraries, and added:

"It is of the utmost importance to know how adequately the library, as an institution, is meeting the public's urgent need for information on local, national and international problems. Are present-day libraries geared for a horse-and-buggy society and, if so, how can they be most effectively modernized?"

Heds Library Survey



Dr. Robert D. Leigh

In its study the committee will make intensive surveys of twenty representative communities, ten of which have highly developed library facilities, and ten which have average facilities. Efforts will be made to find out what type of persons use the library and what types do not, and why, according to Dr. Leigh.

Also, the existing library will be measured against the background of newspapers, magazines, low-cost books, radio, films and projected plans for television and facsimile, in an attempt to discover whether the library should be developed into a community center for all cultural and information media, Dr. Leigh added.

Another matter to be explored, Dr. Leigh said, will be the critical shortage of library personnel, which, he said, like teaching and nursing today lacks prestige and adequate wage scales.

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(RETYPE THESE ON YOUR OWN LETTERHEAD WITH SUITABLE INSERTS. ONE TO A PAGE.)

ANNOUNCER: Is the Freedom Train coming to your town? This train carries a precious freight of documents which tell the story of the growth of the finest and most powerful nation in the world. The history of the men and events behind these documents is thrilling to read. Andre Maurois, a Frenchman, called his chronicle, The Miracle of America. You too can rekindle your pride in our American heritage by reading of the statesmen, soldiers and generations of patriotic citizens who believed in and fought for the United States. Your public library has a wide selection of histories and novels from which to choose.

ANNOUNCER: It's canning time again! You will want to have a supply of fruits, vegetables and jellies around this winter with the smaller supplies of meat. New recipes make the job easier and less expensive. Your library has a really good collection of cookbooks chockfull of ideas on food planning. Yes, ma'am, you can really help to beat the food shortage by following these suggestions. Remember, too, that your library not only has a fine selection of cookbooks but every kind of book for your information and pleasure.

ANNOUNCER: All work and no play makes Jack a dull boy, but with the rising cost of living maybe Jack can't afford to play. Yes, entertainment is a real problem for young people today. If there are teen-agers in your home, why not help them to plan a house party? Your public library has books and magazines on games, decorations, and food to help make it a success. When looking for ideas, whether wise or party wise, don't forget that your public library is always ready to help.

(MORE)

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American Library Association
Division of Cataloging and Classification

THE LIBRARY OF
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SERIAL RECORD

October 21, 1947 NOV - 5 1947

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REVISED STANDARDS FOR STATE AUTHOR HEADINGS LISTS

The following revised standards are intended to apply to all lists of state author headings begun subsequent to June 1, 1947, and to any compilation begun prior to that date, the final typing of which had not been started as of June 1, 1947.

1. A complete list of state entries should be compiled. Territorial entries should be included whenever feasible. (If the list of territorial entries is too small to be published later as a separate list, the Committee urges that these entries be included.)
2. Lists should include all known official state departments, boards, bureaus, commissions, etc., both current and obsolete, and all main entries for state supported schools and colleges. Divisions of these schools may be included at the option of the compiler.
3. Entries should be in full form as recorded in the statutes, administrative rules, etc. Headings should appear in the list exactly as they would be used on the catalog card, with the name of the state at the beginning of each heading. In the case of such states as New York and Washington, which are likely to be confused with other geographical units, the designation (State) should follow the place name. Offices of territorial governments should be designated by (Ter.) following the place name. Use usual spacing after punctuation within headings, i.e., two spaces after a period, one space after a comma, etc.
4. With the entries, there should be incorporated brief histories of agencies showing dates of establishment and abolition, mergers, and changes of name. Functions of agencies should not be included, except to distinguish between different agencies with similar names. The history should appear only once, under the latest name of the agency; references should be made from earlier names to the latest name.
5. Bibliographic references to session laws, etc., should accompany the histories. The number of the law should be cited rather than the page number.
6. All entries should be arranged in one alphabet in direct form.
7. There should be adequate cross-references for significant word entries, changes of name, and for functional and subject approach (e.g., cross-references from Education, Agriculture, etc., to the specific agencies dealing with these subjects; also, from Division, Bureau, etc. when necessary.)
8. Omit "refer froms" from the final typescript.

-- MORE --

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICE, 56 EAST HURON STREET, CHICAGO 11

THE LIBRARY 66
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November 20, 1947

To Presidents or Chairmen of
A.L.A. Divisions and Round Tables
and Chairmen of Boards and Committees;

Please let me know as soon as you conveniently can whether your group expects to have any recommendations for the consideration of the Council at the Midwinter Conference, January 29 to February 1, 1948, at Chicago. I shall be glad if you will include in your reply references to any recommendations previously made which have not received adequate attention.

If the docket of the Council meeting is not too crowded, we would like to arrange for the discussion of two or three important controversial matters which are likely to come up at a later Council meeting for action. If your group has such a problem under consideration, will you please let us have the information for possible scheduling.

If the crowded docket necessitates limitation of the program to items for action, we can still distribute by mail in advance any brief statement or proposal you have on which you seek an advisory opinion.

If you have a report on which the group wishes Council approval, we shall be glad to circulate it in advance of the Midwinter Conference for comments and suggestions.

In order that preliminary plans for the Council program may be prepared somewhat in advance, please indicate when we may expect to receive your recommendations and who will present them at the Council meeting.

Cordially yours

Carl H. Milam
Carl H. Milam
Executive Secretary

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Copy to Secretary of Division
JN 13786

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STATE AND PROVINCIAL SCHOOL LIBRARY SUPERVISORS

State

ALABAMA: Fannie H. Schmitt, School Libraries Consultant, State Department of Education, Montgomery; Carrie Robinson, School Library Consultant for Negroes, State Department of Education, Montgomery.

ARKANSAS: Leila Heasley, School Libraries Consultant, State Library Commission, Little Rock.

CONNECTICUT: Rheta Clark, Supervisor of School Libraries, Division of Library, State Department of Education, Hartford.

FLORIDA: Sara Krentzman, Consultant on School Libraries, State Education Department, Tallahassee.

GEORGIA: Sarah L. Jones, Assistant Director, Division of Textbook and Service, State Department of Education, Atlanta.

ILLINOIS: Alma Lundeen, Field Visitor for School Libraries, State Library, Springfield.

INDIANA: Esther V. Burrin, Director, School Libraries and Teaching, State Education Department, Indianapolis.

LOUISIANA: Sue Hefley, Supervisor of School Libraries, State Department of Education, Baton Rouge.

KENTUCKY: Louise Galloway, School Library Consultant, State Department of Education, Frankfort.

MARYLAND: Mae Graham, Director of School Libraries, Division of Extension, Department of Education, 400 Cathedral Street, Baltimore, 1.

MASSACHUSETTS: Sarah A. Beard, Consultant, School Libraries and Division of Public Libraries, State Department of Education, 200 Newbury Street, Boston, 16.

MICHIGAN: Louise F. Rees, School Library Consultant, State Department of Education, Lansing.

MINNESOTA: Ruth M. Ersted, Supervisor of School Libraries, State Department of Education, St. Paul.

MISSISSIPPI: Manie Berry, School Library Consultant, State Department of Education, Jackson.

NEW YORK: Anna Clark Kennedy, Supervisor of School Libraries, State Department of Education, Albany.

NORTH CAROLINA: Eloise Camp, School Library Advisor, State Department of Education, Raleigh.

OREGON: Agnes Shields, School Library Specialist, State Department of Education, Salem.

SOUTH CAROLINA: Nancy Jane Day, Supervisor, School Libraries, State Department of Education, Columbia.

TENNESSEE: Louise Meredith, School Library Supervisor, State Department of Education, Nashville.

TEXAS: Mattie Ruth Moore, Director of School Libraries, State Department of Education, Austin.

VIRGINIA: C. W. Dickinson, Jr., Director of School Libraries, State Board of Education, Richmond.

WISCONSIN: Irene M. Newman, Supervisor of School Libraries, State Department of Public Instruction, Madison.

Provincial

SASKATCHEWAN: Miss L. E. Evans, Supervisor of School Libraries, Regina.

AMERICAN LIBRARY ASSOCIATION

50 East Huron Street, Chicago 11, Illinois

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As

LIBRARY OF
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DEC 3-1947

For release to library and educational press

The joint committee of the National Education Association and the American Library Association held a two-day meeting in Chicago, November 16-17. Representatives of the two organizations discussed the value of school library services in children's education and the problems involved in bringing the benefits of library service to the majority of children and young people. To achieve this end, the committee recommended a three-point program:

(1) Every teacher to have instruction in the knowledge and use of library materials.

(2) One librarian or library consultant to be appointed for every 1,000 school children to give all elementary and secondary students access to special library services.

(3) Every state to make specialized library consultative service available through at least one library adviser in each state education department.

The committee also planned several cooperative research studies and service studies.

Margaret I. Rufsvold, School of Education, Indiana University, Bloomington, conducted the meeting. Other A.L.A. representatives were: Sue Hefley, State Department of Education, Baton Rouge, Louisiana; Marjorie L. Schramling, school librarian, Los Angeles, California; Mrs. Helen S. Benhoff, School Dept., Public Library, Cleveland, Ohio.

Representing the N.E.A. were: Thomas H. Ford, Supt. of Schools, Reading, Pennsylvania; Sallie B. Robinson, teacher, Clarksburg, West Virginia; Merle S. Ward, Supt. of Schools, Valley City, North Dakota; Ada Wing, public school librarian, Centralia, Washington.



AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

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THE LIBRARY OF
CONGRESS
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NOV 17 1947

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The latest edition of the A.L.A. Handbook lists more than 15,000 librarians and libraries in its membership roll. Your name is not in that list. We believe this is an oversight of some sort, and are sending you, therefore, a cordial invitation to join.

Librarians and library assistants are working together through the A.L.A. to promote the best interests of libraries and their services. No library worker is outside the sphere of the Association's influence and every librarian derives benefits from some phase of its work.

The terms of personal membership are noted in the leaflet enclosed, for your information. A membership application is also enclosed for your convenience in joining.

Personal membership for every paid professional library worker is needed, if the Association's leadership is to be maintained.

May we add your name?

Sincerely yours,

Louise Myers

Louise Myers, Assistant
Dept. of Membership Organization
and Information

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LIBRARY OF
CONGRESS
SERIAL RECORDS
NOV 17 1947

Northeast Junior College of L. S. U.
Monroe, Louisiana
23 May, 1947

Miss Laura Decker, Librarian and
Sus Bennett College
London, Kentucky

Miss Ruth B. Duncan, Librarian
Riddle Inter-American College
Coral Gables, Florida

Dear Fellow J.C. Librarians: In re: Need for New J. C. Book List

Since both of you wrote me on the same problem the need for a more up-to-date book selection guide than the Mohrhardt List compiled in 1936, I am writing you the same letter. As I am librarian in a junior college with a doubled enrollment over last year (400 to 800) and no extra help, I have to write the Junior College Section letters on my weekend time.

At the Boston A.L.A. Conference in 1941, the J.C. Section passed resolutions to work on or work toward a revision or new edition of the list of books for junior colleges. All of us have need for such a list. The Mohrhardt list was made under the financial support of the Carnegie Corporation and took much money and time. It will take another special grant to provide a competent person with time and funds to compile such a list. Much correspondence and preliminary lists are necessary to get a co-operative list involving pooled judgment on books. I am writing the A.L.A., the American Association of Junior Colleges, and the Carnegie Corporation to see if a grant can be made for a new edition, or, a supplement for the past ten years.

In the meanwhile, I suggest the following aids, not specifically designed for the junior college level, but which I have found useful in my own book selection to cover the period since 1936:

A.L.A. Catalog, 1937-1941 issued in 1943.

Books published in U.S., 1939-1943, issued in 1946.

Books " " " " 1944, issued in 1946.

Booklist for current books.

Today's handbook for librarians, ed. by Sweeney in 1944.

Rehabilitation " " " " " " 1946.

Buying list of books for small libraries, ed. by Norton. 7th ed. 1946.

Basic book collection for high schools, compiled by Joint Committee of A.L.A., N.E.A., and National Council of Teachers of English. 1942.

(While one would not use a high school list exclusively, still many J.C. freshmen are nearer intellectual level of high school seniors than college juniors or seniors. For simple presentation, junior colleges need some books of this type. Annotations valuable in choices).

National Council for Teachers of English. Good reading, 9th ed. 1946. Prepared by Committee on College Reading.

New York Public Library. Branch library book News. Published monthly except July and August. Current subscription--50%. Back numbers 10¢ each. Especially suggest March 1945 issue with title--"Have You Read These? A Selection of Books 1935-1945" and annual list "Books for Young People", usually issued in January, classified and annotated for teen age. Good for general reading selection.

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Accredited Library Schools

The Board of Education for Librarianship has classified and accredited the following library schools under the *Minimum Requirements for Library Schools* adopted by the Council in October 1933.¹ Classification of the schools neither includes nor implies a comparative rating or grading.

Type I comprises library schools which require at least a bachelor's degree for admission to the first full academic year of library science and/or which give advanced professional training beyond the first year.

Type II consists of library schools which give only the first full academic year of library science, requiring four years of appropriate college work for admission.

Type III consists of library schools which give only the first full academic year of library science, and include the curriculum within the four undergraduate college years.

The schools are listed alphabetically by the *italicized* name in common usage followed by the location, dates of establishment and full accreditation, present classification, and the name of the administrative officer.

New York State College for Teachers, Department of Librarianship, *Albany*. Est. 1926; acc. 1932. Type III.^{2,3} Esther Stallmann, Head.

Atlanta University, School of Library Service, Atlanta, Ga. Est. 1941; acc. 1943.

Type II.^{4,5} Mrs. Virginia Lacy Jones, Director.

University of *California*, School of Librarianship, Berkeley. Est. 1919; acc. 1926.

Type I. J. Periam Danton, Dean.

Catholic University of America, Department of Library Science, Washington, D.C.

Est. 1938; acc. 1948. Type II.^{5,6} Rev. James J. Kortendick, Director.

University of *Chicago*, Graduate Library School, Chicago, Ill. Est. 1928; acc. 1934.

Type I.^{5,6} Bernard R. Berelson, Dean; Frances Henne, Associate Dean.

Columbia University, School of Library Service, New York, N.Y. Est. 1887; acc.

1927. Type I.^{5,7} Carl M. White, Dean; Lowell Martin, Associate Dean.

Texas State College for Women, Department of Library Science, *Denton*. Est.

1929; acc. 1938. Type III.^{2,3} Mary D. Taylor, Director.

University of *Denver*, College of Librarianship, Denver, Colo. Est. 1931; acc.

1934. Type III.² Malcolm Glenn Wyer, Dean; Harriet E. Howe, Director.

Drexel Institute of Technology, School of Library Science, Philadelphia, Pa. Est.

1891; acc. 1926. Type II. Marie Hamilton Law, Dean.

Emory University, Library School, Emory University, Ga. Est. 1905; acc. 1930.

Type II.³ Tommie Dora Barker, Dean.

Kansas State Teachers College of *Emporia*, Library School. Est. 1928; acc. 1932.

Type III.² Carroll Preston Baber, Director.

New York State Teachers College, Department of Library Education, *Genesee*.

Est. 1934; acc. 1946. Type III.^{2,8} Neil C. Van Deusen, Director.

University of *Illinois*, Library School, Urbana. Est. 1893; acc. 1926. Type I.³

Robert Bingham Downs, Director; Harold Lancour, Assistant Director.

University of *Kentucky*, Department of Library Science, Lexington. Est. 1933;

acc. 1942. Type III.^{2,3} Robert H. Deily, Head.

Louisiana State University, Library School, University Station, Baton Rouge. Est.

1931; acc. 1934. Type II.³ Mrs. Florinell Francis Morton, Director.

McGill University, Library School, Montreal, Que. Est. 1927; acc. 1929. Type II.

Gerhard R. Lomer, Director.

Marywood College, Department of Librarianship, Scranton, Pa. Est. 1939; acc.

1946. Type III.³ Sister M. Norberta, Director.

University of *Michigan*, Department of Library Science, Ann Arbor. Est. 1926;

acc. 1928. Type I.³ Rudolph H. Gjelsness, Chairman.

University of *Minnesota*, Division of Library Instruction, Minneapolis. Est. 1928;

acc. 1935. Type III.² E. W. McDiarmid, Director.

¹ *Proceedings of the Fifty-Fifth Annual Conference*, p. 610-13

² Emphasizes service in schools and colleges.

³ Accredited curriculum also offered in summer sessions.

⁴ For Negroes only.

⁵ Emphasizes service in Catholic schools and colleges.

⁶ Advanced curriculum only accredited.

⁷ Degree curricula only accredited.

⁸ Emphasizes service in schools.

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AMERICAN LIBRARY ASSOCIATION
50 East Huron Street, Chicago 11, Illinois

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December 1, 1947

To the Librarian:

Again we ask you to answer a few questions about what your readers have wanted in the past year. As you will remember, this questionnaire is sent annually to about 200 public libraries; the answers are tabulated and analyzed; and the resulting information is released to the press at the end of the year, in the form of a feature news story. The story is printed in the February issue of the A.L.A. Bulletin for your information.

This is always one of A.L.A.'s most popular publicity releases. In the past years, it has been printed in over 200 newspapers, in many magazines, has been used by writers as material for articles, and is read with interest by publishers, educators and others.

Please let us have your answers before December 20. We will appreciate supplementary comments on trends in reading interests, even though not directly related to the questions. For your convenience, we are enclosing two copies of the questionnaire so that one may be kept in your files.

Sincerely yours,

Mary C. Tuomey

Mary C. Tuomey
Public Relations Office

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Constitution and By-Laws of the American Library Association

AMERICAN LIBRARY ASSOCIATION
50 EAST HURON STREET · CHICAGO 11

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AMERICAN LIBRARY ASSOCIATION
50 East Huron Street, Chicago 11, Illinois

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Annual Reading Trends Questionnaire

December 1, 1947

1. Has circulation increased? About what per cent?

A. Adult Books

B. Children's Books

Increase _____

Increase _____

Decrease _____

Decrease _____

Holding its own _____

Holding its own _____

2. Have appropriations for books and services increased? About what per cent?

Increase _____

Decrease _____

Holding its own _____

3. What demand is there for library service to business and industry? In what fields?

4. Have any specific motion pictures such as Great Expectations helped to increase circulation?

School and Children's Library Office
American Library Association
50 East Huron Street
Chicago 11, Illinois
November, 1947

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AMERICAN LIBRARY ASSOCIATION
DIVISION OF LIBRARIES FOR CHILDREN & YOUNG PEOPLE
Officers 1947-48

President: Jean Roos, Supervisor, Youth Department, Cleveland Public Library, Cleveland, Ohio

Vice-Pres.: Sue Hefley, Supervisor of School Libraries, State Department of Education, Baton Rouge, La.

Treasurer: Louise Reas, School Library Consultant, State Library, Lansing Mich.

Exec. Secy.: Mildred L. Batchelder, School and Children's Library Specialist, American Library Association, Chicago 11, Ill.

Assistant to
Exec. Secy.: Marie Will, Logan Square Branch, Chicago Public Library, Chicago, Ill.

Board of Directors:

Margaret Fraser, Librarian, Galt Collegiate Inst. and Vocational School, Galt, Ontario, Canada (1948)

Louise Singley, Director, Work with Children, Public Library, Kalamazoo, Mich. (1948)

Doris Wood, Field Worker, West Virginia Library Commission, Morgantown, W. Va. (1948)

Agnes Krarup, Supervisor of School Libraries, Carnegie Library, Pittsburgh, Pa. (1949)

Kathrine H. McAlarney, Supervisor of Children's Work, Free Library, Philadelphia, Pa. (1949)

Nabel Williams, Superintendent of Work with Schools, New York Public Library, New York, N. Y. (1949)

Martha M. Parks, Regional Libraries Consultant, State Education Dept., Nashville, Tenn. (past president)

Ruth Ersted, Supervisor of School Libraries, Library Division, State Education Department, St. Paul, Minn. (chairman, A.A.S.L.)

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A. L. A. Statistics

for fiscal year 1945-1946
published in July 1947
with current or latest printed
M.S.C. statistics compared

Enrollments

- 1 Regular Undergraduate
- 2 Regular Session Graduate
- 3 Summer Session

Volumes

- 4 Book Stock

Circulation

- 5 Home Use
- 6 Reserved Books

Expenditures for:

- 7 Staff Salaries
- 8 Student Service
- 9 Books
- 10 Periodicals
- 11 Binding
- 12 Total

Staff (nos.)

- 13 Professional
- 14 Sub-professional
- 15 Clerical



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By AUDREY NORTH

Buying Books on a Budget

THE building of personal libraries has long been encouraged at Rockford College. The college is always looking for new ideas to develop student interest in books. A flexible book program has led to many interesting projects.¹ The Maddox Book House, with its old book room containing eighteenth- and nineteenth-century English and French books, brought profitable pleasure to students for twelve years, to terminate only because a depleted stock could not be replaced during the war. A browsing bookstore delighted campus booklovers and gave many students an informal but new approach to reading. When crowded campus conditions are relieved it will be re-established. Book prizes awarded for outstanding performances, curricular and extra-curricular, were selected by the students from the browsing bookstore. Inglenook, the dormitory collection selected by the student library committee, offers opportunity for recreational reading in informal surroundings. A new college bookstore, specializing in reprints and special press books, is now rapidly developing in new and attractive quarters.

The newest project to encourage the

building of personal libraries was a contest sponsored by the college library. There were only two rules for the contest. The personal library had to be built around, first, a core idea or central theme, and, second, no more than fifteen dollars could be spent on the collection.

The first rule of the contest in no way limited the student's choice of subject. The theme could be broad or narrow, it could be in a special field of study, it could be of general or specific interest, but each book had to have a purpose, each book had to have its place with the others. Stress was placed on a core idea that truly expressed the individual's interest. The collections resulted in personal libraries the participants want to keep, to read, to reread. Whether the collections were scholarly in content or naive in an amateur approach to a simple hobby was unimportant if the collection was of sincere interest to its owner.

As the contest progressed it developed some of the entrants already had sizable collections. Their challenge became a rounding out of what they already had. For most of the entrants the contest was the opening of new vistas in the world of books.

The second rule of the contest was that not more than fifteen dollars could be spent on the collection. Benjamin Franklin once wrote a friend: "I am not rich enough to afford *much* in good works, and so am obliged to be cunning and to make the most of a little." By setting the amount at fifteen dollars thriftiness was encouraged. Many asked, "How can I collect a personal li-

¹ The following articles have been published on book projects at Rockford College.

"From London to Midwest Camous Each Autumn Comes a Shipment of Rare Old Books." *Christian Science Monitor*, Nov. 11, 1941.

"Front, Lesley. "Maddox House Bookshop." *Publishers Weekly* 126:1722-44, Nov. 10, 1934.

Sharpe, Jean MacNeill. "The Book Program of Rockford College." *Illinois Libraries* 18:217-19, August 1938.

Sharpe, Jean MacNeill. "Reading for Recreation at Rockford College." *Library Journal* 62:576-77, August 1938.

Thompson, Margaret S. "The Book House at Rockford College." *School and Society* 46:87-89, July 17, 1937.

Wilde, Louise K. "The Old Book Room at Rockford College." *Journal of Higher Education* 11:320-22, June 1940.

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LIBRARIES IN THE UNITED STATES

1940 -- 1947

AMERICAN LIBRARY ASSOCIATION

Chicago

1948

For A.L.A. Council Meeting
January 29, 31, February 1, 1948
Chicago, Ill.

X-2 673

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Report on Activities

Joint Committee on the Union List of Serials 1947

The Joint Committee held a first meeting in Cambridge last June, at which time it decided to increase its membership by adding representatives of the following associations:

American Association of Law Libraries
Bibliographical Society of America
Canadian Library Association
Music Library Association
National Research Council
Theatre Library Association

The enlarged committee met in New York City on November 4. It agreed that it would seek to sponsor a Union List of Serials which would include serials of all types. It would combine the four present union lists and add to these types of serials which have not been included in any of the lists, such as American serial documents, foreign newspapers, and the various local serials omitted from the second edition of the Union List of Serials. It is estimated that the editorial work for such an inclusive list would cost between \$500,000 and \$750,000, but it is believed that a list so made would remain as a basic list for at least a generation and would not involve the frequent preparation of new editions, which has so far marked the Union List of Serials.

Wyllis E. Wright
A.L.A. Representative on
Joint Committee on
Union List of Serials

Please bring this with you to the Council meeting as additional copies
will not be distributed.

JN 13871

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#95

January 6, 1948

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U. S. PUBLIC LIBRARY FILM SURVEY

(1947)

The following statistics were gathered by means of an interview checklist. Date of survey in each instance follows: (Revised by correspondence, December 10, 1947.)

Akron	(July 1947)
Cincinnati	(May 1947)
Cleveland	(August 1947)
Dallas	(Sept. 1947)
Detroit	(June 1947)
Grand Rapids	(August 1947)
Milwaukee	(April 1947)
Seattle	(August 1947)

I. TITLE OF FILM DIVISION:

AKRON: Group Service Department, Film Service

CINCINNATI: Films and Recordings Center

CLEVELAND: Film Bureau

DALLAS: Film Department

DETROIT: Audio-Visual Division

GRAND RAPIDS: Office of the Librarian

MILWAUKEE: Film Sound Center

SEATTLE: Adult Education Department - Film Division

II. FILM SERVICES:

A. ADVISORY SERVICES:

1. Does library maintain an audio-visual reference collection?

Akron: yes - administered by Group Service Department.

Cincinnati: yes - Films and Recordings Center.



AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

ASSOCIATION OF COLLEGE AND REFERENCE LIBRARIES
A Division of the American Library Association

December 13, 1948

To: Members of the ACRL Board of Directors
and
ACRL Representatives on the ALA Council

From: N. Orwin Rush, Executive Secretary, ACRL

It will be of assistance to us in arranging the breakfast of the Board of Directors of ACRL on January 21 at 8 a.m. in the Edgewater Beach Hotel, Chicago, if you will complete and return to us the form below.

The cost of the breakfast will be \$1.75 per person. This includes food, gratuity, and tax, and will be paid individually at the breakfast.

The other ACRL Board meeting will be on Sunday morning at 9 a.m., not a breakfast meeting.

Mr. N. O. Rush
Exec. Sec., ACRL
50 East Huron St.
Chicago 11, Ill.

December _____, 1948

Dear Mr. Rush:

I do plan to attend the breakfast of the Board of Directors do not of ACRL on January 21 at 8 a.m. in the Edgewater Beach Hotel, Chicago.

Sincerely,

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

December 13, 1948

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To State School Library Supervisors:

You know from Anna Clark Kennedy that a day of meetings of the State School Library Supervisors has been scheduled for January 19 at the Edgewater Beach Hotel. When Miss Kennedy and I talked in New York about plans for the meeting, we both felt it would be interesting to all members of the group to use the occasion of the meeting as a time to make certain that we all know and have copies of the recent publications of the various state school library supervisor's offices. To accomplish that, we decided it would be a good plan to ask each supervisor to send 30 copies of each of his publications of the last year or two which have not been sent out to the complete mailing list of the state school library supervisors.

In these materials I am sure it would be interesting to members of the group to have included not only printed leaflets or lists or pamphlets, but also mimeographed materials: supervisory letters, programs, institute or special meeting materials, etc. If you will send such materials, 30 copies each, addressed to me at this office, I will see that it is up at the Edgewater Beach so that all of you can assemble the material which you wish to have from it. The material can be sent at any time that is convenient for you, but would have to be in this office by January 14.

Enclosed with this letter is a copy of the form which the N.E.A. Research Division sent out in their regular collection of statistics to superintendents of schools in cities over 30,000 population (360). In a recent note, Mr. Hubbard indicated that they are beginning to tabulate the returns. The results will be summarized in a Research Service Circular published by the N.E.A. Research Division in the Spring.

We are trying to obtain copies of the tentative revision of the Library Section of the Evaluative Criteria of the Cooperative Study of Secondary School Standards for each one of you.

I am looking forward to seeing you in January.

Sincerely yours,

Mildred L. Batchelder

Mildred L. Batchelder
School and Children's
Library Specialist

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C. C. C. -

MLB:LD

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STATE AND PROVINCIAL SCHOOL LIBRARY SUPERVISORS

State

ALABAMA: Fannie H. Schmitt, School Libraries Consultant, State Department of Education, Montgomery; Carrie Robinson, School Library Consultant for Negroes, State Department of Education, Montgomery.

ARKANSAS: Leila Heasley, School Libraries Consultant, State Library Commission, Little Rock.

CONNECTICUT: Rheta Clark, Supervisor of School Libraries, Division of Libraries, State Department of Education, Hartford.

FLORIDA: Sara Krentzman, Consultant on School Libraries, State Education Department, Tallahassee.

GEORGIA: Sarah L. Jones, Assistant Director, Division of Textbook and Library Service, State Department of Education, Atlanta.

ILLINOIS: Edna Primm, Field Visitor for School Libraries, State Library, Springfield.

INDIANA: Esther V. Burrin, Director, School Libraries and Teaching Materials, State Education Department, Indianapolis.

LOUISIANA: Sue Hefley, Supervisor of School Libraries, State Department of Education, Baton Rouge.

KENTUCKY: Louise Galloway, School Library Consultant, State Department of Education, Frankfort.

MARYLAND: Mae Graham, Director of School Libraries, Division of Library Extension, Department of Education, 400 Cathedral Street, Baltimore 1.

MASSACHUSETTS: Sarah A. Beard, Consultant, School Libraries and Work with Children, Division of Public Libraries, State Department of Education, 200 Newbury Street, Boston 16.

MICHIGAN: Louise F. Rees, School Library Consultant, State Library, Lansing.

MINNESOTA: Ruth M. Ersted, Supervisor of School Libraries, Library Division, State Department of Education, St. Paul.

MISSISSIPPI: Manie Berry, School Library Consultant, State Department of Education, Jackson.

NEW YORK: Anna Clark Kennedy, School Library Supervisor - Secondary Education, State Education Department, Albany 1; Mrs. Ruth Evans Babcock, School Library Supervisor-Elementary Education, State Education Department, Albany 1.

NORTH CAROLINA: Eloise Camp, School Library Advisor, State Department of Public Instruction, Raleigh.

OREGON: Agnes Shields, School Library Specialist, Oregon State Library, Salem.

SOUTH CAROLINA: Nancy Jane Day, Supervisor, School Library Division, State Department of Education, Columbia.

TENNESSEE: Louise Meredith, School Library Supervisor, State Department of Education, Nashville.

TEXAS: Mattie Ruth Moore, Director of School Libraries, State Department of Education, Austin.

VIRGINIA: C. W. Dickinson, Jr., Director of School Libraries and Textbooks, State Board of Education, Richmond.

** WISCONSIN: Irene M. Newman, Supervisor of School Libraries, State Department of Public Instruction, Madison

Provincial

SASKATCHEWAN: Miss L. E. Evans, Supervisor of School Libraries, Department of Education, Regina.

**WASHINGTON: John E. Hansen, Consultant on Instructional Materials and Coordinator of Libraries, Office of State Sup't. of Public Documents, Olympia.

66# 100



AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

From the Executive Secretary
ASSOCIATION OF COLLEGE AND REFERENCE LIBRARIES
A Division of the American Library Association

December 9, 1948

Dear ACRL Board Members:

It has occurred to me that you might be interested in some first-hand notes on the week which I just spent in the East. The immediate occasion was the Conference of Eastern College Librarians held at Columbia University on Saturday, November 27th. The three days following the Conference were spent in and around New York City and the last three days of the week were spent in the Washington area.

I got around quite a little in New York. The publishing of College and Research Libraries is offering a problem right now -- so I spent some time on this matter. An economy measure at ALA Headquarters necessitates a number of changes, and we are looking around for a possible new home for College and Research Libraries. Editor Maurice Tauber and I discussed the problem at length. We had a luncheon meeting with Byron Hopkins (a former ALA Bulletin editor) and Mr. Henry H. Wiggins, Manager, Publications Department, Columbia University Press, to discuss the possibilities with the Columbia University Press. I called on a number of firms soliciting ads for College and Research Libraries with several promising results.

I was on the Sarah Lawrence campus and had the opportunity of talking with the president, Dr. Taylor, who seems to have an unusually good understanding of the function of a library in a liberal arts college. Miss Stone of Sarah Lawrence is Chairman of ACRL's College Libraries Section, as you know, so our discussion centered around some of the activities of that section.

It was particularly interesting to learn more from Dean Shirley about some of the changes the Pratt Library School hope to put into effect soon, and to hear more at firsthand about Columbia's new program and some of the changes in their library.

Mr. Berninghausen of the Cooper Union Library, who is a member of our Committee on College and Research Libraries Finances and Chairman of ALA's Committee on Intellectual Freedom, and I talked over matters concerning both of these committees.

A call at the Special Libraries Association headquarters to discuss mutual problems with their Executive Secretary, Mrs. Kathleen B. Stebbins, should prove very helpful.

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ASSOCIATION OF COLLEGE AND REFERENCE LIBRARIES
A Division of the American Library Association

Executive Offices:
50 East Huron Street,
Chicago 11, Illinois.

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I was instructed at the January 31, 1948, meeting of the Board of Directors of the Association of College and Reference Libraries to write to all life members of the American Library Association who contributed before 1940, inviting them also to become members of the Association of College and Reference Libraries.

Up until the action taken at San Francisco last June I think it was generally assumed that life members of ALA joining before 1940 might become members of ACRL by maintaining their interest in ACRL. However, last June the By-Laws were revised to include a proper procedure to be followed by life members who joined ALA before 1940 and who wish also to be members of ACRL. This is best explained by quoting ARTICLE I, Section 5 of the By-Laws of the Association of College and Reference Libraries:

"Life Members. A contributor to life membership in the American Library Association after July 1, 1940 may be received as a member in the Association of College and Reference Libraries by designating this division to the American Library Association treasurer who shall allot to the Association of College and Reference Libraries treasury \$2 per year during the lifetime of the member. A contributor to life membership in the American Library Association before 1940 may become a life member in the Association of College and Reference Libraries by the payment of \$10 to this division, or an annual member of the division by the payment of 50¢ annual dues."

I sincerely hope that you will continue your association with ACRL. Your desire to join ACRL may be indicated by filling out the enclosed card and sending it directly to Robert W. Orr, Treasurer of the Association, Librarian of Iowa State College, Ames, Iowa.

Sincerely,

N. Orwin Rush,
Executive Secretary.

NOR:s

Enc.

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ASSOCIATION OF COLLEGE AND REFERENCE LIBRARIES

50 East Huron St.

Chicago 11, Ill.

Feb. 16, 1946.

To the Members of the
ACRL Committee on Membership:

Here are some institutional membership blanks
which you may find helpful in connection with
your work on the ACRL Committee on Membership.

If you need additional copies, please let us
know.

Sincerely,

N. Orwin Rush,
Executive Secretary.

Enc.

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

February 18, 1948

Advance Announcement of A.L.A. Conference Exhibit

The American Library Association's Conference will be held this year in Atlantic City, June 13-19, inclusive. Registration, headquarters offices, exhibits, general sessions and many group meetings will be held in the Auditorium. Attendance is expected to run to 7,000.

Want Audio-Visual Materials

Librarians are still vitally interested in books, of course. But they are becoming aware of the fact that their responsibility to their community also lies in making available materials of learning other than books. Interest in audio-visual materials has increased tremendously in the past year, when only 16 libraries reported to ALA that they had spent \$64,140 for films alone. During the month of January 1948 five libraries, in addition to the many which already have some kind of audio-visual program, announced the organization of an audio-visual department. Librarians of these new departments, those to be organized this year and those already in existence, are interested in everything from projectors to play-back machines.

Librarians are Builders

Librarians are planning new buildings, planning to remodel, now that they see an end to wartime shortages. They are interested in library furnishings and equipment, lighting fixtures, and so on, much the same as a school executive is interested in everything the school uses. What will they put on the floors of their new buildings, what kinds of lights will they install, what furnishings will they buy? The answer may depend on you.

The past two annual conferences have seen week-long discussions on building problems, and the American Library Association now has eight books on library planning and building in print. They are among our best sellers.

Last year at San Francisco, exhibits at the Conference occupied 101 booths. This year, in a much better geographic location, we can furnish only 132 booths. Since you have not exhibited before, or have not exhibited for several years, complete details will be sent only at your request. The announcement--general information, floor plan, space rates, etc.--will be mailed to reach exhibitors March 8. It is important that you reply promptly if you want to receive the exhibit announcement--without obligation, of course; booth assignments will be made beginning March 17.

Sincerely

A. L. Remley
A. L. Remley
Exhibit Manager

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HUKON STREET, CHICAGO 11

THE LIBRARY OF
CONGRESS
SERIAL RECORD

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February 23, 1948

To the Secretaries of State, Provincial
and Regional Library Associations

We do not seem to have heard from you in answer
to our letter of December 31 requesting the date and
place of your next annual meeting. We shall appreciate
it very much if you will write us as soon as a decision
has been reached.

A copy of our circular letter of December 31 is
enclosed for your convenience in replying.

Very truly yours

Carl H. Milam
Executive Secretary

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was inaugurated at the same time on a university-wide basis for the CF (clerical and fiscal service) and the CPC (crafts, protective, custodial service) staff. A faculty salary schedule was also being developed. Faculty was limited by definition to those who spent at least half-time in classroom teaching or organized research, and thus ruled out librarians with faculty rank.

A classification and pay plan was submitted to the president of the university in April 1946. The salaries in the 1946-47 budget request, submitted at the same time, were based on the plan. The budget was finally approved with a minimum basic professional salary of \$2200. An agreement was made that the classification and pay plan for the professional staff of the library would be considered along with the classification of other professional and administrative personnel on the campus who were not included in the faculty classification, nor in the CF and CPC group.

The university classification system for the CF and CPC staff provides four levels for the CF group. These levels with their salary ranges now in effect in the library are: Grade I, \$1500-\$1620; Grade II, \$1680-\$1920; Grade III, \$1860-\$2160; Grade IV, \$2100-\$2520.

Classification of professional and administrative employees, including professional members of the library staff, has been in a process of evolution since 1946. A tentative plan was set up in 1946, providing for six groups, P-1 to P-6 inclusive. A committee made up of representatives from each group has worked with the administration in developing the plan. The library staff is represented on the committee by the associate librarian, a P-4.

Salary brackets paid for the four classes which included librarians are: P-1, \$2000-\$2800; P-2, \$2400-\$3400; P-3, \$3000-\$4000; P-4, \$3800-\$4800. At present, the professional members of the library staff are classified in P-2, P-3, and P-4. Graduates of the four-year library training programs fall into the P-1 bracket. Advancement to P-2 requires at least a fifth year of work. The P-1 class is also being used in the appointment of an assistant law librarian who has a law degree but no li-

brary training.

Classes P-1 and P-2 are composed primarily of those who are assistants. The logical starting point for a beginning assistant is P-1, where more work is done under direction and few independent decisions are required. For those in P-2 special training or experience is desirable. They refer major decisions only to their supervisor. Our staff members, such as catalogers, now holding the rank of instructor, are in P-2.

Included in P-3 are those who have the responsibility of a specific smaller department or operation. In this group fall divisional librarians and heads who presently hold the rank of assistant professor. Examples of positions in this group outside the library are: university examiner, head of publications, assistant to dean of women, and senior accountant.

Class P-4 includes individuals who have greater responsibilities and may formulate general policies. The associate librarian is in this group, with such employees as the assistant business manager, head of placement bureau, and the chief engineer.

Class P-5 includes doctors in the health service and heads of distinct and important units such as the Bureau of Business Research. A few heads of main divisions of university activity, such as admissions, extension, buildings and grounds, are in the P-6 classification.

The advisory committee from the professional-administrative groups, faced with numerous questions and problems, recommended in July 1947, that a study of the university's professional and administrative positions be made by a competent outside agency. The Public Administration Service was employed in November to study both the professional-administrative and the CF, CPC classification plans of the university. The conclusions and recommendations of the P.A.S. experts, when made available, may result in some modification or alteration in these plans, but such changes are expected to be of minor importance where the library is concerned. With the increase in salaries, the local saying that half of one's salary at the University of Colorado is taken in climate and scenery, no longer applies.—
Eugene H. Wilson.

X-6-23-A1
11/25

ALBERT SCHWEITZER vs. THE KINSEY REPORT

Part of a Book Review in *Letter* Number 10



Ada P. McCormick

Can librarians create heroism plus realism in their readers? Yes. If they put Albert Schweitzer's books into the open shelves and into the hands of their readers. Schweitzer creates by contagion his own fearless thinking and nobility. Even a ten year old could absorb Schweitzer's "Memories of My Childhood and Youth." It may strengthen a child or man's whole life. Give it to children and to parents and educators. Don't let Macmillan let it go out of print. A. C. Black, London, can produce it. "The Decay And Restoration of Civilization" (Same two publishers) is the strongest description and hope of 1948.

Charles R. Joy has done a valuable introduction in the Schweitzer Anthology.

George Seaver's two books on Schweitzer, the small 128 page volume and the big one,

are authentic biographies of the most universal mind alive today. (These three are Harper—his own autobiography handicapped by modesty is Henry Holt Co.) But George Seaver has written the two most skillful biographies of the greatest man alive. Out of despairing intellectuals and troubled ordinary people these books can create whole men.

The Kinsey Report, on the other hand, solemnly recommends the standards of the chimpanzee! In "The Sexual Behavior" every word used about sexual promiscuity is implied praise: Every word about self-control is derogatory. Some of the statistics are sound but the Kinsey group use evaluation words with the shrewdness of advertisers and what they advertise are the sex standards of the ape (see page 580). Is this science or propaganda? . . .

Ada P. McCormick (Mrs. Fred C. McCormick), see booth D-17, for ten years has analyzed propaganda in relation to national safety. Her *Letter* magazine published in Tucson since January 1943, recognizes character-intelligence in many fields. It has given promotion awards to twenty publishers, including Gandhi, and the Committee to Draft a World Constitution, by sending a free introductory copy of their journals to 2,500 leading people.

Last year the Baltimore Enoch Pratt Free Library won the Letter librarian award. Mrs. McCormick brought two members of Letter staff 1,100 miles to San Francisco to give a homelike party for the Latin American librarian delegates. Ada McCormick feels strongly that to win the friendship of foreign librarians for America is to win the friendship of those countries. Who decides on the reading of a country? Librarians.

LETTER of Relationships and Recognitions

\$4 a year—\$6 for two years

Tucson, U.S.A., United Nations

Reprinted from *A.L.A. Bulletin*, May, 1948
American Library Association
50 E. Huron St.
Chicago 11, Ill.

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AMERICAN LIBRARY ASSOCIATION

50 East Huron Street, Chicago 11, Illinois

THE LIBRARY OF
CONGRESS
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JUL 6 - 1948

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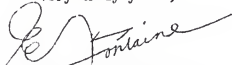
To the Librarian:

Review copies of books now offered for sale by The Booklist at 50% discount, plus transportation, are listed below. These are discarded titles but that does not necessarily mean poor books. Some may be too special, too expensive, or may cover practically the same ground as other books already listed and for that reason eliminated. Some are duplicate copies of books that have been in the Booklist.

Only one copy of each book is available. This list is mailed, however, so as to reach all libraries on the same date. Orders will be filled in order of their receipt, allowing a reasonable length of time for transit. If you want any of these books, you should act at once.

This list has not been proofread.

Very truly yours,



Everett O. Fontaine
Chief, Publishing Department.

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- Allen, Albert H., ed. Arkansas imprints 1821-1876. R. R. Bowker, \$6.50,
Bibliography of selected statistical sources of the American nations - 1947,
Inter Amer. Statistical Institute, \$7.50.
Brainbridge, John. Little wonder or, The Reader's Digest and how it grew,
Reynal and Hitchcock, \$2.
Bird, George L. Article writing and marketing Rinehart, \$5.50.
The History of The Times; the twentieth century test, 1884-1912 Macmillan,
\$6.50.
Hoffman, Sylvan ed. News of the nation; a newspaper history of the U.S.
Garden City, \$2.84.
Thompson, Donald E., comp. A bibliography of Louisiana books and pamphlets
in the T. P. Thompson collection of the Univ. of Alabama library
Univ. of Ala. Pr., \$1.75.
Trotter, Arnold H. Doctoral dissertations accepted by American Universities
1946-47 H. W. Wilson Co., \$2.50

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

June 24, 1948

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To Chairmen and Presidents of
A.L.A. Divisions and Round Tables

Re: Annual Reports

This year will be the fifth for inclusion of the reports of divisions and round tables in the Annual Reports issue (October 15) of the A.L.A. Bulletin. If your group wishes to have its report included this year, the copy should reach Headquarters on or before August 5.

Brevity continues to be of first importance in preparation of each annual report. We hope that you will take the space necessary to cover your activities and achievements and your plans for the future.

Those responsible for reports of divisions should collect any materials to be included about the constituent parts of the division, and should send all copy for the division to A.L.A. Headquarters at one time.

Any recommendations should be given concisely and underlined for greater emphasis. Refer to the Annual Reports issue of the A.L.A. Bulletin, October 15, 1947, for further suggestions in the preparations of your copy. If possible, limit your report to the space used in 1947.

Sincerely yours,

Margaret R. Post

(Mrs.) Margaret R. Post, Editor
A.L.A. Bulletin

MRF:mr

Note: This report of the year's work is not to be confused with the Pro eedings (A.L.A. Bulletin, September 15) which is a report of the Atlantic City Conference activities.

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

June 24, 1948

To Chairmen of
A.L.A. Boards and Committees:

Re: Annual Reports

This year, as always, we urge that annual reports be held to as few words as possible. Therefore, we hope that you will give your record of action and accomplishments and your plans for the future in as brief form as will do justice to your activities.

Any recommendations should be given concisely and underlined for greater emphasis. Refer to the Annual Reports issue of the A.L.A. Bulletin, October 15, 1947, for further suggestions in the preparation of your copy. If possible, limit your report to the space used in 1947.

We hope that it will be possible for you to have copy in our hands on or before August 5.

Sincerely yours,

Margaret R. Post

(Mrs.) Margaret R. Post, Editor
A.L.A. Bulletin

MRP:mr

Note: This report of the year's work is not to be confused with the Proceedings (A.L.A. Bulletin, September 15) which is of the Atlantic City Conference activities.

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

March 9, 1948

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To Directors of Library Schools:

During the A.L.A. Conference at Atlantic City, Thursday evening, June 17, has been designated a free evening for library school dinners. No meetings will be scheduled on that night. If your school, or your alumni association, wishes to arrange a dinner on that evening, we shall be glad to include it on the schedule.

We are urged to schedule dinners instead of luncheons whenever possible. Luncheons cut down on the space available for morning and afternoon and set up a luncheon at noon because of the present shortage of help.

A list of all requests for meeting rooms and rooms for meal functions will be sent to the Local Committee at Atlantic City by April 1. Additional information as to prices for meals and arrangements for handling the sale of tickets will then be sent to the individual in each group who is responsible for these arrangements.

Mimeographed information for those planning meetings may have reached you earlier, but if it has not and you wish to schedule a Library School dinner, will you please fill in the blank attached and return it to the A.L.A. Headquarters.

Sincerely yours,

Donald A. Riechmann

Donald A. Riechmann
Assistant to the
Executive Secretary

Enclosure

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AMERICAN LIBRARY ASSOCIATION
EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO

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February 20.

Advance Announcement of
A.L.A. Conference Exhibit

The A.L.A.'s Annual Conference will be held in At
New Jersey, June 13-19. Registration, headquarters of
exhibits, general sessions, and many group meetings wi
the Auditorium. Attendance is expected to run to 7,000

Exhibit details--general information, floor plan
etc.--will be sent by first class mail to reach you
suggest that you instruct your mail desk to watch for
envelope marked Exhibit Announcement.

Sincerely,

A. L. Remley
A. L. Remley
Exhibit Manager

JN 14005

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AMERICAN LIBRARY ASSOCIATION
EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

THE LIBRARY OF
CONGRESS
SERIAL RECORDS
MAR 2 - 1948
COPY

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Release Monday
March 8, 1948

To A.L.A. Conference Exhibitors:

Plans and announcements of EXHIBITS to be held in connection with the American Library Association's Sixty-seventh Annual Conference, Atlantic City, June 13-19, 1948, are enclosed.

Registration, headquarters offices, exhibits, general sessions, and many group meetings will be held in the Auditorium. Attendance is expected to run from 6,000 to 7,000.

No reservations for exhibit space have been accepted to date and no assignments have been made, nor will be made until Wednesday, March 17.

Please read the announcement carefully, noting that exhibits open officially this year at 2:00 P.M. Sunday, June 13. An application for space is a tacit agreement to the regulations set forth. Applications MUST BE MAILED.

Sincerely,

A. L. Remley
A. L. Remley
Exhibit Manager

Enclosures

JN 14006

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AMERICAN LIBRARY ASSOCIATION

NATIONAL RELATIONS OFFICE: 1709 M STREET, N. W., WASHINGTON, 6, D. C.

EXECUTIVE
OFFICES:
50 EAST HURON ST.,
CHICAGO 11, ILL.

THE LIBRARY OF
CONGRESS
SERIAL RECORD

MAR 2 - 1948

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FEDERAL RELATIONS NEWS

A.L.A. National Relations Office - Paul Howard, Director

Vol. 3

February 10, 1948

No. 7

BILL PASSED OVER AGAIN. . .

On Monday, February 2, when the Senate consent calendar was called up, the Library Demonstration Bill was again passed over, this time at the request of Senator Wherry. (Senator Ball asked that the bill be passed over when it was called up on January 12.)

We notified Nebraska Coordinator John C. Settelmayer, who immediately went to work getting Senator Wherry's action protested. This wire which we received from Mr. Settelmayer shows that he got results:

"WHERRY CONTACTED BY LEADER OF HIS POLITICAL
ORGANIZATION. EXPECT CORRECTIVE ACTION OR
EXPLANATION IMMEDIATELY. . ."

Protests to Senators who have asked that the bill be passed over, or who may make such a request in the future, can be particularly effective, because they let the congressmen know that they are not representing the wishes of their constituents. If a great many protests are sent in, there is a better chance that the bill will be permitted to come up for a vote when the calendar is read again.

* * * * *

THE TARGETS. . .

In our last newsletter we pointed out that now is the time to urge House and Senate leaders to let the Library Demonstration Bill come up for a vote this session. Here is a list of the personnel of the two committees on which you should concentrate your efforts. Also listed is each member's attitude on the bill, as we have it in our "little black book":

-MORE-

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

February 13, 1948.

THE LIBRARY OF
CONGRESS
SERIAL RECORD
FEB 20 1948
Copy

To the Librarian:

The Board of Directors of the Association of College and Reference Libraries at their meeting on January 31, 1948, voted to collect recent general and salary statistics of university, college, and teachers college libraries. This information is to be tabulated by an A.C.R.L. committee and will be published in the July 1948 issue of College and Research Libraries.

Enclosed are two copies each of the Library Statistical Report for Institutions of Higher Education, and the A.L.A. Supplement, one copy of each for your files and one copy of each to be returned to us on or before March 15, 1948. Please give all figures for the fiscal year 1946/47 except for the listing of individual salaries on the A.L.A. Supplement sheet. On this sheet we desire the salaries in effect on January 1, 1948.

In keeping with past practices we remind you that:

1. We shall assume that you have no objection to the publication of all the figures for the library unless it is indicated on the front of the general form that all figures reported are confidential. In case there is only a certain figure to be kept confidential, on any one of the forms, it should be indicated.
2. The data you return are considered final and no tabulations will be sent to you for correction or O.K.

The Association hopes to maintain continuity in the published statistics from year to year. Your institution was included in last year's tabulation of statistics published in the July 1947 issue of College and Research Libraries. May I urge you to fill out these forms and return them to this office at your earliest convenience -- at the latest, March 15, 1948.

Sincerely,

N. Orwin Rush

N. Orwin Rush,
Executive Secretary,
Association of College and
Reference Libraries.

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LIBRARY STATISTICAL REPORT FOR INSTITUTIONS OF HIGHER EDUCATION
AMERICAN LIBRARY ASSOCIATION SUPPLEMENT
MEMORANDUM SALARY ENCLOSURE

1. Name of institution (legal) _____

	Yearly Salaries Median Paid for Full Time	Yr. Cov. 9/2/48
CENTRAL LIBRARY		
2. Chief librarian or director	\$ X	
3. Associate or assistant chief librarian	_____	
4. Administrative office assistants	_____	
5. Department heads	_____	
6. Professional assistants (not included elsewhere)	_____	
(a) Catalog department	_____	
(b) Circulation department	_____	
(c) Reserved book division	_____	
(d) Order, accession, acquisition departments	_____	
(e) Reference department	_____	
(f) Other professional assistants	_____	
7. Subprofessional assistants	_____	
8. Clerical assistants	_____	
9. Others	_____	

SCHOOL AND COLLEGE LIBRARIES
(Include only those on central library budget)

10. Head	_____
11. Professional assistants (not included elsewhere)	_____
12. Subprofessional assistants	_____
13. Clerical assistants	_____
14. Others	_____

DEPARTMENTAL LIBRARIES
(Include only those on central library budget)

15. Head	_____
16. Professional assistants (not included elsewhere)	_____
17. Subprofessional assistants	_____
18. Clerical assistants	_____
19. Others	_____
20. Total monthly payroll for January 1948 covering those listed for central library, and for school, college and departmental libraries included in central library budget:	
(a) Professional staff including chief librarian, department heads, etc. \$ _____ Number covered in full-time equivalent _____	
(b) Administrative office assistants \$ _____ Number covered in full-time equivalent _____	
(c) Subprofessional assistants \$ _____ Number covered in full-time equivalent _____	
(d) Clerical assistants \$ _____ Number covered in full-time equivalent _____	

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

February 24, 1948

To State Library Extension Agencies

This report is sent to you by A.L.A. for reasons indicated below.

Several members of the Executive Board thought we should be represented at the Princeton Conference because of the local organization aspects of the discussion. Mary Messler of the Trenton Public Library was kind enough to attend the meeting for us.

On January 23 we were represented at a New York meeting by Katherine O'Brien of the New York Public Library.

She went thinking it was good A.L.A. and library public relations. She came away believing "that we librarians have a logical place in the group, and that attendance was almost essential." The National Health Council, she says, has two aims: Legislation for promotion of full-time local health units; Community adult education on health needs and resources.

The library's help on the latter is very much desired.

We hope you will find ways to bring this information to the attention of your librarians and trustees if such action seems appropriate to you.

Cordially yours

A handwritten signature in cursive script that reads 'Carl H. Milam'.

Carl H. Milam
Executive Secretary

CHM*mlh
Enclosure

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

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February 17, 1948

To: State Agencies

The Library Extension Division is making available to all State Agencies a limited number of copies of the leaflet, "A County Or Regional Library Serves All The People" which was recently prepared by its Publication Committee.

The State Agencies are being asked to pay the transportation charges as their contribution to this cooperative venture. Accordingly, we are sending your copies by express collect.

We hope that they will prove helpful in stimulating county and regional library development in your state.

Sincerely yours,

Helen A. Ridgway

Helen A. Ridgway
Public Library Specialist

Har:en

JN 14010

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X-2673.45
#117



AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO, ILL. 60611

MAY 18 1948

May 6, 1948

To the Executive Board:

Atlantic City. This is to remind you that the Board has agreed to meet at Atlantic City: Sunday, June 13, 2:30 p.m. and 8:00 p.m.; Saturday, June 19, 10:00 a.m., 2:30 p.m. and 8:00 p.m.

Guide to Comparative Literature. Mr. Marshall, of the Rockefeller Foundation, reports approval of a grant in aid of \$5,000 to the ALA toward preparation of the Guide, which has been under way for some time. The original grant expired and a new application was made. The sum is to be available over the period terminating December 31, 1949. A form for a vote of thanks is enclosed.

Copyright Committee. President Rice has been appointed the ALA representative to a committee or panel on copyright to serve in an advisory capacity to the U.S. National Commission for UNESCO. This panel will devote its first attention to formulating problems which should be studied by UNESCO and to gathering necessary information in this country.

ALA Bulletin. The following letter was addressed to Mrs. Margaret Ritchie Post, Editor, The Bulletin: Dear Mrs. Post: Please accept my congratulations on an especially good issue of the Bulletin for March. The cover is a great improvement. I should like each member of the library board and the city officials to have a copy. Will you have a copy sent to each person listed on the following page and bill this library? If this can't be done direct, send me sixteen copies. Sincerely, (signed) Richard L. Brown, Librarian, Reading Public Library, Reading, Pennsylvania, April 13.

Continuing Membership. The following applications for continuing membership have been received: Orpha Maud Peters, joined 1903, #2926; Kate E. Dinsmoor, joined 1906, #3860; Josie Wilson, joined 1911, #5224; Edith Clare Lawrence, joined 1917, #7453. A form for your vote is enclosed.

ACRL Executive Secretary. Following is an excerpt from a letter addressed to Mr. Milam from Ralph McDonald, Executive Secretary, Department of Higher Education, NEA, Washington, D.C. "We are indebted to you and to American Library Association for the fine contribution which Mr. N. Orwin Rush made in connection with the National Conference on Higher Education recently held in Chicago. As a member of the Conference group considering 'Future of the Independent Liberal Arts College,' he revealed a basic understanding and practical knowledge of the field which helped very materially in the deliberations."

N. Orwin Rush attended the Texas Library Association meeting April 1-3 where he spoke before the college, university and reference section and on April 22-24, the Louisiana Library Association meeting where he spoke at the opening general session and also before the college, university and reference section. Mr. Rush also completed the following speaking engagements:

Bill #1

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May 4, 1948

To the A.L.A. Staff

From - E. O. Fontaine, Acting Executive Secretary

The Executive Board through President Rice is negotiating for the employment of an Acting Executive Secretary. At present it looks as if we may have someone early in June. In the meantime I will carry on and will count on your help to keep our good teamwork going. You will be notified when an appointment has been made.

Mail, memos, etc., intended for me which are not strictly publishing should be routed to Mrs. White so that general Association affairs and headquarters matters can be handled separately from publishing.

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#119

American Library Association
50 East Huron Street
Chicago 11, Illinois

Public Library Office
May 1948

FRIENDS OF THE LIBRARY

(Extract from "Friends of the Library -
Who they are - What they do")

WHAT IS A "FRIENDS" GROUP?

A "Friends of the Library" group is just what its name implies: a group of citizens - men and women - who become acquainted with the services of the library and help to interpret the library's program to the community. When the need for action arises, the group is in effect a standing army, already informed and interested.

WHAT ARE THE OBJECTIVES?

Local Groups. A public library "Friends of the Library Group" recognizes as its function the focusing of attention on the services and needs of the library. It is not just another "pressure group" but a serious and deliberately working body of citizens who are attempting to reinforce the claims of public library trustees for a reasonable share in the local community's financial resources. It also stimulates gifts of books, magazines or other desirable collections; supports a building program for a new building, an addition to the present over-crowded quarters, or a new branch; secures a bookmobile for the extension of library service; enriches the cultural opportunities of the community by sponsoring book fairs, exhibits, story hours, forums, book talks, musicals, and radio participation by the library.

State-wide Groups. Various known as "Friends," "Citizens," or "Better Library Movement," these groups are made up of persons interested in state-wide library development. Usually they recognize the importance of a strong state library extension agency and of the development of a complete state-wide system of library service through county or regional libraries. These state-wide groups know that to accomplish these ends there must be a public opinion convinced of the value of library service.

WHAT DO THEY ACCOMPLISH?

Local Friends Groups - Municipal or county public library.

One group completed a campaign for a new \$140,000 branch building and is now working to secure furnishings and interior decorations. Two other groups have new buildings as objectives.

When the budget of a large city library was reduced, "friends" groups managed to influence the city council to restore the budget and even secured a \$25,000 increase for the extension of library service.

A doubled appropriation by the town, a growing building fund, a bequest for a children's wing are reported by a New England town as progress in two years and a half from almost complete indifference.

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO

 THE LIBRARY OF
 CONGRESS
 SERIALS ACQUISITION
 MAY 18 1948

May 7, 1948

IMPORTANT NOTICE

To date we have sold 116 booths in the AIA 1948 conference exhibit area. This exceeds previous sales for AIA conferences, and may possibly be attributed to the fact that we are expecting an attendance of 6,000 to 7,000 librarians (some estimate even more).

At the present time there are eleven booths remaining in the downstairs exhibit area. If you want one of these booths, please write for the floor plan and complete exhibit information--prices range from \$100 to \$115.

Since we anticipate that these booths will be sold before the opening of the conference, we are setting up booths on the second floor of the Atlantic City Convention Hall, and are putting two and perhaps more AIA professional exhibits on that floor. These AIA exhibits are two which have proved to be more popular than many commercial exhibits at past conferences. In addition, the second floor area is just outside the Ball room, where the General Sessions and other large meetings will be held. Opposite these booths, there will be a large lounge, which is expected to be very popular.

This second floor area is in the stream of traffic going to and from meetings, and in some respects is more advantageously located than the exhibits in the main arena.

We are publicizing both exhibit areas. There will be posters in corridors, signs directing delegates' attention to the exhibits, and notices in the conference program.

Prices for second floor booths are low. We are over our budget and are making this space available only because we want librarians attending the conference to see what you have and to talk to as many of you as possible.

The floor plan of the second floor exhibit area is on the attached sheet.

Dates of the conference are June 13-19. Since little time remains, we recommend that your request for space be forwarded with the least possible delay.

Sincerely,

A handwritten signature in dark ink, appearing to read "A. L. Remley".

 A. L. Remley
 Exhibit Manager

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

THE LIBRARY OF
CONGRESS
SERIALS
MAY 18 1948

5009

May 10, 1948

To Chairmen and Secretaries of Groups Meeting
at the Atlantic City Conference:

If your group is making plans for a breakfast, luncheon or dinner meeting during the Atlantic City Conference and expects to have tickets on sale in advance of the function, will you please see that the enclosed notice is brought to the attention of the person responsible for arrangements.

Please note that the tickets are to be sent to Chicago by June 1. The ticket sale has to be completely organized in the A.L.A. Office in advance so that lists of tickets on sale can be mimeographed for use of delegates when the sale begins.

If tickets are not to be sold in advance, or are to be distributed in some other fashion, we need that for information at the ticket desk.

Sincerely yours,

Cora M. Beatty, Chief
Dept. of Membership Organization
and Information

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Enclosure

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#122

SUBJECT: LIBRARIANS ENTER CONTROVERSIAL ISSUES

Atlantic City--Librarians are "coming out of their neutral corners and plunging into controversial issues", declared Marian McFadden, Librarian of the Indianapolis, Ind., Public Library at an Adult Education Institute and Film Workshop held in conjunction with the 67th Annual Conference of the American Library Association, opening Sunday, June 13.

The theme of the 1948 conference is "The Challenge of Public Affairs," and 6,000 librarians, educators, publishers and authors are planning the next year's program of action for the nation's libraries.

"The average American recognizes that his nation is confronted with problems so tremendous that neither individual statesmen nor conferences have been yet able to find satisfactory solutions," she stated. "What can he, who knows so relatively little about these problems do about them?

"It is the responsibility of our libraries to help every average man understand today's crucial problems, to give him the information he needs to understand and take action on them. The American Library Association has undertaken a four-year, nation-wide program in which all libraries will be urged to become leaders in their community in stimulating discussion and reading on the vital issues facing America."

All of these issues are controversial, continued Miss McFadden. "Obviously, it is ridiculous to consider having reading and discussion unless the issues are important enough to have the element of controversy. Will we get into trouble? Probably yes. Someone in your audience will find an excellent chance to expound his theories of communism and the next morning it will be all over town that you sponsored a communist meeting. Such incidents are regrettable, but are we, after long years of public service, so weak and afraid that we cannot take the risks?"

Miss McFadden pointed out that the Indianapolis Public Library avoided this difficulty by asking several prominent citizens of the community, representing various faiths and organizations, to act as an advisory committee, and to back

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#123

SUBJECT: LIBRARY MEETING DISCUSSES SERVICE TO LABOR

Atlantic City--Library service to labor groups should be broadened and intensified, stated Phillips Bradley, of the Institute of Labor and Industrial Relations, University of Illinois, to the Joint Committee on Library Service to Labor Groups at the opening of the 67th annual conference of the American Library Association in Atlantic City yesterday. Representatives of the Congress of Industrial Organizations, the American Federation of Labor and several librarians participated in the meeting.

"Only a few libraries have pioneered in service to labor in their communities," said Mr. Bradley. "A library which does not provide service to every group in the community is not fulfilling its function as a public library. Many libraries have various extension services to business, industry, women's clubs, and should look upon labor groups as another similar public of the library."

George Guernsey, Associate Director of Research and Education, CIO, said that libraries must stimulate interest of workers in using libraries. "Librarians must overcome the strong feeling of many workers that library hours - and often locations - are not convenient for them. Materials must be presented in terms of workers' needs and interests and must be made available to working people after work hours. It is important that this task be done on the local level by libraries working closely with representatives of local unions, and that libraries work out specific projects in cooperation with local unions."

Representatives of public libraries in Newark, Boston, Akron, Milwaukee, and Detroit described their special services to labor groups. Dorothy Bendix, in charge of Special Service to Trade Unions for the Newark, N. J. Public Library, said, "Our library has large collections of books, pamphlets and union periodicals called the Labor in America Collection, designed specifically for labor groups. In addition, we issue a bi-monthly publication Labor In Print. Our representatives visit local unions in Newark. Our representatives visit local unions about our library service to labor."

The Boston Public Library has took deposit from the area, stated A. Kalish of the Boston Library.

SUBJECT: REGULATIONS IN COMMUNICATION INDUSTRIES THREATEN FREE
EXPRESSION, LIBRARIANS TOLD

Atlantic City--"It is in the great communication industries, more than governments, in this country, that we find controls and regulations which possess the potential danger of abridging free and untrammelled expression," claimed Dr. Robert D. Leigh, Director of the Public Library Inquiry, New York, speaking today at the second general session of the 67th annual conference of the American Library Association, being held in Atlantic City this week.

Speaking on the topic of "The Modern Problem of Intellectual Freedom, Dr. Leigh, former Director of the Commission on Freedom of the Press, and now head of a non-profit research group surveying American Public libraries, declared, "There are at least two sides to the problem of intellectual freedom - freedom of individual expression and responsibility of expression, responsibility that freedom contributes to social health and understanding, and not to social corruption, strife, and disintegration.

"The First Amendment states, 'Congress shall make no law...abridging the freedom of speech, or of the press.' To some persons, not least of all, to prominent members of the press itself, this simple negative has come to constitute a claim of legal right to exist in a sphere of anarchy, where publishers and speakers are not only free but irresponsibly free."

Dr. Leigh assailed "the mass of frivolous, irresponsible, and harmful communication that sails under the banner of freedom. The comic books emphasizing violence and derring-do, the formula movies, novels, pulp magazines and soap operas playing all the tunes on murder, sex, and the never-never land of cheap romance, the degradation of truthful communication by exaggerated advertising claims on the radio. Here certainly is intellectual and social irresponsibility or worse."

While denying the contention that popular output of the mass

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

June 4, 1948

Dear Librarian:

The 67th Annual Conference of the American Library Association is almost upon us - June 13 to 19. We hope you are coming.

Will you help us with some advance conference publicity? Enclosed you will find a release with blanks to be filled in with local news. Will you please put in the information asked for, cut out the sentences that do not apply and give the release to your local papers on your own letterhead before June 12?

Thank you very much for your cooperation.

Cordially yours,

Mary C. Tuomey

Mary C. Tuomey
Public Relations Office

MCT:bg

JN 14283

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AMERICAN LIBRARY ASSOCIATION
50 East Huron Street, Chicago 11, Illinois

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FOR RELEASE: JUNE 16, 1948

SUBJECT: ABSTRACTS FROM THE ACCEPTANCE SPEECH DELIVERED BY ROGER DUVOISIN WHEN HE RECEIVED THE CALDECOTT MEDAL. MR. DUVOISIN RECEIVED THE AWARD FOR WHITE SNOW, BRIGHT SNOW. THE WINNER OF THE CALDECOTT MEDAL IS CHOSEN ANNUALLY BY THE CHILDREN'S LIBRARY ASSOCIATION, A DIVISION OF THE AMERICAN LIBRARY ASSOCIATION NOW HOLDING A DINNER IN ATLANTIC CITY.

"In these times when no branch of art has escaped the all invading commercialism, it is a refreshing encouragement for an artist to have his work approved by competent people whose judgment is entirely free from any commercial motives.

"The Caldecott medal is such an encouragement and Mr. Melcher and the Librarians of the American Library Association are such competent and disinterested people. This Award is a very great honor, and it is the green light signal which all artists need at one time or another in their career. I am very grateful to Mr. Melcher and the American Library Association that the illustrations for the book WHITE SNOW BRIGHT SNOW which I drew last year was worthy of the Award.

"Children book-artists are lucky because the pleasure they derive from their art is two-fold. First they must find in the most secret corners of their memory the very personal and charming impressions of their childhood in order to pass them on to the children of new generations; second, in so doing they have the sentiment that they fulfill an important educating work.

A. L. A. AUDIO-VISUAL COMMITTEE

TENTATIVE AGENDA FOR BUSINESS MEETINGS

June 14 & 16, 1948

CONVENTION HALL

ATLANTIC CITY

Demonstration Projects

A N A Project

Board Status

Sub-Committees

Courses of Study

Record Classification and Circulation

Joint A L A - A N A Committee

University development

Public Library Problems

Inservice Training

School Libraries

Committee on Film Council

Rochester Survey

Television Rights

Copyright Office

Rules for Counting Record Circulation

1949 Plans and Projects

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Tentative Docket

A.L.A. Executive Board Meeting

Atlantic City, N. J.
Convention Hall - Room 2

Sunday, June 13, 1948, 2:30 and 8:00 p.m.

- A. Fourth Activities Committee
- B. 1. Cost of Operating A.L.A. Properties - Mr. Brigham, chairman
- 2. Study of Accounting, Budgetary Controls, and Financial Reporting - Mr. Brigham, chairman
- C. Miscellaneous business:
 - 1. Approval of minutes of January 29, 30 and February 1, 1948
 - 2. Correspondence votes
 - 3. Committees:
 - a. Unfinished appointments for 1948-49
 - b. To be discontinued
 - 4. Constitution and By-Laws:
 - a. Institutional dues - no report from Fourth Activities Committee
 - 5. A.L.A. representation:
 - a. Council of National Library Associations
 - b. Regional and state library Association meetings
 - 1. At 1948 meetings
 - 2. Letters from M. G. Wyer and Ralph Esterquest about Mountain Plains Conference (Colorado, Kansas, Nebraska, Utah, Wyoming)
 - 3. International Library Committee, September , 1948
 - 6. Report of Committee on Purchasing Plan for A.L.A. Publications - John Fall, chairman
 - 7. Committee of Five - report of progress - Mrs. Aubry Lee Graham, chairman
 - 8. Conferences:
 - a. Regional 1949
 - b. Annual - 1950 and 1951

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Some A.L.A. Projects and Needs

Adult education
Associate Executive Secretary
Awards
Cataloging and Classification specialist
Film demonstrations
Hospital library survey
International Relations Office
Library buildings consultant service
Library service to business
National plans for library service, implementation of
National Relations Office
Personnel Institute
Recruiting
Salary promotion
Statistics

#131

Tentative Docket

A.L.A. Executive Board Meeting

Atlantic City, N. J.
Convention Hall - Room 2

Saturday, June 19, 1948, 10:00 a.m., 2:30 and 8:00 p.m.

- A. The future of the A.L.A.
- B. A.L.A. Income Committee:
 - 1. Proposal from Mitchell McKeown
 - 2. Special membership campaign
 - 3. Projects and needs (see list attached)
- C. Finances:
 - 1. Report of the April 19-20, 1948, meeting of Budget Committee
 - 2. Present status - Mr. Dooley
 - 3. Committee on Headquarters Salary Schedule - Miss Harris, chairman
 - 4. A.L.A. Annuity Plan - age, contributory basis
 - 5. Improvement in Headquarters routines:
 - a. IBM contract
 - b. Elliott-Fisher, Addressograph, etc.
 - c. Report of representative of Peat, Marwick, Mitchell & Company
 - 6. Adoption of tentative budget for 1948-49
 - 7. Approval of income and disbursements for special projects
 - 8. Building fund
 - 9. Sale of property
 - 10. Voluntary contributions - memorandum from Miss Beatty
 - 11. Borrowing
 - 12. Authorization to continue activities on approximately present basis until 1948-49 budgets have been approved.

AMERICAN LIBRARY ASSOCIATION
50 East Huron Street, Chicago 11, IllinoisFOR IMMEDIATE RELEASE

(Librarian) and (staff member) of the () Public Library will attend the 67th Annual Conference of the American Library Association to be held in Atlantic City, June 13-19. About 6,000 librarians from the United States and several foreign countries are expected to attend this Conference. The theme of the meeting will be, "The Challenge of Public Affairs". (Name) of the (local library) will be one of the speakers, addressing (see May Bulletin program) on (topic). Other librarians from this area who will take a prominent part in the convention are (Names). (Here develop their participation).

Among the topics scheduled for discussion are the need for better and more efficient means of educating public opinion to meet the Great Issues of the day, the role of youth in library activities, library service to labor organizations, and new developments such as the library circulation of films.

Included among the Conference speakers will be: Pearl Buck, author, Norman Cousins, Editor, Saturday Review of Literature, Brooks Emeny, President, Foreign Policy Association, Lyman Bryson of the Columbia Broadcasting System and Benjamin Fine, Educational Editor of the New York Times.

Roger McDonough, Librarian of the New Jersey State Library and Conference host, heads a committee of local librarians arranging dinners, teas, breakfasts and luncheons for visiting delegates.

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

CONFERENCE BULLETIN TO EDITORS

To assist your news coverage of the American Library Association's 67th Annual Conference at Atlantic City, June 13-19, we are enclosing the following data:

1. Condensed Conference schedule listing time, place, and date of the most newsworthy meetings;
2. Fact sheet covering the most important background of the American Library Association.
3. Interview possibilities listing the many well-known authors, educators, publishers and other leaders in the literary world who will attend the Conference.

A complete program of the conference will be sent you in a few days. In addition, we will send you an advance bulletin listing daily the most newsworthy stories and picture possibilities of each day.

For any further information or development of individual story or picture ideas, please ask reporters and photographers to call on Syd Kasper or Mary Tuomey, A.L.A. Publicity Headquarters, Convention Hall. Phone Atlantic 5-1980.

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AMERICAN LIBRARY ASSOCIATION
COMMITTEE ON LIBRARY ARCHITECTURE
AND
BUILDING PLANNING

Adapted and Remodeled Buildings
Used for
Public and County Library Purposes
In The United States and Canada

April 1, 1948

The pressure for additional space or new structures, coupled with the high cost of construction at this time, has brought to A.L.A. many questions on remodeling existing library buildings for library purposes. The information on this subject is scanty and the listing herewith presented is an attempt to bring together by type and by state the location of "successful" examples of adaptation or remodeling.

The information was furnished in large part by the state library agencies. The Committee's letter of inquiry was vague and did not attempt to define what it considered a "successful" building. State librarians did not embarrass the Committee by asking a definition. As a consequence, there is a variation in data supplied but it is hoped it will be of some help to librarians.

#135

PUBLIC LIBRARY BUILDINGS

Some Planning Aids

ARCHITECTURE AND BUILDING

- American institute of architects. The library building.
(Building type reference guide, no. 3). Chicago, ALA,
1947.
- American library association. Committee on library archi-
tecture and building planning. Small public library
buildings; prepared by ... John Adams Lowe, chairman.
Chicago, ALA, 1939.
- American library association. Committee on post-war plan-
ning. Post-war standards for public libraries. Chicago,
ALA, 1943.
- Campbell, D. K. and Goodwin, C. F. Primer of library plan-
ning. Wilson Library Bulletin 20:343-59 January 1946.
- Chicago. University. Graduate library school. Library
institute. Library buildings for library service; papers
presented before the Library institute at the University
of Chicago, August 5-10, 1946; ed. by Herman H. Fussler,
Chicago, ALA, 1947.
- Ellsworth, R. E. Are our architects letting us down? Li-
brary Journal 72:1723-5 December 15, 1945.
- Githens, A. M. Theory of branch library design. Library
Journal 70:609-13 July 1945.
- Laing, A. K. Architecture of the small library. Library
Journal 71:809-13 June 1946.
- Library buildings for Canada. Ottawa. Canadian Library
Association, 1947 (Reprinted from the Journal of the
Royal architectural institute of Canada, 1947).
- Macdonald, A. S. New possibilities in library
Library Journal 70:1169-74 December 1945.
- Power, E. L. Planning and equipment
(In Her work with children in public
ALA, 1943. p. 130-52)
- Shunk, R. J. Pointers for public
Chicago, ALA, 1945.

American Library Association
50 East Huron Street
Chicago 11, Illinois

Public Library Office
Revised May 1948

FRIENDS OF THE LIBRARY GROUPS

Public Library

ARKANSAS

Little Rock Public Library

CALIFORNIA

El Dorado County Library
Palo Alto Public Library
Palos Verdes Library and Art Gallery

COLORADO

Denver Public Library
Fort Collins Public Library

CONNECTICUT

Darien Free Library Association
Westport Public Library

ILLINOIS

Bellwood Public Library
Chicago Public Library
DeKalb Public Library
Forest Park Public Library
Highland Park Public Library
Hinsdale Public Library
La Grange Public Library
Lombard (Helen M. Plum Memorial
Library)
Oak Park Public Library
Springfield (Lincoln Library)

INDIANA

Logansport Public Library

IOWA

Cerro Gordo County Library (Mason
City)
Corning Free Public Library

KANSAS

Wichita City Library

MASSACHUSETTS

Brockton Public Library
Ipswich Public Library
Newburyport Public Library
Pittsfield (Berkshire Athenaeum)

MICHIGAN

Detroit Public Library
Kalamazoo Public Library
Kent County Library (Grand Rapids)
Royal Oak Public Library

MINNESOTA

Duluth Public Library
St. Paul Public Library

MISSOURI

Kansas City Public Library

MONTANA

Bozeman Free Library

NEBRASKA

Lincoln City Library

NEW JERSEY

Bloomfield Free Public Library
East Orange Free Public Library
Maplewood Free Public Library
Rahway Library Association
Ridgewood (George L. Pease
Memorial Library)

NEW YORK

Albany Public Library
Brooklyn Public Library
Dunkirk Free Library
Malverne Public Library
New York Public Library
Scarsdale Public Library
Syracuse Public Library

AMERICAN LIBRARY ASSOCIATION
50 East Huron Street, Chicago 11, Illinois

THE LIBRARY OF
CONGRESS
SERIALS ACQUISITION

JUN 14 1948

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BULLETIN TO EDITOR

INTERVIEW POSSIBILITIES

Newsworthy personalities attending the 67th Annual
Conference of the American Library Association,
Atlantic City, June 12-19.

- | | |
|-------------------------|--|
| <u>Pearl S. Buck</u> | - Author, President, East-West Association
Convention Hall, Monday, June 14, 8:00 P.M. |
| <u>Norman Cousins</u> | - Editor, Saturday Review of Literature
Convention Hall, Friday, June 18, 8:00 P.M. |
| <u>Dr. Robert Leigh</u> | - Director, Public Library Inquiry; Member of Social Science
Research Council
Convention Hall, Tuesday, June 15, 10:00 A.M. |
| <u>Brooks Emeny</u> | - President, Foreign Policy Association
Chelsea Hotel, Westminster Hall, Thursday, June 17, 2:30 P.M. |
| <u>Maureen Daly</u> | - Associate Editor, Ladies' Home Journal and former feature
writer for the <u>Chicago Tribune</u>
Chelsea Hotel, Westminster Hall, Monday, June 14, 2:30 P.M. |
| <u>Eugene Gilbert</u> | - President, Gil-Bert Teen Age Services
Mr. Gilbert surveys the interests of young people for
large manufacturing and industrial organizations in the
middle west.
Chelsea Hotel, Westminster Hall, Monday, June 14, 2:30 P.M. |
| <u>Virginia Kirkus</u> | - <u>Kirkus' Bookshop Service</u> - Miss Kirkus maintains a unique
pre-publication service for librarians and bookshop
dealers.
Chelsea Hotel, Westminster Hall, Monday, June 14, 2:30 P.M. |
| <u>E. W. McDiarmid</u> | - Incoming A.L.A. President; Librarian, University of
Minnesota, Minneapolis. Recognized as one of the leading
young scholars in the profession.
Convention Hall, Friday, June 18, 8:00 P.M. |

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

The persons listed on the enclosed sheet are being invited by the Executive Board to serve on the

of the American Library Association for the year beginning September 1, 1948. I hope very much that each of you will accept.

For your information, a copy of a resolution to appoint committee appointments which has been approved by the Board is enclosed. A statement of the functions of the Committee is found in the A.L.A. Handbook, 1947, pages 104-105.

Much of the success of the Association depends on the work of its committees. I know that we can only give the Association your fullest support through the important aspect of its affairs.

E. W. M.
 Secretary
 American Library Association
 50 East Huron Street
 Chicago 11, Ill.

M.B.
 Enclosure

P.S. Enclosed is a copy of the minutes of the Atlantic City Conference, June 13, 1947, which invites you to be present at this appointment and plan to be in the committee or board.

American Library Association
50 East Huron Street
Chicago 11, Illinois

Public Library Office
Revised May 1948

FRIENDS OF THE LIBRARY GROUPS

College and University Groups

Berea College
Boston University
Bradley University
Brown University

Bucknell University
University of Buffalo
Clemson Agricultural College
Colby College

Colby Junior College
Columbia University
Dartmouth College
Duke University

Duquesne University
East Texas State Teachers College
Fordham University
Garrett Biblical Institute

George Washington University
Goucher College
Harvard University
Haverford College

Iowa Wesleyan College
Johns Hopkins University
Juniata College
Knox College

Manhattan College
Massachusetts Institute of Technology
Michigan State College
University of Minnesota

Muehlenberg College
New York University
University of North Carolina
College of Notre Dame of Maryland

Oregon State College
University of Oregon
University of Portland
Princeton University

Russell Sage College
Rutgers University
Smith College
University of Southern California

Sterling College
Tulane University of Louisiana
Wake Forrest College
State College of Washington

Wellesley College
Wooster College
Yale Law School
Youngstown College



AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

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Recent Pamphlets and Folders Issued by Accredited Library Schools

The publications listed, with a few exceptions, have been issued in addition to the regular announcements of the library schools.

1. Atlanta University, School of Library Service. Librarianship is Full of Fresh Variety. Atlanta, Georgia, 1948. Illustrated broadside.
2. University of California, School of Librarianship. To Student Advisers in the College of Letters and Science. Berkeley, February 16, 1948. Mimeographed 2-page letter.
3. Carnegie Institute of Technology, Carnegie Library School. Change to Graduate Status. Pittsburgh, February 10, 1948. Broadside announcement of new programs.
4. _____ An Old Story with New Lines. Pittsburgh, 1948. Illustrated 4-page folder.
5. Drexel Institute, School of Library Science. Eighteen Thousand Trained Librarians are Needed. Philadelphia, 1948. Illustrated folder.
6. _____ Announcement of a Course in Special Library Service for the Training of Business, Technical and Industrial Librarians.
7. _____ Course in Library Work for Employed Librarians, 1947-48.
8. _____ Scholarships, 1948-49. Broadside announcement.
9. _____ What Can the School Librarian Do to Interest Students in Librarianship? Reprint of article by Dean Marie Hamilton Law from New Jersey School Library Association, Quarterly, November, 1947.
10. University of Illinois, Library School. Announcement of New Curriculum. Urbana, 1948. Broadside announcement of new programs.
11. _____ Career Opportunities in School Librarianship. Urbana, 1947. Four-page folder.
12. University of Kentucky, Department of Library Science. Lexington, June, 1947. Illustrated announcement.

AMERICAN LIBRARY ASSOCIATION
50 East Huron Street, Chicago 11, Illinois

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A Condensed Schedule of Meetings
American Library Association
67th Annual Conference
Atlantic City - June 13 - 19

For further information call Atlantic 5-1980 and ask for Mr. Kasper or Miss Tuomey.

(Note to editors: While conference begins on June 13, several major meetings will be held on June 11 and 12. This schedule includes both pre-Conference and Conference meetings.)

PRE-CONFERENCE MEETINGS

Friday, June 11

2 P.M. Hotel Ambassador

Library Service to Labor

To bring books to working people unable to visit libraries during regular hours, libraries have set up book deposit stations in factories, manned by employees; library collections have been broadened to include reading material of particular interest to working people.

Dorothy Bendix, Librarian in Charge of Service to Trade Unions, Newark Public Library, Newark, New Jersey, will lead a discussion on Library Service to Labor Unions.

(Note: See also Library Service to Labor Group, June 13.)

8 P.M. Hotel Ambassador

Live Long & Like It: Library Programs for Old Folks

For elderly people with time on their hands, libraries are starting special reading and discussion groups for oldsters only. Fern Long, Supervisor of Adult Education Department, Cleveland Public Library, Cleveland, Ohio, will tell the story of such clubs and how much older people appreciate them.

Bringing International Relations Home to Library Patrons

Marian McFadden, Librarian, Indianapolis Public Library, noted that a survey indicated that only 1/3 of the people in the Indianapolis area knew for what organization the initials U N stood. Miss McFadden organized a library film program which brought the U N, its structure and purpose, home to many citizens of Indianapolis.

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

THE LIBRARY OF
CONGRESS
SERIAL RECORD
MAR 2 - 1948

February 25, 1948

To State Chairman of the
ALA Membership Committee

Some of you have probably seen our three-panel display background which was exhibited at meetings at San Francisco and here in Chicago at our recent mid-winter conference. Last year we were able to get these panels to some state meetings.

Briefly, the display consists of three wooden panels which are hinged together. Each panel serves as a back-board for a sign taking up some phase of the advantages of ALA membership to the individual librarian. The table on which this display background stands would also be a good place to put a sign mentioning the advantages of state library association membership--something that we cannot supply because each sign would have to be different. The three-panel display background, by the way, should be placed on a five or six foot table.

This display, together with membership promotion leaflets, will be sent to you for your state association conference, if you request it. Shipping charges are prepaid, and you may return it to this headquarters express collect. In some instances, it may be necessary that you send it on to another state association conference, in which case, we ask that you pay the shipping charges which will be refunded upon your request to this office. The display is shipped in its own wooden packing case.

Membership committee members have been enthusiastic about the promotional possibilities of this display. It is a professional piece of work that will compare favorably with any exhibit at your conference. If you want this at your conference, please inform the undersigned with the least possible delay so that shipping schedules may be arranged for each of our four copies. When more complete information is at hand, in any event not less than two weeks before your conference, please send the complete address to which the display should be sent.

Sincerely,

A. L. Remley
A. L. Remley
Exhibit Manager

JN 14016

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American Library Association
50 East Huron Street
Chicago 11, Illinois

School and Children's
Library Office
February 1948

STATE AND PROVINCIAL SCHOOL LIBRARY SUPERVISORS

State

ALABAMA: Fannie H. Schmitt, School Libraries Consultant, State Department of Education, Montgomery; Carrie Robinson, School Library Consultant for Negroes, State Department of Education, Montgomery.

ARKANSAS: Leila Heasley, School Libraries Consultant, State Library Commission, Little Rock.

CONNECTICUT: Rheta Clark, Supervisor of School Libraries, Division of Libraries, State Department of Education, Hartford.

FLORIDA: Sara Krentzman, Consultant on School Libraries, State Education Department, Tallahassee.

GEORGIA: Sarah L. Jones, Assistant Director, Division of Textbook and Library Service, State Department of Education, Atlanta.

ILLINOIS: Alma Lundeen, Field Visitor for School Libraries, State Library, Springfield.

INDIANA: Esther V. Burrin, Director, School Libraries and Teaching Materials, State Education Department, Indianapolis.

LOUISIANA: Sue Hefley, Supervisor of School Libraries, State Department of Education, Baton Rouge.

KENTUCKY: Louise Galloway, School Library Consultant, State Department of Education, Frankfort.

MARYLAND: Mae Graham, Director of School Libraries, Division of Library Extension, Department of Education, 400 Cathedral Street, Baltimore 1.

MASSACHUSETTS: Sarah A. Beard, Consultant, School Libraries and Work with Children, Division of Public Libraries, State Department of Education, 200 Newbury Street, Boston 16.

MICHIGAN: Louise F. Rees, School Library Consultant, State Library, Lansing.

MINNESOTA: Ruth M. Ersted, Supervisor of School Libraries, Library Division, State Department of Education, St. Paul.

MISSISSIPPI: Manie Berry, School Library Consultant, State Department of Education, Jackson.

NEW YORK: Anna Clark Kennedy, School Library Supervisor - Secondary Education, State Education Department, Albany 1; Mrs. Ruth Evans Babcock, School Library Supervisor-Elementary Education, State Education Department, Albany 1.

NORTH CAROLINA: Eloise Camp, School Library Advisor, State Department of Public Instruction, Raleigh.

OREGON: Agnes Shields, School Library Specialist, Oregon State Library, Salem.

SOUTH CAROLINA: Nancy Jane Day, Supervisor, School Library Division, State Department of Education, Columbia.

TENNESSEE: Louise Meredith, School Library Supervisor, State Department of Education, Nashville.

TEXAS: Mattie Ruth Moore, Director of School Libraries, State Department of Education, Austin.

VIRGINIA: C. W. Dickinson, Jr., Director of School Libraries and Textbooks, State Board of Education, Richmond.

WISCONSIN: Irene M. Newman, Supervisor of School Libraries, State Department of Public Instruction, Madison

Provincial

SASKATCHEWAN: Miss L. E. Evans, Supervisor of School Libraries, Department of Education, Regina.



AMERICAN LIBRARY ASSOCIATION
EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

THE LIBRARY OF
CONGRESS
SERIAL RECORD

February 25, 1948

MAR 2 - 1948

Copy

To the Chairmen of Boards and Committees:

One of the duties of the Committee on Committee Appointments is to present to the Executive Board recommendations for membership on the various committees and boards. Such a task cannot be done adequately by even a few persons but requires the full cooperation of all concerned. Will you please send me, before the end of March if possible, your recommendations for membership on your particular board or committee.

In making your recommendations, will you keep in mind the policy of the Association in regard to committees and boards: committees are important working bodies and much of the successful work of the Association depends upon their efforts; new and younger members should be used whenever possible in order to make them feel a part of the association; and persons appointed to committees must be members of the Association.

It might be well, before making your recommendations, to read Article IX of the By-Laws.

Boards. Boards consist of five members appointed for a term of five years, one term expiring each year. It will be necessary to make recommendations for replacing the person whose term expires in 1948; they cannot be immediately reappointed.

Standing Committees. Members are appointed for a two-year term and may serve three consecutive terms only. Appointments will need to be made for those whose terms expire in 1948.

Special Committees. Members are appointed for one year only and all terms expire this year. Members may be reappointed.

Will you please fill out the enclosed blank and return it to me. The information will be regarded as confidential.

As Chairman of the Committee on Boards and Committees, I am responsible for recommending to the Executive Board the discharge of any committees which have completed their work or new ones which should be appointed, as well as any changes in the definition of the functions or the names of boards and committees as they appear in the latest Handbook. If you have any suggestions, please send them to me.

Cordially yours,

E. W. McDiarmid

E. W. McDiarmid, chairman
Committee on Committee Appointments

Copy for the Executive Board
I.R.B.

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Berlin 39
Mexico, D.F.

February 9, 1948

My dear Dr. Milam

At the close of a board meeting of the Benjamin Franklin Library Association the other day we were informed that the State Department was to take over the Benjamin Franklin Library and that steps were to be taken with a view to the dissolution of the Benjamin Franklin Library Association. Of course you and all of us had been informed of this project some time ago and it is not for me to make any comments on the matter, although I feel convinced that you will understand our situation.

As you will remember, I had resigned from the presidency of the board as it has been my intention to withdraw as much as possible from public activities in order to have more time for research and for the preparation of my course which have rapidly been falling into arrears; but I was asked to stay on as treasurer owing chiefly to a purely physical consideration, i.e. the fact that I am manager of the bank where the Association keeps its funds.

I am now addressing you these lines in order to request you to do me the favor of conveying to the officials of the A.L.A. the assurance of my profound indebtedness for the honor which they conferred upon me in naming me their representative. It is a privilege of which I am very proud. I find that the library has been fulfilling its fine mission beyond all possible expectations and for the lasting benefit of the countries and people concerned. Moreover, and although my own share in the undertaking must be deemed quite insignificant, I think I can safely assure you that the institution is a model in every way.

To me, my connection with the library has been a continuous source of gratification and pleasure as I have had nothing but courtesy, sympathy and understanding on every side: yourself, the A.L.A., the Embassy; - my relations with the Ambassador and with Mr. Cody have been of the friendliest throughout, as also with their predecessors. In consequence, I can only once again renew my gratification and appreciation.

Hoping that some day I may have the pleasure of welcoming you personally in Mexico, and with best wishes and regards, I remain, dear Dr. Milam,

Cordially yours

Pablo Martinez del Rio

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO

THE LIBRARY
CONGRESS
SERIALS

MAR 2 - 1948

CONF.

February 16, 1948

My dear Dr. Martinez del Rio

It is impossible to consider the dissolution of the Benjamin Franklin Library Association without a certain sadness. We have been happy in our association with you and your colleagues, and proud of the distinguished institution which you have built in Mexico City.

But it is like the sadness of seeing a friend leave for a far distant place when you know the departure is for his own good. The Biblioteca Benjamin Franklin had to come directly under the Government, and the transfer is coming at the best possible time; for at this moment the United States libraries are in an excellent position in the thinking of influential members of Congress.

To you who have carried a large share of the responsibility to our complete satisfaction, and to all of your colleagues, I give once more the cordial thanks of the A.L.A.

I shall hope to be seeing you in our country or yours before too long.

Very sincerely yours

Carl H. Milam
Executive Secretary

Dr. Pablo Martinez del Rio
Berlin 39
Mexico, D. F.

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1948 ALA MEMBERSHIP CAMPAIGNBY REGIONS

<u>REGION</u>	<u>1947 Members</u>	<u>20% Quotas</u>	<u>1948 Goal</u>	<u>Librarians 1948 Census</u>
I	773	155	928	1463
II	1501	300	1801	3598
III	882	176	1058	2153
IV	1744	348	2092	3489
V	1577	315	1892	3827
VI	2246	449	2695	4263
VII	2029	406	2435	4130
VIII	2262	452	2714	4791
IX	2068	414	2482	4882
X	1405	281	1686	3791
XI	274	55	329	--
Hawaii	70	14	84	--
Other U.S. Terr.	24	5	29	--
Foreign	<u>252</u>	<u>50</u>	<u>302</u>	<u>--</u>
	17,107	3,420	20,527	

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A T T E N D A N C E

ALA Membership Committee Meeting
Edgewater Beach Hotel
Chicago
January 31, 1948

THE LIBRARY OF
CONGRESS
SERIAL RECORD
MAR 2 - 1948
COW

CHAIRMAN

Miss Tommie Dora Barker
Emory University, Georgia

REGIONAL CHAIRMEN

Marian McFadden Indianapolis, Indiana	Region VI
Benjamin A. Custer Detroit, Michigan	Region VII
John C. Settelmayer Lincoln, Nebraska	Region V
Mrs. Evelyn Steel Little Mills College Oakland, California	Region II

STATE REPRESENTATIVES

Mildred Stibitz Ohio	Edith Rich Utah
John H. Knickerbocker Pennsylvania	Mrs. Lois Rainer Green Alabama
Xenophon P. Smith D. C.	Allene Worsfold (proxy for Christine Coffey) Virginia

DIVISION REPRESENTATIVES

Helen Rex Public Libraries Division	Wayne Yenawine ACRL
Hazel Pulling Library Education Division	Marie C. Will Division of Libraries for Children and Young People
Mary Elizabeth Miller Cataloging and Classification	Helen C. Bough Childrens Library Association
Mrs. Lois Rainer Green Library Extension Division	Edna Becker (proxy for Margaret Mary) Young Peoples Reading Round Table

MEMBERSHIP DEPARTMENT

Louise Myers
Cora M. Beatty



AMERICAN LIBRARY ASSOCIATION
EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

THE LIBRARY
CONGRESS
SERIAL REC

MAR 2 - 1948

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February 20, 1948

President Rice invites you to serve on the Local Committee for the American Library Association conference in Atlantic City on the recommendation of Mr. Roger H. McDonough, Chairman.

A list of the members of the committee is enclosed.

We hope very much that you will accept.

Cordially yours,

Carl H. Milam
Carl H. Milam
Executive Secretary

Enclosure

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICE OF CONGRESS, 50 EAST HURON STREET, CHICAGO 11

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FEB 20 1948

COPY

February 12, 1948

To Standing Order Subscribers:

In June, 1943, the A.L.A. published the first edition of Classification and Pay Plans for Libraries in Institutions of Higher Education, prepared by a subcommittee of the A.L.A. Board on Salaries, Staff and Tenure. These volumes have been out of print for several years.

To meet the urgent need for this material, a second edition has been prepared and is now ready for distribution. The salary schedules, preliminary sections and other data have been revised in the light of present-day policies.

Because of their somewhat special nature, these volumes may not be sent automatically to Standing Order Subscribers. Therefore, if you wish to receive copies, it will be necessary to order them separately.

To receive the 10 per cent Standing Order discount to which you are entitled, please refer to this notice, or, better still, use the order form below.

Yours very truly,

Alice Dunlap
Alice Dunlap
Publishing Department

JN 13986

A

ORDER FORM

Date _____

American Library Association
50 East Huron
Chicago 11, Illinois

Please send the following parts of Classification and Pay Plans for Libraries in Institutions of Higher Education:

____ copies of Vol. 1. Non-Degree Conferring Institutions
____ " Vol. 2. Degree-Conferring 4 year Institutions
____ " Vol. 3. Universities (\$3.00)
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THE LIBRARY OF
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SERIALS ACQUISITION

APR 20 1948

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By HUMPHREY G. BOUSFIELD

College Libraries with Dual Roles

IN THE fall of 1938 the American Association of University Professors completed an inquiry concerning governmental organization of higher education.¹ It found that "the typical college and university does not have a definite plan in operation for facilitating exchange of opinion between the faculty and the trustees or regents"² but that there is a "trend toward self-government by faculties."³

In 1937 the University of New Hampshire adopted a new constitution which organized the faculty as a legislative body.⁴ Soon thereafter, the College of Education of Ohio State University reorganized its administration to give the faculty a share in the management of the college.⁵ New York City's municipal colleges adopted the democratic form of government in 1938. These three examples are typical of the trend.

The war apparently interrupted further reorganization in American colleges and universities for there have been no outstanding instances of college government reorganization since Pearl Harbor. However, as postwar problems become less complex, thought will no doubt turn once again toward shared faculty responsibility and faculty representation, for "faculty participation has become . . . a part of good college administration."⁶

The adoption of a democratic form of college and university administration may have a profound affect upon the libraries of the institutions concerned. Under reorganization the library may be constituted as a full department of the college on the same basis as a department engaged in formal classroom teaching. Or reorganization may provide direct representation on executive committees, faculty council, etc., not only by the chief librarian, but by other members of the library staff, perhaps representing their respective ranks; the librarian and his staff may share responsibility equally with other departments in the administration of the college. If reorganization provides these rights and privileges, the library should have an unparalleled opportunity to develop, for this would mean that the library has been given full recognition. How libraries have fared under reorganized college administration is difficult to determine as almost nothing appears on the subject in professional literature. This fact suggests that libraries may not have fared too well. If the latter be the case, if college reorganization has by-passed the library, the lot of those libraries may indeed be hard. A conventional college or university library in a progressive institution which has adopted faculty management would be an anachronism. In such cases, immediate remedial measures should be initiated. A prospective administrative reorganization should take full cognizance of the potentialities of the library as an

¹ "Place and Function of Faculties in College and University Government: Committee Report and Symposium," American Association of University Professors, *Bulletin* 26:171-216, April 1940.

² *Ibid.*, p.175.

³ *Ibid.*, p.187.

⁴ Blewett, E. Y. "New Type of Faculty Organization," *Journal of Higher Education* 9:101-06, April 1938.

⁵ Eikenberry, D. H. "Development and Operation of Democratic Administration," *Educational Research Bulletin* 19:449-56, November 1940.

⁶ Grinnell, John E. "A Dean Looks at Democracy in College Government," American Association of University Professors, *Bulletin* 26:358-60, June 1940.

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#152

By HARRY N. M. WINTON

Documents and Publications of the United Nations¹

TWO YEARS ago in this city, on June 26, 1945, the representatives of fifty-one governments signed the charter of the United Nations and the statute of the International Court of Justice. The six main organs of the United Nations have since been established, the eleven commissions of the Economic and Social Council have been set up, and the major relationships between the specialized agencies and the United Nations have been defined for most of the agencies by agreement so that the initial period of basic organization may be said to have been completed.

During these two years of efforts to revivify and coordinate international activities disrupted by the late war, to grapple with the first substantive problems laid before the United Nations, the Secretariat itself has been in process of organization. The work of building a new Secretariat, while at the same time serving the new organs engaged in their first tasks, has not been made easier by the two great removes of the organization, from London to the Bronx in New York City, and thence to Lake Success in Long Island, which in turn will be only a temporary headquarters until the erection of the permanent buildings on the East River site in Manhattan. It is not surprising, therefore, if the swirl of activities, sweeping across the Atlantic to the New World and back again through conferences and commissions of inquiry and new specialized agencies, has prevented Sec-

retariat procedure from settling into recognizable patterns which may be described and cataloged with assurance. For the methodically-minded observer, the situation is still not clear, and to the Secretariat itself only the grander outlines and some details here and there emerge with clarity. But we are beginning to see our way and to order and coordinate our activities. It will be reasonable enough, therefore, simply to outline in this paper the situation concerning documents and publications of the United Nations, without pretending to finality in description.

Definitions

Certain definitions may be conveniently laid down and certain areas marked off as outside the scope of the present paper. The term "United Nations documents" covers only those papers submitted, records of meetings, resolutions and reports adopted by organs and suborgans of the United Nations, which are published in a series under an official symbol or in the official records, whether the distribution be unrestricted or restricted, whether the documents be processed or printed. Drafts, internal Secretariat studies, and delegation papers which are not so published or which remain in typescript are excluded from that definition. Press releases and publications of the Department of Public Information, of the Statistical Office of the United Nations, and of other divisions of the Secretariat are likewise excluded. Furthermore, of the documents and publications of the

¹ Paper presented at the meeting of the Public Documents Committee, San Francisco, July 2, 1947.

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By HOMER HALVORSON

The Documents Expediting Project in Its First Year¹

THE DOCUMENTS Expediting Project was set up in cooperation with the Library of Congress July 1, 1946, by the joint Committee on Government Documents for the procurement and distribution of war documents and other publications not handled by the office of the Superintendent of Documents. During and immediately following the war, numerous libraries, including the Library of Congress, tried unsuccessfully to obtain copies of documents which were issued by many government agencies but not distributed through the usual channels. As more and more of the requests from libraries were ignored or refused completely, several different librarians, whose institutions were members of the Association of Research Libraries, urged the establishment of an expediting office in Washington. The assumption was that they could achieve their objective—originally the acquisition of war documents—by cooperation where they had failed in their attempts as single institutions. Prior to this definite demand, the joint committee had concerned itself with more general matters, such as improving the depository system, the possibility of issuing a list of processed material soon after its appearance, suggesting changes and possible improvements in the *Monthly Catalog*, etc. Since, however, acquisition of otherwise nondistributed government publications seemed to be of paramount importance, the joint

committee dropped its preoccupation with abstract document problems and concentrated its activity on the establishment and maintenance of a documents expediting office.

In response to an inquiry sent out by the joint committee on Sept. 7, 1945 to 178 libraries, 32 indicated a willingness to support the project in amounts varying from \$500 to \$25. Those canvassed comprised the membership of the Association of Research Libraries, the members of the National Association of State Libraries, a selected list of larger public libraries, and a selected list of college and university libraries not included in the A.R.L. list. Total indicated subscriptions came to approximately \$5000; and the Library of Congress offered office space, telephone facilities, and fiscal arrangements as its share in the undertaking. With this as a start, the joint committee—perhaps we should say that from this point on "joint committee" becomes a euphemism for "chairman"—proceeded with the task of finding a man or woman who could actually do the expediting and maintain the office. Innumerable trips to Washington for consultation and interview of prospective candidates became necessary, but all our efforts met with failure until we obtained the name of Walter B. Greenwood, who was with the Ethnogeographic Board until June 30, 1946. "Bart" Greenwood proved to be our man, and with him as "expediter" the project got under way. The Library of

¹ Paper presented at the meeting of the Public Documents Committee, San Francisco, July 2, 1947.

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#154

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AS

TRUSTEES DELEGATES

A Selection of Meetings Suggested as of Special Interest

You are urged to consult the
complete program in order not
to miss discussions which may
meet individual needs.

Theme: A Moratorium on Trivia

AMERICAN LIBRARY ASSOCIATION CONFERENCE

San Francisco, June 29 - July 5, 1947

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The 1948 regular membership drive is going in full swing. The 1946 and 1947 campaigns netted the Association more than 2500 members. Prospects for 1948 appear even brighter. March, 1948, saw the largest number of renewals of memberships in A.L.A. records.

Cora M. Beatty, Chief of the A.L.A. Membership Office said, "We at A.L.A. want first and foremost 100% renewal of our present 17,500 members. We hope to net 2500 more to complete our 20,000 quota for 1948. Membership participation will make our hope a reality. 1948 state quotas for new members are as follows:

1948 MEMBERSHIP CAMPAIGN

1947 AIA Members: 17,100

1948 Goal: 20,000 net (paid new and renewals)

UNITED STATES

<u>STATE</u>	<u>20% Quota</u>
Alabama	27
Arizona	11
Arkansas	17
California	285
Colorado	36
Connecticut	56
Delaware	10
Dist. of Columbia	106
Florida	37
Georgia	43

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Series XLVXI

MONTHLY RADIO SPOT ANNOUNCEMENTS

December 1948

SUBJECTS: 1. Christmas 4. General 7. Career
2. Season's Greetings 5. General 8. General
3. New Year Resolution 6. Congress

IMPORTANT!

RETYPE THESE ON YOUR OWN LETTERHEAD WITH SUITABLE INSERTS, ONE TO A PAGE.

1. ANNOUNCER: Telling the story of Christmas is a Christmas Eve tradition in (city) homes. Your _____ Public Library has many beautiful Christmas stories that your family will love reading and enjoying together. Visit your _____ Public Library today, and reserve a Christmas book for your family's holiday.
2. ANNOUNCER: The staff of your _____ Public Library sends you greetings of the season -- good wishes to their old and new friends, and the sincere hope that they may serve you well and often during the New Year!
3. ANNOUNCER: While you're making New Year's Resolutions--add this one to your list: Resolve to use your public library regularly in 1949. It's your gateway to adventure, information, and education. Your _____ Public Library promises you this is one resolution which can pay dividends in a happier, more prosperous New Year!
4. ANNOUNCER: Advice on happier living, expert opinion on business and political trends, the world's greatest stories of adventure and romance, a higher education in any field you choose --- all these can be yours -- FREE!...Is this the latest give-away program? -- No, just a few of the valuable prizes waiting for you in the books and magazines of your _____ Public Library. Come in and claim yours today -- at the _____ Public Library!

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July 1, 1948

MEMORANDUM

TO: THE STAFF

FROM: THE PUBLIC RELATIONS OFFICE

This is just a reminder that the publicity scrapbooks are available for inspection at any time. The scrapbooks are on the table in the front hallway. Clippings from the Conference will be posted on a bulletin board before being pasted into the scrapbook.

MCT:bg

851#

To Members of the Division of Cataloging and Classification:

As you probably know, the Division has been working diligently on a much-needed series of state author headings lists. We are glad to report that the first volume, Author Headings for the Official Publications of the State of Alabama, is now ready for distribution. This list was compiled by Anne Ethelyn Markley, School of Librarianship, University of California, Berkeley, who served as a member of the Division's Special Committee on State Author Headings. The book covers official agencies from December 10, 1817, the date territorial government became effective, through July 2, 1943. Miss Markley has provided historical records of the names of state agencies, insofar as the names could be traced, with bibliographical references to sources of information. There are many cross references. Author Headings for the Official Publications of the State of Alabama is bound in cloth and contains 121 lithoprinted pages, 8 $\frac{1}{2}$ x 11. The price is \$4.75.

Another publication of interest to catalogers is The Vatican Library: Rules for the Catalog of Printed Books, popularly known as "The Vatican Code." This volume was translated from the Italian by Victor A. Schaefer, Constantin Vesselowsky and The Very Rev. Thomas J. Shanahan. In the Foreword Wyllis E. Wright, editor, makes particular acknowledgment of the help given by Dr. Andrew D. Osborn of the Harvard College Library. The Vatican Cataloging Code will be of value in large public libraries, college and university libraries, library science collections, and religious institutions. The publication of a limited edition was made possible by 250 advance subscriptions. The volume is bound in cloth, contains 427 pages, and sells for \$18.00.

We are sorry to report that publication of the A.L.A. Cataloging Rules for Author and Title Entries has been delayed because of widespread difficulties between printing plants and the International Typographical Union. The book will be rushed as soon as work can begin. We hope it appears by early 1949. If you wish to place an advance order, we shall be glad to have you do so. As yet we are unable to quote a price.

You may be interested in the fact that a manuscript by Richard B. Sealock and Pauline A. Seely, already approved for publication, has just been received and will be issued within the next few months. The book title will be A Bibliography of Place Names.

Yours sincerely,

Alice Dunlap

Alice Dunlap
Publishing Department

JN 14355

A

ORDER FORM

American Library Association
50 East Huron Street
Chicago 11, Illinois

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Please send the following titles to the address below:

____ copies - Author Headings...State of Alabama @ \$4.75

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EXECUTIVE
OFFICES:
50 EAST HURON ST.,
CHICAGO 11, ILL.

FEDERAL RELATIONS NEWS

A.L.A. National Relations Office - Paul Howard, Director

Vol. 3

May 28, 1948

No. 12

LIBRARY DEMONSTRATION BILL --

Strenuous efforts are being made to bring the library demonstration bill to a vote. Speaker Martin and Congressman Halleck have been approached through letters from friends and through personal interviews.

The leadership of the House will decide very shortly on which legislation will pass and which will fail this Congress. Their decision will be based (supposedly) upon the amount of funds available after military and foreign relief needs are met.

It is impossible to predict our chances of bringing our bill to a vote. There are innumerable forces working against the passage of social legislation of any kind, yet by persistence and ingenuity we have progressed beyond other new legislation. We may win yet!

It has been suggested that if you come through Washington on your way to Atlantic City that you stop over and see your congressman. If you do so, please make this office your headquarters. Our phone number is REpublic 2376.

Congress will adjourn June 18. It may or may not reconvene in the fall.

* * * * *

LIBRARY LEGISLATION INSTITUTE --

Registrations for the Library Legislation Institute are still open.

It will be on the campus of the New Jersey College for Women, at New Brunswick, N. J., on the Main Line of the Pennsylvania Railroad between New York City and Philadelphia.

Registration will be Thursday evening, June 10, in the living room of Jameson D (dormitory). The sessions will begin Friday morning and end Saturday afternoon. Bus transportation to Atlantic City will be furnished if desired.

Mr. Lindquist and his committee have arranged an excellent and practical program, which will be well worthwhile.

A reply form is attached to this newsletter. Will you please fill it out and join us at New Brunswick?

* * * * *

- MORE -

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#160

To the Librarian:

Re: Public Documents

The A.L.A. has just released a publication of value to librarians working with public documents. Author Headings for the Official Publications of the State of Alabama, compiled by Anne Ethelyn Markley, is the first of a new series of state author headings lists.

The Alabama list covers official agencies from December 10, 1817, the date territorial government became effective, through July 2, 1943, the closing date of the legislative session. Agencies are considered official if created by law or executive order, whether or not required to make reports. The list attempts to provide historical records of the names of state agencies, insofar as the names could be traced, with bibliographical references to sources of information and cross references from key words and phrases to the headings used.

The need for a ready reference tool which lists legal names of state offices has long been recognized by librarians. The current emphasis on source materials in social science studies makes increased use of state documents necessary. The only existing approach to them is through library catalogs, and the present cataloging rules presuppose a knowledge of the names of issuing offices. There is no complete, reliable, and up-to-date list of names of official bodies of the governments of the 48 states, nor can these names be determined by catalogers except through arduous and time-consuming work. For this reason the A.L.A. Division of Cataloging and Classification has been working since 1939 on the series of state author headings lists. The Alabama list is the first to be published. Others will be issued within the next few months.

Author Headings for the Official Publications of the State of Alabama is bound in cloth and contains 121 lithoprinted pages, 8 $\frac{1}{2}$ x 11. The price is \$4.75. Librarians in college, university, and large public libraries should find it helpful in cataloging the documents of Alabama, as well as in working on reference problems. An order form is attached.

Yours sincerely,

Alice Dunlap

Alice Dunlap
Publishing Department

JN 14312

A

===== ORDER FORM =====

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June 28, 1948

To ALA Members:

This letter is being mailed to you and approximately 2500 fellow members who by their membership in 1947 helped to bring the ALA total enrollment up to the all time high of 17,562 at the end of the year.

Since January 1 we have enrolled over 1900 new members in 1948, which means that we are well on the way toward our membership goal of 20,000 members at the end of 1948. We cannot do this without you. The new members have to be additions to last year's members. At this time 86% of our 1947 members have already renewed for 1948. According to our records no renewal has been received from you.

If by chance our letter of April 29 failed to reach you, and you do not intend to allow your membership to lapse, this reminder and the enclosed membership blank will help you take care of your renewal promptly. The members and the income they provide furnish the Association's real backlog for accomplishment. We ask you to consider your own membership not in relation to yourself alone, but in connection with strong group action which it can make possible for the benefit of librarianship and library service.

If your renewal has been sent since June 15, please disregard this reminder. Otherwise we hope to hear from you without delay.

Sincerely yours,

Cora M. Beatty

Cora M. Beatty, Chief
Dept. of Membership Organization
and Information

CMB:hq

JN 14366

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

National Relations Office: 1709 M Street, N.W., Washington 6, D.C.

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June 3, 1948

Mr. Harold Brigham
Acting Executive Secretary
American Library Association
50 East Huron Street
Chicago 11, Ill.

Dear Harold:

Following is a resolution which was adopted by a vote of three to one by the District of Columbia Library Association:

RESOLVED: That the District of Columbia Library Association shall propose to the American Library Association an experimental program of joint membership, with a simplified dues scale of \$3.00, \$5.00, and \$10.00, of which \$1.50 would be reserved for the District of Columbia Library Association operation.

In order to implement this resolution, the A.L.A. would need to suspend Article I, Section 2, of the By-laws as far as D.C.L.A. members are concerned. I would like, therefore, to have the following resolution presented either at a general session or have a meeting of the Council to which all members of the Association would be invited and allowed to vote on this resolution:

RESOLVED: That for two calendar years the By-laws, Article I, Section 2, shall be suspended as far as librarians residing or working in the District of Columbia are concerned. This suspension of By-laws shall be for the purpose of establishing an experimental joint-membership program between the A.L.A. and the D.C.L.A.. Joint dues shall be assessed on the following schedule:

\$3.00 -- \$1500 and under
\$5.00 -- \$1501 to \$4000
\$10.00 -- \$4001 and up

The District of Columbia Library Association shall be responsible for conducting the membership campaign and collecting dues. It shall retain \$1.50 for each member and forward the remainder, together with membership records, to the A.L.A.. Mutually satisfactory procedures and records shall be established by the A.L.A. and the D.C.L.A. Executive Board.

In preparing for the discussion of the resolution, before presenting it to the D. C. Library Association, some studies were made as to the number

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#163

JUNE 15, 1948

SUBJECT: CHILDREN'S ILLUSTRATORS TOO RESTRAINED, CLAIMS LIBRARY AWARD WINNER

Illustrators of children's books should borrow some of the imaginative techniques used in comic books, stated Roger Duvoisin, illustrator of White Snow, Bright Snow, tonight awarded the Caldecott Medal for the best illustrated children's book of 1947, at a dinner meeting of the American Library Association, holding its 67th Annual Conference in Atlantic City this week. William Pene du Bois was awarded the Newbery Medal for his Twenty-One Balloons, chosen as the best written children's book in 1947, at the same meeting. Winners were selected by the Children's Library Association of the A.L.A.

In accepting his award, Mr. Duvoisin said, "I have seldom seen a child open a book with the same enthusiasm with which he plunges into a gorgeous pile of comics. Why? The reason is, that too often the writer and the illustrator, in their effort to give tasteful things to children, are somewhat paralyzed and too restrained, and do not go all the way with the abundance of imaginative, fictional situations that children love.

"The juvenile book artists should have the tact to guide the child by giving him what he likes and wants, should fully satisfy his hungry imagination without distorting his conception of the world about him. It is only by giving children all that their imagination will take that he can get to see in their eye this gleam of joy which shows their complete response to a picture or book."

Mr. du Bois stated, "In writing children's books I keep but one audience in mind, and that audience is myself as a child and the friends I used to play with. I have never dared to test a book of mine on children before publication for fear that they would be completely bored, a situation which could only prove to be most distressing and perplexing."

Both awards were presented by Frederic Melcher, publisher of Publisher's Weekly. White Snow, Bright Snow is published by Lothrop, Lee & Shepard; Twenty-One Balloons by the Viking Press.

PROFESSIONAL LITERATURE

1947 - 1948

American institute of architects. The library building.
(Building type reference guide, No. 3) Chicago, AIA,
1947.

American library association. International relations
board. Committee on aid to libraries in the war areas.
Books published in the United States, 1945. Chicago,
AIA, 1947.

American library association. Editorial committee. Sub-
committee. Periodicals for small and medium sized li-
braries. Chicago, AIA, 1948.

American library association. Young peoples' reading
round table. The public library plans for the teen
age. (Planning for libraries series) Chicago, AIA
late 1948.

Bliss, H. E. Bibliographic classification extended by
systematic auxiliary schedules for composite specifica-
tion and notation; v 2, classes H - K, the human sciences.
N. Y. H. W. Wilson, 1947.

By way of introduction; a book list for young people.
revised edition. Chicago, AIA, 1947.

Douglass, R. R. comp. Handbook of card forms for use in
cataloging. (Peabody contributions to library education.
No. 3) Nashville, Peabody Press, 1947.

Fargo, L. F. Library in the school. 4th edition. Chicago,
AIA, 1947.

Herdman, M. M. Classification; an introductory manual.
Chicago, AIA, 1947.

Ireland, N. O. ed. Local indexes in American libraries;
a union list of unpublished indexes, comp. by the Junior
members round table, A.L.A. Boston, Faxon, 1947.

Joekel, C. B. and Winslow, Amy. National plan for public
library service. Chicago, AIA, 1948.

Johnson, B. L. Librarian and teacher in general educa-
tion. Chicago, AIA, August 1948.

Library buildings for Canada. Ottawa, Canadian Library
Association, 1947.

Markely, A. E. Author headings for the official publi-
cations of the state of Alabama. Chicago, AIA, 1948.

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.A5

Field Notes
Industrial Audio-Visual Association
Statler Hotel
Cleveland, Ohio, June 1, 1948

About a year and a half ago the Industrial Audio-Visual Association was formed to bring together the film supervisors of various industries into a sort of craft group. Associations, producers, and raw stock and equipment manufacturers are not admitted to membership. The group is a very active one and meets frequently to study case histories, production, distribution and various problems related to the industrial and public relations use of film. These meetings are undoubtedly the means of raising taste and developing critical judgment on the part of this film group.

When this Association heard of the proposed ANA-AIA Joint Project they expressed interest and invited PB to attend their Cleveland meeting and speak on the afternoon program on June 1.

Allan Lee, Sears Roebuck, Program Chairman, turned this meeting over to Otto H. Coelln, Business Screen, who served as discussion leader. Mr. Coelln introduced Mrs. Aline Legg who outlined the structure and some of the activities of the Film Council of America. Discussion lasted for over an hour.

About 3:00 P.M. the second half of the program, which was devoted to libraries, began and PB spoke about 15-20 minutes. Discussion and questions were very lively and stimulating and Mr. Coelln had difficulty in drawing the meeting to a conclusion in time for a film showing at 4:30. During this meeting three representatives of the Cleveland Public Library, Mr. L. Q. Mumford, Assistant Director, Miss Fern Long, Head of Adult Education, and Miss Elizabeth Hunady, Assistant, Film Bureau were present as guests. Mr. Mumford outlined the film circulation project about to be undertaken by Cleveland with the help of the Carnegie Corporation Funds. Miss Hunady described the very interesting film Festival to be held June 17 at Nela Park.

Mr. Coelln did a particularly outstanding job interpreting the film field to the IAVA and vice versa. The group made voluminous notes, expressed a good deal of frank skepticism mingled with genuine interest and made suggestions to the library film movement. They asked to have various statistics and programs mailed to them. General approval to the proposed ANA-AIA Joint Project was indicated. Mr. Biggar offered to make the findings of that project known to all if AIA did not object.

The several who have had their films in public libraries were particularly skeptical; the skeptic's questions tended to center around the policy of lending films to home borrowers. Before the meeting was over, the library secured the deposit of three expensive kodachrome prints from three companies.

It is PB's feeling that this group and AIA will find various profitable operation will be mutually profitable.

AMERICAN LIBRARY ASSOCIATION
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Library Instruction, Minneapolis 14, Minnesota

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Executive Board

The President, vice presidents, retiring president, treasurer and eight
other members as follows:

For term expiring 1949:

John S. Richards, Public Library, Seattle 4, Washington
Edgar S. Robinson, Public Library, Vancouver, B. C., Canada

For term expiring 1950:

Jasmine Britton, City Schools Library, 1205 W. Pico Street, Los Angeles 15,
Ralph E. Ellsworth, State University of Iowa Libraries, Iowa City Calif.

For term expiring 1951:

Mabel Louise Conat, Public Library, Detroit 2, Michigan
Helen M. Harris, Lawson McGhee Library, Knoxville, Tennessee

For term expiring 1952:

Ralph M. Dunbar, Library Service Division, U. S. Office of Education,
Washington 25, D. C.
Nell A. Unger, The Library Association of Portland, Oregon

Executive Secretary

(Beginning September 1)

John Mackenzie Cory, 50 East Huron Street, Chicago 11, Illinois

Interim Executive Secretary

Harold F. Brigham, 50 East Huron Street, Chicago 11, Illinois

AMERICAN LIBRARY ASSOCIATION
50 East Huron Street, Chicago 11, Illinois

X-2 673

A5

Convention Headquarters, Convention Hall, Atlantic City, New Jersey

FROM: Sydney H. Kasper
Atlantic 5-1980

FOR RELEASE: Friday
June 11

SUBJECT: Morale Chief Topic at Personnel Meetings in Library Conference

Atlantic City - "Morale - the key to dynamic library service," will be the chief subject of a series of daily personnel meetings at the 67th Annual Conference of the American Library Association, at Atlantic City, June 12 to 19, the Library Association announced today.

Faced with the two-fold problem of retaining present personnel in spite of generally inadequate salaries as well as recruiting thousands of new librarians, the Conference will study all phases of the problem of staff morale in libraries. Mr. Louis J. Kroeger, well-known personnel consultant from San Francisco, California, will attend, to advise the group on successful personnel methods in industry and government.

"Good morale depends on good personnel practices," stated Edward B. Stanford, Chairman of A.L.A.'s Board on Personnel Administration, which is sponsoring the series of meetings.

"Where good morale prevails, librarians enjoy their work more and give better library service to the public. However, morale in libraries, as in any other work, depends on proper working conditions, adequate salaries, supervision, and intelligent selection and placement of personnel."

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Contribution of the U.S. Office of
Education in the Field of College
and University Library Statistics:
Present and Potential

RALPH M. DUNBAR and WILLARD O. MISHOFF

AMERICAN LIBRARY ASSOCIATION
50 EAST HURON STREET · CHICAGO 11

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#169

National Bibliography and Bibliographical Control: A Symposium

IN THE April 1947 issue of *College and Research Libraries* the "Recommendations Adopted by the Conference on International Cultural, Educational, and Scientific Exchanges, Princeton, N.J., Nov. 26, 1946" were published. One of the important recommendations was the development of a complete current national bibliography. Because of the importance of this problem, the editors print below a paper on "National Bibliography and Bibliographical Control," by Paul Vanderbilt, of the Library of Congress staff, together with an introductory memorandum by Luther H. Evans, Librarian of Congress. There are also included comments by Theodore Besterman, Jerome K. Wilcox, and Rebecca Rankin. Since there are various aspects of the proposal which are not covered in the remarks of the commentators, it is suggested that readers having viewpoints other than those expressed here send them to the editor. It may be possible to publish them in a subsequent issue.

Introductory Memorandum¹

1. I attach hereto a memorandum entitled "National Bibliography and Bibliographical Control" prepared by Paul Vanderbilt of the staff of the Library of Congress.

2. This memorandum has been prepared in direct response to the resolution adopted at the Conference on International Cultural, Educational, and Scientific Exchanges, Princeton, N.J., Nov. 26, 1946, as follows:

It is recommended that the Library of Congress should formulate and present to A.L.A., A.R.L., S.L.A., and other library associations in this country, for their comment and criticism, plans for editing and publishing a complete current national bibliography of the United States, involving as may be necessary the coordination of existing efforts in this field, such as the catalogs of the Superintendent of Documents, the *Monthly Checklist of State Publications*, *Cumulative Book Index*, *Catalog of Copyright Entries*, and other sources, and looking to the coverage of fields not now covered, such as municipal documents, house organs, etc.

and pursuant to the decision, taken at the meeting on Jan. 22, 1947 to follow up on the

Princeton conference, that the Library of Congress would accept the job, and would have something ready for comment and criticism at the June meeting of A.L.A. at Atlantic City.

3. As you know, the discussions regarding "bibliographical control of research materials" go back as far as does the need for it. In the very recent past there have been the extensive discussions and researches of the joint Committee on Indexing and Abstracting in the Major Fields of Research, representing to libraries and other professional associations, which, in its final report in 1945 recommended that coordination of bibliographical activity be recognized as a function of the federal government. In the more recent past we have seen, in the suggestions submitted for the program of UNESCO, that the crying need of intellectual workers throughout the world is the information regarding the published materials within their respective fields of research. Most recent, of course, we have the action of the Princeton conference. But the instances which I cite are merely indicative and symptomatic of a universal need.

¹ Originally addressed to Carl H. Milam, Executive Secretary, American Library Association.

X-2 673



AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

TO STANDING ORDER SUBSCRIBERS:

The eighth edition of Periodicals for Small and Medium-Sized Libraries, prepared by a Subcommittee of the A.L.A. Editorial Committee, is now ready for distribution. Since it does not fall in the class of material specified within that choice should be as trustworthy for readers as possible. Each entry includes the subscription price and the name and address of the publisher.

This is an annotated list of periodicals which librarians and library users in small and medium-sized communities have found serviceable. A large range is given so that the librarian may have a choice and know that anything within that choice should be as trustworthy for readers as possible. Each entry includes the subscription price and the name and address of the publisher.

Information is given on the use of periodicals, periodical indexes, subscriptions and binding. Special sections are: Periodicals for First Choice, Classified List of Periodicals, Suggested First Titles for Small and Medium-Sized Canadian Libraries, Periodicals for Young People, Periodicals for Children, Library Periodicals, Newspapers in the Library, and Reading List on Periodicals.

To obtain your 10 per cent standing order discount, the enclosed order form must be returned by August 1, 1948. Periodicals for Small and Medium-Sized Libraries contains 106 pages and sells for \$1.75.

Yours sincerely,

JN 14360

A

 Alice Dunlap
 Publishing Department

STANDING ORDER FORM

TO OBTAIN STANDING ORDER DISCOUNT, THIS FORM MUST BE RETURNED BY AUGUST 1, 1948

 American Library Association
 50 East Huron Street
 Chicago 11, Illinois

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A. L. A. CONFERENCE

June 13 - June 19, 1948

BREAKFAST, LUNCHEON AND DINNER MEETINGS

Tickets for the following functions are on sale at the CENTRAL TICKET DESK.
You are advised to purchase all your tickets as soon as possible.

Procedure

1. Check on this sheet the functions and number of tickets wanted.
2. Sign your name at the bottom of the sheet.
3. Hand the checked sheet to the attendant.
4. Pay the cashier who gives you your tickets.

<u>FUNCTION</u>		<u>Day</u>	<u>Hour</u>	<u>Price</u>	<u>How Many?</u>
1. New Members	<u>Dinner</u>	June 14	6:30 p.m.	\$4.00	
2. Art Reference Round Table	<u>Tea</u>	June 15	4:00 p.m.	\$1.10	
3. Cat. & Class. Div.	<u>Social</u> <u>Hour</u>	June 15	8:00 p.m.	\$.50	
4. Friends of Libraries	<u>Luncheon</u>	June 16	12:30 p.m.	\$3.50	
5. Hospital Libraries Div.	<u>Luncheon</u>	June 16	1:00 p.m.	\$2.50	
6. Nat. Assn. of State Ls.	<u>Dinner</u>	June 16	6:30 p.m.	\$5.00	
7. Illinois Univ. L. Sch.	<u>Dinner</u>	June 16	6:30 p.m.	\$4.25	
8. Univ. of Chicago Grad. L. Sch.	<u>Dinner</u>	June 17	6:30 p.m.	\$4.00	
9. Drexel Inst. L. Sch.	<u>Dinner</u>	June 17	6:30 p.m.	\$4.00	
10. Emory Univ. L. Sch.	<u>Dinner</u>	June 17	7:00 p.m.	\$3.00	
11. Geo. Peabody L. Sch.	<u>Dinner</u>	June 17	6:30 p.m.	\$3.30	
12. Pratt Inst. L. Sch.	<u>Dinner</u>	June 17	6:30 p.m.	\$4.00	
13. Simmons Coll. L. Sch.	<u>Dinner</u>	June 17	6:45 p.m.	\$3.50	
14. Syracuse Univ. L. Sch.	<u>Dinner</u>	June 17	7:00 p.m.	\$3.30	
15. Washington Univ. L. Sch.	<u>Dinner</u>	June 17	6:30 p.m.	\$3.85	
16. Western Reserve L. Sch.	<u>Dinner</u>	June 17	7:00 p.m.	\$3.50	
17. Wisconsin Univ. L. Sch.	<u>Dinner</u>	June 17	6:30 p.m.	\$4.00	

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To Librarians:

Author Headings for the Official Publications of the State of Alabama is the first of a new series of state author headings lists. Since the history of your state is closely connected with that of Alabama and other neighboring states, this volume should be of value to you as a cataloging and reference tool.

The Alabama list covers official agencies from December 10, 1817, the date territorial government became effective, through July 2, 1943, the date of the close of the 1943 legislative session. Agencies are considered official if created by law or executive order, whether or not required to make reports. The list attempts to provide historical records of the names of state agencies, insofar as the names could be traced, with bibliographical references to sources of information and cross references from key words and phrases to the headings used.

The need for a ready reference tool which lists legal names of state offices has long been recognized by librarians. The current emphasis on source materials in social science studies makes increased use of state documents necessary. The only existing approach to them is through library catalogs, and the present cataloging rules presuppose a knowledge of the names of issuing offices. There is no complete, reliable, and up-to-date list of names of official bodies of the governments of the 48 states, nor can these names be determined by catalogers except through arduous and time-consuming work. For this reason the A.L.A. Division of Cataloging and Classification has been working since 1939 on the series of state author headings lists. The Alabama list is the first to be published. Others will be issued within the next few months.

Author Headings for the Official Publications of the State of Alabama is bound in cloth and contains 121 lithoprinted pages, 8 $\frac{1}{2}$ x 11. The price is \$4.75. We feel sure you will find it helpful in cataloging the state documents in your library, as well as in working on reference problems. An order form is attached.

Yours sincerely,

Alice Dunlap

Alice Dunlap
Publishing Department

JN 14277

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ORDER FORM

American Library Association
50 East Huron Street
Chicago 11, Illinois

Date _____

Please send _____ copies of Author Headings for the Official Publications of the State of Alabama, to be billed at \$4.75 per copy.

Name of Library _____

Address _____

Ordered by _____

Number of invoices required: _____

☐ Notify our library as each succeeding volume in the state author headings series is published.

115-150

AMERICAN LIBRARY ASSOCIATION
50 East Huron Street, Chicago 11, Illinois

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FOR RELEASE: TUESDAY, JUNE 1, 1948

SUBJECT: A.L.A. APPOINTS INTERIM EXECUTIVE SECRETARY

The American Library Association announced today the appointment of Harold F. Brigham, Director, Indiana State Library, as Interim Executive Secretary of the Association. Mr. Brigham will serve until September 1 when he will be succeeded by John Mackenzie Cory of Berkeley, California, recently appointed Executive Secretary.

Age 51, Mr. Brigham has been in the library profession for over twenty-five years. He is a graduate of Princeton and the Library School of New York Public Library. He has served as Librarian of the New Brunswick, New Jersey, Public Library; Carnegie Library, Nashville, Tennessee; the Free Public Library, Louisville, Kentucky and has held his present position in Indiana since 1942.

Active in A.L.A. affairs, Mr. Brigham was at one time identified with the staff of the Association, and has served twice as a member of the Executive Board. He is at present treasurer of the Association. He will assume his new A.L.A. duties early in June.

Mr. Brigham resides in Indianapolis. He is married and the father of three children.

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

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May 25, 1948

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To the Executive Board

Mr. Cromwell has asked for a vote from the Executive Board on the following request for \$3,000 from the Rockefeller Foundation. The International Relations Board and the International Relations Office have approved this activity, which was suggested by the Foundation:

The Rockefeller Foundation has asked the International Relations Board to select a list of foreign libraries and to enter for them about 100 subscriptions each of Kenyon Review, Sewanee Review, Pacific Spectator, Partisan Review, Russian Review, Books Abroad, and the American Slavic and East European Review. Such subscriptions would cost approximately \$2,200 for one year. The Foundation suggested that we request from it \$3,000 to cover subscription price, overhead, and possible contingencies, the balance returnable at the end of the year.

A form for your vote is enclosed.

Sincerely yours

E. C. Fontaine
Acting Executive Secretary

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

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May 27, 1948

Dear ACRL Member:

The following is taken from a letter received from James E. Bryan, Assistant Director of the Newark, New Jersey Public Library and of the local Committee, Atlantic City:

"...The Princeton University Library is setting aside June 19 as the day for tours of inspection for those attending the A.L.A. Conference. They are not suggesting any particular hour but there will be attendants on hand between 10 a.m. and 4 p.m. They would hope to take delegates to the Conference in groups and not individually.

"The Staff Association of the Princeton Library is preparing a booklet for distribution to those who would make the tour.

"Mr. Boyd also reports as follows:

"Our building will not be in final shape for inspection by June 19, though it will be so far advanced as to show its general plan and the major part of its subdivisions. Most of the stacks will be in, some of the carrels ought to be completed, and seminars, conference rooms, office space, etc. should be installed. No furniture will be in place. Inasmuch as we start moving books on July 1, those who attend the tour should not expect a finished building. I do think, however, that they will see enough to get a general impression of our principles of planning and we shall have guides on hand, with floor plans, who will be able to point out the features of the building."

Sincerely,

N. Orwin Rush

N. Orwin Rush
Executive Secretary,
Association of College and
Reference Libraries.

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ATLANTIC CITY CONFERENCE INFORMATION

BUILDING CLINIC

June 16, at 8:00 p.m. in Room 7, Convention Hall, Atlantic City, New Jersey, the ACRL Building Committee will sponsor a clinic on college library building plans. If you have a building in the planning stage you may wish to avail yourself of the service of this clinic.

The program of the meeting will consist of reports on various college library building projects. College librarians who wish to present their plans for discussion and criticism are invited to write to R. A. Miller at Indiana University who will attempt to place their plans on the clinic agenda. Each librarian who accepts a place on the agenda will be expected to attend the Conference and to come with slides for projection.

Librarians without plans may find it useful to attend the clinic. It will afford an opportunity to keep abreast of current planning. In return, the audience can serve the librarian who shows his plans by giving advice, criticism and suggestion.

CLEARING HOUSE

The Clearing House for Library Problems will be on the second floor of Convention Hall at Booths U17 - U19. Here you may consult books and pamphlets on library science and look at pictures and plans of college and university library buildings. Arrangements for appointments with consultants on building problems may be made through the Clearing House. Helen Geer, Headquarters Librarian, or her assistant, Violet Myer of the Enoch Pratt Library, will be glad to help you.

COLLEGE SECTION PROGRAM, ATLANTIC CITY

June 16, 10:00 a.m., Room 20, Convention Hall

Speaker -- Robert Christ, Assistant Librarian, Duke University
Subject: Acquisitions Problems in the College Libraries

Panels

Audio-Visual:

Glen Burch, Adult Education Journal
Eva Epstein, Teachers College
Louis Shores, Fla. State Univ., Tallahassee
Humphrey Bousfield, Brooklyn College
Ermine Stone, Sarah Lawrence College

Faculty Status:

Morris Gelfand, Queens College
Eileen Thornton, Vassar College
Alexander Laing, Dartmouth College
Helen Borneman, Wilson College

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LIBRARY BILL OF RIGHTS

(1948 revision presented by the Committee on Intellectual Freedom
for adoption at A.L.A. Council meeting at Atlantic City in June)

In view of the advancing trend toward official and unofficial measures which restrict the exchange of ideas, limit free speech, and encourage censorship thus affecting the rights of minorities and individuals, the Council of the American Library Association affirms its belief in the following basic policies which should govern the services of all libraries:

1. As a responsibility of library service, books and other reading matter selected for purchase from public funds should be chosen for values of interest, information and enlightenment of all the people of the community. In no case should selection be determined by the race or nationality, the political or religious views of the writer.
2. There should be the fullest practicable provision of material presenting all points of view concerning the problems and issues of our times, international, national, and local; and books or other reading matter of sound factual authority should not be prescribed or removed from library shelves because of controversial or doctrinal disapproval.
3. Censorship of books, urged or practiced by volunteer arbiters of morals or political opinion or by organizations that would establish a coercive concept of Americanism, must be challenged by libraries in maintenance of their responsibility to provide public information and enlightenment through the printed word.
4. Libraries should enlist the cooperation of allied groups in the fields of science, of education, and of book publishing in resisting all abridgment of the free access to ideas and full freedom of expression that are the tradition and heritage of Americans.
5. As an institution of education for democratic living, the library should welcome the use of its meeting rooms for socially useful and cultural activities and discussion of current public questions. Such meeting places should be available on equal terms to all groups in the community regardless of their beliefs and affiliations.

FOR RELEASE: TUESDAY, JUNE 3, 1948

SUBJECT: SCHOOL YOUTH TO PARTICIPATE IN LIBRARY CONVENTION

Youth will have a chance to demonstrate their particular library activities at the 67th Annual Conference of the American Library Association to be held at Atlantic City, June 12 to 19, the A.L.A. announced today. Twenty-five high school students will participate in a series of meetings entitled "Youth and Libraries".

Continuous meetings on youth activities will be held on Saturday, June 12 and Sunday, June 13. Topics for discussion will include "Books and Youth", in which a librarian, a publisher, and students will review youth reading; "Youth Helps Plan", a discussion on how a Youth Advisory Council, United Nations Group, and a School Library Council operate; "Youth Agencies Get Together", a survey of what youth groups within libraries are doing; and "Learning on the Job", a discussion to point up the need for learning and understanding youth reading problems by working with young people in the library.

Another major topic to be taken up at several meetings during the conference will be methods of interesting youth in reading about today's urgent national and international problems. Dr. Brooks Emeny, authority on international affairs, and President of the Foreign Policy Association, will speak on "Youth in World Affairs". Virginia Kirkus, author and director of the Kirkus Bookshop Service, will describe how libraries are filling in the gap between children and adult's reading by setting aside selected books for youth, and discussing outstanding books in the youth reading field.

Other speakers in youth and public affairs will include Eugene Gilbert, Head of Gilbert Youth Research Organization, Maureen Daly, Associate Editor, Ladies' Home Journal, and Lois Fisher, author and cartoonist.

On Tuesday, June 15, the Newbery-Caldecott Awards for the outstanding author and illustrator of children's books will be presented.

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

June 2, 1948

Dear Librarian:

The subscription price to College and Research Libraries will be raised one dollar on September 1, 1948. All subscriptions (new or renewal) received after this date will be at the new rate to help meet the increased cost of production. If you are a subscriber to this journal, you will want to send in your renewal before the price goes up. If your library does not subscribe, this is an invitation for you to enter your subscription at the old rate of \$2.00 per year if you are a member of the Association of College and Reference Libraries or \$3.00 if you are not a member. (The journal is a quarterly publication of 96 pages.)

College and Research Libraries is considered by many to be the best periodical in the Library Profession. Many problems common to both academic and public libraries find place for discussion in each issue. What are some of these? First, and of great importance, are the considerations on the future trends of cooperative activities for all types of libraries. We suggest the following as pertinent discussions on this point:

Cooperative acquisitions, by Verner W. Clapp. April, 1947 issue.
Regional library centers today -- a symposium. January, 1947 issue.
Regional library centers of tomorrow -- a symposium. July, 1947 issue.
Midwest reaches for the stars, by R. E. Ellsworth. April, 1948 issue.

The sources for, and the utilization of visual and mechanical aids represent another current problem. Suggested articles are:

New microfilm reading machines, by M. A. Bennett. July, 1947 issue.
Reprints and microfilms of certain periodicals, by D. J. Comins.
October, 1947 issue.

Forthcoming issues will carry articles on local author collections, teachers and libraries, technical processes, audio-visual services, and position and classification plans.

Several librarians have said that even some of the specialized articles have general application to all types of libraries. For example, The Library on the Air, published in the January, 1947 issue, although specifically written for college libraries actually contains suggestions valuable for public library radio programs. Certainly the listing and evaluating twice a year of the more important periodical publications is a feature of value to every library.

A subscription blank is enclosed with the hope that you will consider a subscription for your library.

Very sincerely yours,

Francis W. Allen
Mary Herrick
N. O. Rush (ACRL Committee on College and
Research Libraries subscriptions)

Enc.

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Date _____

American Library Association,
50 East Huron Street,
Chicago 11, Illinois.

Please enter my subscription to College and Research Libraries for one year to

begin with the current issue. I am enclosing \$ _____.

or
Please bill me _____.

Subscription price to members of Association of College and Reference Libraries is \$2.00.

Subscription price to nonmembers is \$3.00. (Both prices will be increased \$1.00 on all
subscriptions received after September 1, 1948.)

Name _____

Library _____

Address _____

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#181

For A.L.A. Council Meeting
June 14 and 18, 1948

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RESOLUTION PROTESTING THE LOYALTY ORDER

Whereas it is evident that adequate safeguards already exist for the continued safety and security of our local, state, and national governments in peace and in war without subjecting all public employees to special loyalty investigations, and

Whereas loyalty investigations create an atmosphere of surveillance and suspicion, intimidate employees and impair the efficiency of the public service, and

Whereas misuse of such investigations inhibits freedom of opinion and expression and endangers not only the civil rights of public employees but the rights of all citizens to speak freely and to unite in support of their opinions, and

Whereas free expression and full access to ideas are the special responsibility of libraries, the American Library Association protests the continuance of loyalty investigations under Executive Order number 9835.

It is recommended that a copy of this resolution be sent to President Truman.

(If the committee has time, other resolutions against the Mundt Bill and the Thomas Committee on Un-American Activities may be prepared also.)

David K. Berninghausen, Chairman
Committee on Intellectual Freedom

Please bring this with you to the Council meeting as additional copies will not be distributed.

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For A.L.A. Council Meeting
June 14 and 18, 1948

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FUNCTIONS OF A STATE LIBRARY COMMITTEE
ON INTELLECTUAL FREEDOM

(The A.L.A. Committee on Intellectual Freedom
suggests these functions, April 1, 1948.)

1. To be responsible for investigating any attempt at censorship in libraries within the state, and to recommend such steps and take such actions as may be necessary to safeguard the freedom of library users in accordance with the Constitution, the Bill of Rights of the United States, and the Library's Bill of Rights.

The methods to be used to support libraries in resisting efforts to prevent the circulation of books, magazines, or other educational material must be planned carefully by the local librarian and the state committee. In some cases the local librarian is in no position to protest or resist pressures. A formal statement by the committee to be published in the local press might be helpful. In other situations outside interference could prove detrimental. Influential persons and organizations within the community could be urged to help block the banning of any reading matter judged defensible by the committee.

2. To watch all proposed state legislation for possible threats to freedom of thought, expression, or inquiry, and to direct public opinion toward the defeat of such bills.
3. To help the AIA Committee on Intellectual Freedom to study and handle any problem which should be dealt with on a national basis by reporting all cases of attempted censorship to the chairman of the committee, and to suggest revisions in the Library's Bill of Rights.
4. To plan and carry out a general educational campaign to acquaint librarians with the problem. This could include articles in the state library association publications or exhibits on civil rights in libraries.

Please bring this with you to the Council meeting as additional copies will be distributed.

JN 14247

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

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May 5, 1948

TO: Council of A.L.A.

The Committee on Boards and Committees has the following recommendations to make:

1. That the following committees be discontinued:
 - a. Committee on Post-War Planning
 - b. Committee on Library Administration
 - c. Committee on Relations of Divisions to A.L.A.
 - d. Committee on Library Revenues
 - e. That the following committees be discontinued and their functions transferred to the Committee on Constitution and By-Laws and the Fourth Activities Committee:

Divisional Relations

Chapters

State Relationships (Joint Committee)

- f. Union List of Serials Supplement, Special Advisory Committee.

2. That the Audio-Visual Committee be made a Board, with the following statement of functions as at present:

"To study and to promote the use of all media and materials of an audio-visual nature as they are related to public, school, college, and other libraries, and to further the establishment of national or regional clearing houses. To cooperate with other committees and agencies having similar functions."

3. That there be established:

Library Work as a Career, Joint Committee

Membership: Representatives of National Library Organizations and other groups.

Purpose: Planning, sponsoring and coordinating recruiting activities for librarianship.

4. That the following statements of functions be approved:

Implementation of National Plans

To encourage the study and use of the National Plans for Library Service.

Projected Books

To encourage the use of machines for projecting books for bedridden patients and other shut-ins.

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American Library Association
50 East Huron, Chicago 11
Library Film Advisor
May 17, 1948

C I N C I N N A T I A N D D E T R O I T
P U B L I C L I B R A R Y F I L M S T A T I S T I C S

Acknowledgment is made with gratitude to Karline Brown, Head, Films and Recording Center, Cincinnati Public Library, and to Kurtz Myers, Director, Audio-Visual Department, Detroit Public Library for this interesting study of the utilization of the film material in their collections.

Patricia Blair
Library Film Advisor

* * * * *

The following statistics are made available by the Cincinnati and Detroit Public Libraries for whatever they may be worth to librarians planning film services. The two collections started operation in the same month and as many titles are represented in both collections, direct comparisons are possible for the first year of operation.

The first column of figures represents simply the number of months during which the film was circulated. Generally speaking statistics which cover a period of only a month or two are not representative; most high figures for average audiences derive from such short-term computations.

The second column of figures represents average number of circulations per month of each print. It will be noted that Cincinnati books its films much more closely than does Detroit (the Cincinnati average being 10.15 and the Detroit 3.97).

The third column of figures represents average attendance per showing. Here it will be noted that the average audience in Detroit is considerably larger than the average audience in Cincinnati, a circumstance which is simply explained by the circumstance that Detroit lends its films only for use by out-of-school groups while Cincinnati lends both to groups and for home use, also giving a limited school service. Cincinnati average is 44.5; Detroit 65.7.

Perhaps the most useful feature of these statistics is the indication of the relative popularity of the various film titles. Obviously popularity should not be the sole justification for selection. However as both these collections represent selection based upon careful preview and purchase, the indication of popularity within each collection should be of some value.

Karline Brown
Kurtz Myers

12 May 1948

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May 24, 1948

MEMORANDUM

To: The Professional Staff
From: E. O. Fontaine, Acting Executive Secretary

Atlantic City Conference Schedule

The A.L.A. Office at Atlantic City will be on the first floor of Convention Hall, where all business for staff members will clear except as they are assigned elsewhere.

Mrs. White will follow the customary practice of having in the office a folder for each member of the professional staff where mail and messages can be placed. If a member of the staff has a desk in the office, messages will be placed on the desk. Staff members should call at the office several times each day to pick up messages and mail.

A copy of your schedule should be on file in the office and should be kept up to date during the meeting when any changes or additions are made. Will you please let us have your schedule when ready and not later than Saturday, June 12. Blanks for this purpose are attached in duplicate, one for your file. More are available if needed.

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A.L.A. HEADQUARTERS STAFF - ANNUAL CONFERENCE SCHEDULE

Date leaving Headquarters _____

Name _____

Date arriving at Hotel _____

Hotel _____

	Morning	Afternoon	Evening
Saturday June 12			
Sunday June 13			
Monday June 14			
Tuesday June 15			
Wednesday June 16			
Thursday June 17			
Friday June 18			
Saturday June 19			

Date leaving Atlantic City _____

Date returning to Headquarters _____

Author Headings for the Official Publications of the State of Alabama is the first of a new series of state author headings lists. This volume was compiled by Anne Ethelyn Markley, School of Librarianship, University of California, Berkeley. Miss Markley was formerly head cataloger of the University of Alabama Library.

The Alabama list covers official agencies from December 10, 1817, the date territorial government became effective, through July 2, 1943, the date of the close of the 1943 legislative session. Agencies are considered official if created by law or executive order, whether or not required to make reports. The list attempts to provide historical records of the names of state agencies, insofar as the names could be traced, with bibliographical references to sources of information and cross references from key words and phrases to the headings used.

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Author Headings for the Official Publications of the State of Alabama is bound in cloth and contains 121 lithoprinted pages, 8 $\frac{1}{2}$ x 11. The price is \$4.75. We feel sure you will find it helpful in cataloging the documents of your state, as well as in working on reference problems. An order form is attached.

Yours sincerely,

Alice Dunlap

Alice Dunlap
Publishing Department

JN 14215

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ORDER FORM

American Library Association
50 East Huron Street
Chicago 11, Illinois

Date _____

Please send _____ copies of Author Headings for the Official Publications of the State of Alabama, to be billed at \$4.75 per copy.

Name of Library _____

Address _____

Ordered by _____

Number of invoices required: _____

- ☐ Notify our library as each succeeding volume in the state author headings series is published.
- ☐ Notify our library of author headings lists for southern states with _____

For AIA Council Meeting
June 14 and 18, 1948

COMMITTEE ON IMPLEMENTATION OF THE
NATIONAL PLANS: REPORT TO THE COUNCIL

X-7 673

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The Committee on Implementation of the National Plans,¹ organized in the course of last Mid-Winter Conference, January 29 - February 1, 1948, has been operating approximately five months.

Briefly described, the function of the Committee is "To encourage the study and use of the National Plans for Library Service" which have been developed for every type of library and library service. Basic to this function is the critical problem of how all librarians, trustees and friends of libraries can proceed immediately and vigorously to forward the national plans for the increase and improvement of all types of libraries and library services to a uniformly competent level, nationally.

A campaign of this kind is the toughest to put over: the selling of an idea. The Committee recognized at the outset and has had its point underscored by experience, that this movement must involve a constant job of promotion: Selling the idea to the very people most interested in the outcome of the movement -- the librarians themselves -- selling to the public whose support is needed, and in the final analysis to those who can make possible the government backing required for long range success of the movement.

To reach its goal through so many divergent channels, the Committee set up the following as a working program:

1. To cause and assist the organization or reorganization of State Planning Committees for libraries in every State so that they uniformly represent the interests of all types of libraries and include all other representation that can conceivably contribute to or affect library planning and plan execution; the suggested name of such comprehensive committees, State Planning and Implementation Committee for Libraries.
2. To arrange for and assist in the establishment of a centralized, unified and controlled program of publicity for continuously interpreting and publicizing the objectives, acts and accomplishments of the SPIC. This is the keystone of the whole structure.

1 The Committee is composed of representatives of the following A.L.A. Divisions and Committees: Association of College and Reference Libraries; American Association of School Librarians; Library Extension Division; Trustees Division; Institution Libraries Committee; Hospital Libraries Division; Public Libraries Division; Association of Research Libraries; Division of Libraries for Children and Young People; and the Division of Cataloging and Classification.

X-7 673
#89
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A.L.A. COUNCIL
REPORT OF THE COMMITTEE ON CONSTITUTION AND BY-LAWS

X-7 673

As

At the mid-winter meeting your committee reported on a number of matters which will come before a general meeting of the Association during the present conference. These matters related to amendments to the by-laws, which under our constitution, are matters for the Association and not for the Council. We presented them to you, however, in order that you might be informed of the various proposals that have come before us. Since most of these were explained at the mid-winter meeting, they will be referred to only briefly in this report.

Your committee will recommend to the Association, at the Third General Session at 10 o'clock on June 17, the following changes in the by-laws:

- (1) That the Handbook be made a publication for sale.
- (2) That the dead-line for the payment of dues be changed from March 1 to July 1.
- (3) That the system of assigning serial numbers to members be abandoned.
- (4) That the requirement that certain members of the Nominating Committee should come from designated classes be dropped.
- (5) That the President be empowered to make committee appointments for either a one or two-year term, as he may decide.
- (6) That a new dues scale and a new classification of members be adopted which will provide for only three rates for library members--three, six, and ten dollars, depending on the salary of the member.

There is only one matter which requires a vote of the Council, and that is to take a second vote on the proposal made at the mid-winter meeting for a slight change in the method of amending the constitution. The change recommended by the Association to give its approval to a proposed constitutional change, either by a mail vote or by a vote at an Association meeting. The vote at the mid-winter meeting was unanimously in favor of the change. We recommend a second vote on the proposal, which is that Article XII of the constitution be amended to read as follows:

All proposals for amending the Constitution shall originate with the Council. A proposed amendment shall become effective when it shall have been approved by a majority of the members of the Council at two consecutive meetings held not less than two months apart, followed by ratification by the members of the Association either by a vote by mail of a majority of the members of the Association voting, or by a majority vote of the members present at a meeting of the Association. The Council, on approving a proposed amendment for the second time, shall specify whether a second vote on ratification shall be taken at a meeting of the Association by mail, and if a mail vote is ordered the Council shall fix the date for the beginning and closing of the balloting.

Respectfully submitted,

Susan Grey Akers
Robert W. Orr
Velma Ruth Shaffer
Hobart Coffey, Chairman

JN 14242

Please bring this with you to the Council meeting as additional material distributed

For A.L.A. General Session
June 17, 1948

X-2 673

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REPORT OF THE COMMITTEE ON CONSTITUTION AND BY-LAWS
TO THE AMERICAN LIBRARY ASSOCIATION

During the mid-winter meeting in January the Executive Board recommended certain changes in the by-laws of the Association. Most of these proposed changes, after they had been discussed and formulated by your committee, were placed before the Council for criticism. The Council did not vote on the proposals since changes in the by-laws can only be made by the Association.

Your committee has taken full account of the suggestions made both by the Executive Board and Council members and now presents for your consideration and vote the following recommendations.

The Executive Board has recommended that the by-laws be clarified with reference to divisional and sectional membership, and has asked the committee to consider the possibility of payments for them to be made directly to the division involved. In view of the fact that the whole relationship between the Association and sections and divisions may undergo revision in the near future, it seemed to your committee unwise to make any suggestion or recommendation on divisional and sectional allotments at the present time.

The Executive Board has voted that the Handbook be made a publication for sale. The idea back of this proposal is that the Handbook is a very expensive publication to prepare and distribute, and it is thought that great numbers of copies are given out to people who do not really need or care for them. If the Handbook is made a publication for sale a smaller number will be printed, and the revenue derived from the sale will in part offset the cost of preparation and printing.

Accordingly, your committee proposes that in Article I Section 2 the word Handbook be deleted wherever it appears. This would then leave the way open for the Executive Board to provide for the publication and sale of the Handbook.

Your committee recommends that the dead-line for the payment of dues be changed from March 1 to July 1. The present Section 5 reads as follows:

Members whose dues are unpaid on March 1 of each year and who shall continue such delinquency for one month after notice of the same has been sent shall be dropped from membership. Lapsed members may be reinstated upon payment of dues for the current year.

Headquarters has explained that the volume of renewals is very heavy during the early part of the year, and that it has not been possible to comply promptly with the present provision setting March 1 as the dead-line. Much of the work of taking out cards from the active file, removing names from the Bulletin mailing list, etc., proves wasted motion, because most of the members who fail to meet the March 1 dead-line eventually pay their dues and are reinstated. On reinstatement the whole procedure has to be gone through again, in reverse. Although some members have suggested a dead-line as late as October 1, your committee believes that most of the benefits to be derived from changing the date could be secured if the date were fixed as of July 1.

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AMERICAN LIBRARY ASSOCIATION
EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

X-2 673
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May 26, 1948

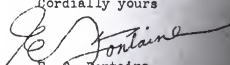
To A.L.A. Councilors

Two sessions of the Council are scheduled during the Atlantic City Conference in the Convention Auditorium Ballroom, Monday afternoon, June 14, at 2:30, and Friday morning, June 18, at 10:00. See the tentative program in the May 1948 A.L.A. Bulletin, page 215.

A letter from President Rice is enclosed, also some of the reports which will be taken up at the meeting. Copy of the Hospital Library Standards was sent to you with Miss Helen V. Pruitt's letter of March 26, 1948. Will you please bring these documents with you to the meeting?

Badges will be provided for Council members and the front portion of the meeting room will be reserved for occupancy by Councilors. The business to be conducted at the meetings will be facilitated if you occupy the reserved seats. We hope you will come to the meetings promptly.

Cordially yours


E. O. Fontaine
Acting Executive Secretary

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Enclosures

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

March 24, 1948

APR 5 - 1948

To Presidents and Secretaries of Groups Meeting
at the Atlantic City Conference, June 13-19, 1948:

Theme. President Rice has announced the following theme for the Atlantic City Conference: THE CHALLENGE OF PUBLIC AFFAIRS.

Schedule. Two copies of the tentative schedule of meetings for the Atlantic City Conference are enclosed. An attempt has been made to follow the desires of the groups in making the schedule, but it has been impossible to avoid all conflicts or to schedule all meetings for the periods preferred by each group because of the great number of meetings. It is our practice not to schedule meetings of A.L.A. Committees, Divisions, Sections or Round Tables during general session periods, and only closed committee and board meetings are assigned to free periods. Please check the schedule carefully.

This letter is being sent to some groups which have not yet notified us that they wish to schedule a meeting. If you are planning a meeting, and if the period assigned to your meeting or meetings is not satisfactory, please notify us as soon as possible. Also, note if the indication as to whether the meeting is to be closed or open to the public is correct. In order to assure you a meeting room adequate for your group, please check the estimated attendance figure given in brackets.

The complete schedule is to go to the Local Committee in Atlantic City by April 1. Officers who have not sent in information about meetings, if they wish to schedule them, are requested to do so immediately.

Meal Functions. If you are planning any meal function, breakfast, luncheon, tea, or dinner, may we have the name of the person who will be responsible for the arrangements. Additional information as to places and prices for meals and arrangements for handling sale of tickets, if necessary, will then be sent to the individual in each group who is responsible for these arrangements.

Program. We also hope to receive from you a complete program for inclusion in the May A.L.A. Bulletin, following the style in the May 1946 Bulletin. Please note that the deadline for the receipt of your program is March 29, for inclusion in the May Bulletin. The deadline for the Official Conference Program is April 15.

May we remind you that the A.L.A. Public Relations Office will solicit advance copies of the speeches and will transmit one copy of each speech to the secretary of the group involved. It is recommended that when a speaker cannot be present, a short summary of his paper be made and presented at the meeting.

Sincerely yours,
Donald A. Riechmann
Donald A. Riechmann
Assistant to the Executive Secretary

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

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April 26, 1948

Dear Trustee:

Increasing interest in Library Trustee activities was manifested at the Midwinter Conference at Chicago. Encouraging reports for 1947 were received, as indicated by the enclosed resume.

Our Nominating Committee has rendered most valuable service in enlisting outstanding candidates for the offices in our Association which are to be filled this year. It should be borne in mind that our officers serve without compensation or reimbursement for travel and hotel bills and contribute much valuable time towards improving library services.

Because of the density of population and strong Trustee organization in the Atlantic City area we are anticipating good Trustee attendance and participation at the 1948 Conference. We suggest you set aside the week of June 13th and begin making plans now to take in the Conference. When sending your reservations to the Housing Bureau, please specify that you are a Trustee and ask to be assigned to a room in Haddon Hall.

Trustees are vitally interested in The Public Library Inquiry, which is expected to disclose weak spots in present library service, and a National Plan, which would affect every library in our nation. In addition the problems of membership in our Division, recruiting librarians and personnel present challenges which cannot be ignored. Only the strongest co-operation between Trustees and Librarians will enable libraries to adequately perform their increasingly important function in a changing and bewildered world.

Watch for more detailed information regarding the Atlantic City Conference in the A.L.A. Bulletin and later communications.

Yours very truly,

Paul R. Benson, Chairman
Trustees Division

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Enclosures

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American Library Association
50 East Huron Street
Chicago 11, Illinois

NEWS RELEASE

Release Date
January 28, 1948

Mailed to: 62 Library Extension Agencies
32 Local Library Association Bulletins
60 State Library Association & Agency Bulletins

NEW A.L.A. PUBLICATIONS

A History of Libraries in Great Britain and North America is a comprehensive review of British and American library development from the Renaissance to the beginning of World War II. It is the work of Albert Predeek, published in German in 1940 and translated by Lawrence S. Thompson, librarian, Western Michigan College of Education, Kalamazoo. Approximately 650 works are cited in the bibliography. Chicago, American Library Association, 1947. (177 pages. \$3.25.)

Conference on International Cultural, Educational and Scientific Exchanges includes preliminary memoranda, prepared by Edwin E. Williams and Ruth V. Noble, in addition to a summary of discussion and the recommendations adopted at the Princeton Conference in November, 1946. Much of what the report recommends has been incorporated in UNESCO's program. The Williams-Noble memoranda brings together an amazing amount of information never before assembled. The Carnegie Corporation of New York helped to make the conference and the book possible. Chicago, American Library Association, 1947. (232 pages. \$4.00)

In her second edition of A List of Theological Subject Headings, Julia S. Pettee brings together headings and corporate church names used in the catalog of the Union Theological Seminary and the headings in theology used by the Library of

961 # 192



AMERICAN LIBRARY ASSOCIATION

NATIONAL RELATIONS OFFICE: 1709 M STREET, N. W., WASHINGTON, 6. D. C.

EXECUTIVE
OFFICES:
50 EAST HURON ST.,
CHICAGO 11, ILL.

FEDERAL RELATIONS NEWS

A.L.A. National Relations Office - Paul Howard, Director

Vol. 2

January 27, 1948

No. 6

LIBRARY DEMONSTRATION BILL.....

An attempt to get the Library Demonstration Bill voted on in the Senate January 12 was blocked by Senator Ball, who asked that the bill be passed over that day. This does not mean, however, that the bill will not be considered in the Senate this session. It is still on the Senate calendar and will come up again in regular order.

But, to get the bill passed, we must continue to work! Concentrate on the House and Senate leadership! Get Republican congressmen to urge that the bill be brought to a vote! Your efforts, so far, in getting support for the bill, have been very productive. Let's have more of the same and get the bill passed during this last session of the 80th Congress. Remember, set your sights on the House and Senate leaders, such as Congressman Joe Martin, of Massachusetts, Congressman Charles Halleck, of Indiana, and Congressman Leslie Arends, of Illinois, and, of course, Senators Ball and Taft in the Senate.

NEWS FROM THE STATES.....

"Radio-active" States during January were Missouri and Oregon: Miss Kathryn Mier, Missouri State Librarian, reports that she had a half-hour show at Kirksville on January 7. A member of the county extension clubs, the district chairman of the P.T.A., and a county agent joined Miss Mier in a discussion of the Library Demonstration Bill. Miss Mier had another radio program on January 24, from Sedalia.

Miss Janice Kee, Extension Librarian of Missouri, broadcast on January 17 from Kansas City.

From Oregon, State Librarian Eleanor Stephens tells of her half-hour broadcast on January 9. Her program was in the form of a conversation with the Radio Chairman of the Oregon Federation of Women's Clubs, discussing the library situation in Oregon and bringing her up to date on the Library Demonstration Bill.

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

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Have you considered the desirability of joining the American Library Association? Perhaps you have been a member but have permitted your membership to lapse!

Frequently Committee members have been asked why Canadians should join the American Library Association. Is it not sufficient to belong to their own organizations? The Membership Committee for Canada has prepared a statement to answer this question. The Committee heartily endorses all that has been said in the leaflet "At your service". These materials are enclosed herewith and briefly describe for you the work of the Association, its scope and programme, its method of accomplishment, and, in general, its service to the library world.

If, after reading this material you feel that you can benefit from membership in the Association, and, perhaps more important, if you wish to help in its undertakings, will you send your application with the membership fee to the A.L.A. Membership Department, 50 East Huron Street, Chicago 11, Illinois, or if you prefer, directly to me for forwarding for you.

Sincerely yours,

Member of the A.L.A.
Membership Committee

Enclosures

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AMERICAN LIBRARY ASSOCIATION
50 East Huron Street, Chicago 11, Illinois

X-2 673
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Monthly Radio Spot Announcements

Series XLI

February 1948

(RETYPE THESE ON YOUR OWN LETTERHEAD WITH SUITABLE INSERTS. ONE TO A PAGE).

ANNOUNCER: Gone are the days when the mail order catalogue and the almanac were "best sellers" in rural communities. County and regional libraries provide farm people with the same popular titles found in city libraries. Rural libraries, however, do not reach everyone. Of over 3,000 counties in the United States, only about 800 have county-wide library service. The Library Demonstration Bill now before Congress will help extend libraries to rural areas without them.

ANNOUNCER: Information, please! The farm housewife has her own quiz show! She wants to know about home furnishings; how to plan a party, or suggestions for refreshments when she is hostess for her club or sewing circle. Many fortunate women find the answers in books brought by the bookmobile. If you live in a community without rural library service, ask _____, the state librarian at _____, how your area can get this service.

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 50 EAST HURON STREET, CHICAGO 11

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Why should Canadians join the American Library Association?

In the past the American Library Association has been a unifying and strong force which has brought about great benefits now enjoyed by libraries and librarians everywhere. Its efforts on their behalf continue and the value of your membership is inherent in these efforts.

The extensive non-profit cooperative publishing programme of the A.L.A. provides us with indispensable tools. Perhaps we take these too much for granted. Booklist and Subscription Books Bulletin are of constant service. Direction and guidance is provided in such publications as: "The small public library"; "The library in the school"; "Circulation work in college and university libraries".

The A.L.A. is constantly working to improve library standards. Advisory services are available at Headquarters. Library surveys have been undertaken or encouraged. A.L.A. committees have set up post-war standards for libraries to follow. These have been published under the titles "Post-war standards for public libraries", "College and university libraries and librarianship", "School libraries for today and tomorrow".

Canadian librarians may join the A.L.A. pension scheme and pay the premiums in Canadian funds. Some libraries now have pension plans of their own but the A.L.A. plan takes care of librarians in the many libraries that are without them. It also provides for the librarians who change their positions and therefore cannot benefit greatly by local pension plans.

The divisions of the A.L.A. enable librarians to have contact with others working in their own special fields. Through attendance at conferences or through the publications of the divisions they may learn of activities of others who are doing similar work and solving similar problems.

We hear much these days about international cooperation. Here is an international organization in which Canadian librarians can practice cooperation, thereby both receiving the benefits it provides and assisting in the provision of benefits for all.

Membership Committee for Region XI (Canada)
Arabell Peirson, British Columbia
Flora MacLeod, Alberta
Mary Donaldson, Saskatchewan and Manitoba
Hazel I. MacTaggart, Ontario
Grace Hamlyn, Quebec
Evelyn M. Campbell, Maritime Provinces
Mary Silverthorn, Chairman for Region

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Addressing Run for

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A.L.A. Bulletin

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<u>COUNT</u>	<u>LIST</u>
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	D (Inst.)
	E (Life)
	FL (Contributing)
	C2 (Sustaining)
	G-A (Canada)
	G-B (Canada)
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	Continuing Members

Total _____

Date completed _____

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American Library Association
50 East Huron Street
Chicago 11, Illinois

Public Library Office
March
1948

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FRIENDS OF LIBRARIES

(While the A.L.A. reading list on Friends of Libraries is being more completely revised, these supplementary references are added for convenience.)

Toledo meets "Friends" Library Journal 73:27 January 1, 1948

Friends of the Library are public relations Mrs. E. H. Allen Wilson
Library Bulletin 21:504-5 March 1947

The layman and libraries Wilmarth S. Lewis Yale Review Spring 1947
p. 456-465

Citizens for Friends of Library Group Westport, Connecticut Library
Journal 72:1345-6 October 1947

How to win friends of the library and influence N. Moskowitz Texas
Library Association News Notes 22:1 + October 1946

Addresses made before the Friends of the Howard-Tilton Memorial Library
of Tulane University by Frederick Hard, Howard Mumford
Jones, Roger Philip McCutcheon New Orleans, Louisiana
1944 39 p. pap. 50 cents

The Bookmark For the Friends of the University of the North Carolina
Library No. 1 April 1944 Chapel Hill, North Carolina
1944

The literary idler [Friends of the Library] Robert Ridder Duluth
News-Tribune September 17, 1944:9

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AMERICAN LIBRARY ASSOCIATION
50 East Huron Street, Chicago 11, Illinois

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FOR IMMEDIATE RELEASE

FOR RELEASE TO THE LIBRARY AND EDUCATIONAL PRESS

SUBJECT: AMERICAN LIBRARY ASSOCIATION ATLANTIC CITY CONFERENCE

Over 10,000 librarians, authors, publishers and educators are expected to attend the 76th annual conference of the American Library Association to be held in Atlantic City June 13-19, Paul North Rice, President of the A.L.A., announced today.

The oldest and largest library association in the world, the A.L.A. has selected "The Challenge of Public Affairs" as the theme for its conference. Outstanding literary figures, educators and librarians will discuss such topics as censorship in libraries, re-directing of libraries to meet today's pressing world problems, adult education, audio-visual techniques, personnel problems and reading for youth and children. Awards will be given for various literary and library activities.

"This conference will be the most important library meeting ever conducted", stated Mr. Rice. "In the face of skyrocketing costs, inadequate budgets and shortages of help, libraries are making a tremendous effort to gear their activities to the current major need of all Americans - the dissemination of reliable information on the trend of public affairs. The solutions to today's vital

X-2673.A5
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To the Librarian:

April 15, 1948.

It will be of help to this office in answering many inquiries if you will supply us with information on the following points.

Sincerely,

N. Orwin Rush
Executive Secretary,
ACRL,
50 East Huron St., Chicago 11, Ill.

Name of Institution _____

Location _____

	Yes	No
1. Do the professional members of your library staff have faculty status?		
Comment --	_____	_____

2. Do you offer instruction in the use of the library?	_____	_____
If the answer is Yes,		
a. Is it a separate course?	_____	_____

How long is the course? _____

Is it given for credit? _____

How many hours of credit? _____

Is it a required course? _____

b. Is it part of a general orientation course? _____

Comment --

3. Do you have a Friends of the Library group? _____

4. Are you planning a new library building? _____

Or, are you planning an addition to your library building? _____

5. Are professional members of your staff eligible to participate in the faculty retirement plan? _____

6. How many members of your library staff have their doctorates? _____

(Please return to N. O. Rush, Exec. Sec., ACRL, 50 E. Huron St., Chicago 11, Ill.)

FOR RELEASE: FRIDAY, APRIL 16, 1948

SUBJECT: AMERICAN LIBRARY ASSOCIATION ATLANTIC CITY CONFERENCE

Over 10,000 librarians, authors, publishers and educators are expected to attend the 76th annual conference of the American Library Association to be held in Atlantic City June 13-19, Paul North Rice, President of the A.L.A., announced today.

The oldest and largest library association in the world, the A.L.A. has selected "The Challenge of Public Affairs" as the theme for its conference. Outstanding literary figures, educators and librarians will discuss such topics as censorship in libraries, re-directing of libraries to meet today's pressing world problems, adult education, audio-visual techniques, personnel problems and reading for youth and children. Awards will be given for various literary and library activities.

"This conference will be the most important library meeting ever conducted", stated Mr. Rice. "In the face of skyrocketing costs, inadequate budgets and shortages of help, libraries are making a tremendous effort to gear their activities to the current major need of all Americans - the dissemination of reliable information on the trend of public affairs. The solutions to today's vital national and international problems are being sought in an atmosphere of misunderstanding, confusion and indifference. It is the aim of libraries everywhere to help dispel this atmosphere with printed information, so that reasonable, peaceful, effective solutions may be found."

* * * * *

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A T T E N T I O N !

X-2 673

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I N F O R M A T I O N A L F I L M U S E R S

ENCLOSED is

The PROGRAM for the Combined

A D U L T E D U C A T I O N - F I L M W O R K S H O P

Beginning

SATURDAY AFTERNOON

Famous Educational Film Specialists Such as

DR. EDGAR DALE, Author and Professor at Ohio State University

JULIEN BRYAN, Noted Producer of Documentary Films

KENNETH EDWARDS, . . . 16mm Consultant at Eastman Kodak

OTTO COELN, of Audio Visual Publications

a-n-d

Many of our own Pioneer Film Librarians

will be on hand to consult with YOU.

Registration \$3.00

Checks payable to Florence S. Craig
Cuyahoga County Library,
1150 W. Third Street, Cleveland, O.

* * * * *

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M E M O R A N D U M

April 16, 1948

TO: The Film Librarian

FROM: Patricia Blair, Secretary, Audio-Visual Committee

SUBJECT: Film Statistics

No other single piece of information collected has been as much help as the budget and circulation statistics. Your cooperation is again solicited on this matter.

Will you please send to Headquarters at your earliest convenience the following information for the month of April, 1948. We can then make comparisons with the figures of April, 1947.

Name of Library _____

Population in Area _____

Per Capita Income _____

Date of Establishment of Film Service _____

Number of Prints in Collection _____

Circulation for April, 1948 _____

Total Audience for April, 1948 _____

Allocation for Film Acquisition
for Current Year _____

Average Circulation Per Print _____

Name _____

Library _____

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EXECUTIVE BOARD MEETING

April 21, 1948

A.L.A. Headquarters

1. Appointment of Executive Secretary
2. Assistant Executive Secretary (See correspondence vote)
3. Sessions of Executive Board at Atlantic City - How many? When?
4. Meeting on regional conferences at Atlantic City
5. Presentation of awards at general sessions
6. Budgets
 Activities Committee Request
7. Resolution on sale of property
8. Signing checks
9. 1950 and 1951 Conferences - summaries by Mr. Riechmann
10. Volunteer organization for A.L.A. - Mr. Marcus' proposal and Mitchell McKeown's comments
11. Supplying back numbers of A.L.A. Bulletin
12. Voluntary contributions
13. Round table on foreign library service
14. A.L.A. representative to Chicago meeting of Joint Commission for the Study of Adult Education, May 5-6-7
15. A.L.A. representatives to Pacific Regional Conference on UNESCO
16. Request to the Carnegie Corporation for funds for handling itineraries for library visitors from the British Commonwealth
17. Other business

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